

**ALBERTA BEACH
REGULAR COUNCIL MEETING
BEING HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND BEING HELD ELECTRONICALLY VIA ZOOM
FEBRUAR 17, 2026 AT 7:00 P.M.**

AGENDA

1. CALL TO ORDER
2. LAND ACKNOWLEDGEMENT
3. AGENDA ADDITIONS
4. ADOPTION OF AGENDA
5. CONFIDENTIAL – CLOSED MEETING SESSION
6. ADOPTION OF PREVIOUS MINUTES
 - a. Regular Council Meeting of January 20, 2026
7. DELEGATIONS
8. PUBLIC HEARINGS
9. MUNICIPAL PLANNING COMMISSION
10. OLD BUSINESS & CAO REPORT ACTION LIST
11. FINANCIAL REPORTS
 - a. Financial Report of December 31, 2025
12. BYLAWS & POLICIES
 - a. Bylaw #302-26 Encroachments onto Road Allowances Bylaw
13. COUNCIL, COMMITTEES & STAFF REPORTS
14. CORRESPONDENCE – INFORMATION ITEMS
 - a. Alberta Municipal Affairs – 2026 Minister’s Awards for Municipal & Public Library Excellence Program
 - b. Alberta Municipalities – Alberta 2026 Budget Webinar
 - c. Alberta Municipalities – ABmunis Property Taxes Re-Imagined – Resources for Municipalities
 - d. Alberta Municipalities – ABmunis Representative on Alberta Safer Bars Council
 - e. Alberta Municipalities – ABmunis Representative on Northern Alberta Elected Leaders
 - f. Alberta Emergency Management Agency – AAR (After Action Report) Draft Concerns
 - g. Alberta Police Funding Model – Preliminary 5-Year Estimate
 - h. Alberta Recreation & Parks – Communities Choose Well Workshops
 - i. Canada Forest Service – National Survey on Fire Monitoring in Canada
 - j. Community Futures Yellowhead East – January RIMAS Newsletter
 - k. Courageous Companions Canada – Appreciation Certificate
 - l. Doyle & Company – 2025 Audit Engagement Letter
 - m. Northern Gateway Public Schools Board of Trustees – 2026 Alberta Rural Education Symposium
 - n. Police Review Commission – PRC Status Update January 29, 2026
 - o. Summer Village of Val Quentin – Proposed Land Use Bylaw
 - p. Summer Village of Val Quentin – Notice of Public Hearing Proposed Land Use Bylaw #300-34
 - q. TVRSSC – 2026 Approved Budget & Requisitions
 - r. Wendy Campbell – Bill 12
 - s. Westview Health Foundation – Thank you for Letter of Support
15. CORRESPONDENCE – ACTION ITEMS
 - a. Alberta Beach & District Ag Society – Request for Additional Funding for Agliplex Utilities
 - b. Alberta Beach & District Museum & Archives Society – Letter of Support – AMA Grant Application
 - c. Alberta Beach Seniors + 50 Club – Letter of Support – Seniors Week Co-Host Application
 - d. Capital Region Assessment Services Commission – Appointment of ARB Officials for 2026
 - e. RMA Insurance – Assumption of Risk – Waiver Forms
16. NEW BUSINESS
 - a. Draft Encroachment Agreement – Lot 10, Block 1, Plan 3529BZ
 - b. Westlock County – Mutual Aid Agreement
17. QUESTION PERIOD
18. ADJOURNMENT

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND HELD ELECTRONICALLY VIA ZOOM
JANUARY 20, 2026 AT 7:00 P.M.**

PRESENT:

- Mayor.....Tara Elwood
- Deputy MayorDebbie Durocher
- CouncillorDecolynneJo Burns
- Councillor Kelly Muir
- CouncillorDaryl Weber
- CAOKathy Skwarchuk
- Asst. CAOCathy McCartney (Zoom Administrator)

CALL TO ORDER:

Mayor Elwood called the meeting to order at 7:02 P.M.

LAND ACKNOWLEDGEMENT:

Mayor Elwood read a Land Acknowledgement Statement as follows:
Alberta Beach respectfully acknowledges that it is located on the First People’s traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

AGENDA ADDITIONS:

- 14.t Alberta Community Crime Prevention Association – ACCPA 2026 Conference
- 14.u Tyler Gandam Consulting – The Human Infrastructure Symposium Agenda and Speaker Bios
- 15.c Western Canadian Watercross Association – WCWA 2026 Jetski Event
- 15.d Community Futures Yellowhead East – Northern Alberta Lemonade Day

ADOPTION OF AGENDA:

MOTION #001-26

MOVED BY Deputy Mayor Durocher that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

CONFIDENTIAL – CLOSED MEETING SESSION: None.

ADOPTION OF PREVIOUS MINUTES:

REGULAR COUNCIL MEETING OF DECEMBER 16, 2025:

MOTION #002-26

MOVED BY Councillor Weber that the minutes of the Regular Council meeting held on December 16, 2025 be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATIONS: None.

PUBLIC HEARINGS: None.

MUNICIPAL PLANNING COMMISSION MEETING: None.

OLD BUSINESS & CAO REPORT ACTION LIST:

CHRISTMAS LIGHT UP CONTEST:

Councillor Weber reported that the 1st place winner in this years’ Christmas light up contest was 4512 – 46A Street, 2nd place winner was 4804 – 59 Street and the 3rd place winner was 4523 – 50th Avenue.

Mayor Elwood congratulated the winners and thanked all the residents who participated in this years’ Christmas light up contest, she also expressed a special thank you to Donovan Boggs, Ken Anderson and Councillor Weber for judging the contest as well as Fire Rescue International for driving the judges.

LETTER TO MINISTER OF TRANSPORTATION REGARDING EMERGENCY DISPATCH PRACTICES ON A PROVINCIALLY SIGNIFICANT TRANSPORTATION CORRIDOR:

MOTION #003-26

MOVED BY Deputy Mayor Durocher that Council approve Mayor Elwood’s letter to Honourable Devin Dreeshen, Minister of Transportation and Economic Corridors regarding emergency dispatch practices on a provincially significant transportation corridors.

CARRIED UNANIMOUSLY

ACCEPTANCE OF CAO REPORT ACTION LIST:

MOTION #004-26

MOVED BY Councillor Muir that the CAO Report Action List be accepted for information.

CARRIED UNANIMOUSLY

FINANCIAL REPORTS: None.

BYLAWS & POLICIES:

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BYLAW #301-26 THE FEES & RATES BYLAW:

MOTION TO APPROVE FIRST READING OF BYLAW #301-26:

MOTION #005-26

MOVED BY Councillor Burns that Bylaw #301-26, being a bylaw to establish a schedule of fees and rates for Alberta Beach be read a first time.

CARRIED UNANIMOUSLY

MOTION TO APPROVE SECOND READING OF BYLAW #301-26:

MOTION #006-26

MOVED BY Councillor Weber that Bylaw #301-26 be read a second time.

CARRIED UNANIMOUSLY

MOTION TO PROCEED TO THIRD READING OF BYLAW #301-26:

MOTION #007-26

MOVED BY Councillor Muir that unanimous consent be given to proceed to third reading of Bylaw #301-26.

CARRIED UNANIMOUSLY

MOTION TO APPROVE THIRD AND FINAL READING OF BYLAW #301-26:

MOTION #008-26

MOVED BY Deputy Mayor Durocher that Bylaw #301-26 be read a third & final time.

CARRIED UNANIMOUSLY

BYLAW #302-26 ENCROACHMENTS ONTO ROAD ALLOWANCES BYLAW:

MOTION TO APPROVE FIRST READING OF BYLAW #302-26:

MOTION #009-26

MOVED BY Councillor Weber that Bylaw #302-26, being a bylaw to confirm the municipality's authority to issue a license, or permit of occupation, or use of a road allowance or highway or part thereof, when not required for public use be read a first time.

CARRIED UNANIMOUSLY

COUNCIL, COMMITTEES & STAFF REPORTS:

COUNCILLOR MUIR:

Councillor Muir reviewed and submitted reports on the following meetings:
Beachwave Park Committee meeting held on January 9, 2026.
Trivillage Regional Sewer Services Commission meeting held on January 14, 2026.

COUNCILLOR BURNS:

Councillor Burns reviewed and submitted reports on the following meetings:
Community Futures Yellowhead East meeting held on January 15, 2026.
Summer Villages of Lac Ste. Anne East (SVLSAE) Meet & Greet held on January 17, 2026.

COUNCILLOR WEBER:

Councillor Weber reviewed and submitted reports on the following meetings:
Trivillage Regional Sewer Services Commission meeting held on January 14, 2026.

DEPUTY MAYOR DUROCHER:

Deputy Mayor Durocher reviewed and submitted reports on the following meetings:
Lake Isle & Lac Ste. Anne Stewardship Society meeting held on November 25, 2025.
Beachwave Park Committee Interviews meeting held on December 18, 2025.
MLA Getson & MP Cooper Town Hall meeting held on January 15, 2026.
Summer Villages of Lac Ste. Anne East (SVLSAE) Meet & Greet held on January 17, 2026.
Beachwave Park Coordinators Report of January 19, 2026.

MAYOR ELWOOD:

Mayor Elwood reviewed and submitted reports on the following meetings:
Westview Health Foundation Regional CT Feasibility Study interview held on December 19, 2025.
Royal Canadian Legion 1st Annual Levee held on January 1, 2026.
Town of Oneway Mayors & Reeve meeting held on January 14, 2026.
Town Hall with MLA Shane Getson & MP Michael Cooper held on January 15, 2026.
Summer Villages of Lac Ste. Anne East (SVLSAE) Meet & Greet held on January 17, 2026.

WESTVIEW HEALTH FOUNDATION – REGIONAL FEASIBILITY STUDY – CT SCANNER INITIATIVE:

MOTION #010-26

MOVED BY Councillor Muir that Council approve to provide a letter of support for Westview Health Foundation's CT Scanner initiative.

CARRIED UNANIMOUSLY

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DEVELOPMENT PERMIT REPORT:

Administration submitted a report for information on the 2025 Development Permits issued.

ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:

MOTION #011-26

MOVED BY Deputy Mayor Durocher that the Council, committee and staff reports be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA ASSISTED LIVING & SOCIAL SERVICES – SENIOR’S WEEK PROVINCIAL LAUNCH EVENT 2026:

Correspondence was received from Alberta Assisted Living & Social Services announcing the provincial launch of Senior’s Week 2026 taking place from June 1-7, 2026 to recognize the invaluable contributions of seniors across the province and further to invite communities & organizations to apply to co-host event.

ALBERTA LEGISLATIVE ASSEMBLY HON. RIC MCIVER, SPEAKER – ELECTION CONGRATULATIONS:

Correspondence was received from Honourable Ric McIver, Speaker of the Alberta Legislative Assembly to extend his election congratulations to the Council members.

ALBERTA MUNICIPAL AFFAIRS – DECEMBER NEWSLETTER:

Alberta Municipal Affairs forwarded their December newsletter for information.

ALBERTA MUNICIPAL AFFAIRS – MEETING REQUEST WITH MINISTER - ABMUNIS SPRING MUNICIPAL LEADERS CAUCUS:

Alberta Municipal Affairs – Meeting Request with Minister - ABmunis Spring Municipal Leaders Caucus
Correspondence was received from Alberta Municipal Affairs advising on the potential opportunity for municipal councils to meet with Honourable Dan Williams, Minister of Municipal Affairs, at the 2026 Alberta Municipalities Spring Municipal Leaders Caucus being held March 26-27, 2026.

MOTION #012-26

MOVED BY Councillor Weber that Council approve to request a meeting with Alberta Municipal Affairs Minister Dan Williams at the ABmunis Spring Municipal Leaders Caucus and further the topics include emergency response along provincial highways, provincial grants for municipal water distribution systems, and the Police Funding Model and further that the Minister of Transportation be invited to attend the meeting.

CARRIED UNANIMOUSLY

ALBERTA PUBLIC SAFETY & EMERGENCY SERVICES MINISTER MIKE ELLIS – ALBERTA’S POLICE FUNDING MODEL:

Alberta Public Safety & Emergency Services Minister Mike Ellis forwarded correspondence outlining key changes to Alberta’s Police Funding Model effective April 1, 2026 for funding front-line policing services for communities policed under the Provincial Police Service Agreement (PPSA).

ALBERTA POLICE FUNDING MODEL CHANGES – PRELIMINARY ESTIMATION PROCESS:

Correspondence was received regarding the Alberta Police Funding Model changes and the preliminary estimation process, the CAO advised a request was submitted for the five-year cost estimate and related information.

ALBERTA MUNICIPALITIES – ABMUNIS SPRING 2026 MUNICIPAL LEADERS CAUCUS:

Correspondence was received from Alberta Municipalities regarding the ABmunis Spring 2026 Municipal Leaders Caucus being held on March 26-27, 2026 in Edmonton.

COMMUNITY FUTURES YELLOWHEAD EAST – RIAMS NEWS RELEASE:

Community Futures Yellowhead East forwarded the Regional Investment Attraction & Marketing Initiative (RIAMS) news release.

COMMUNITY FUTURES YELLOWHEAD EAST – RIAMS REGIONAL WEBSITE DEVELOPMENT RFP:

Correspondence was received from Community Futures Yellowhead East regarding the RIAMS Regional Website Development Request for Proposals.

COMMUNITY FUTURES YELLOWHEAD EAST – RIAMS REGIONAL BUSINESS RETENTION & EXPANSION SURVEY RFP:

Correspondence was received from Community Futures Yellowhead East regarding the RIAMS Regional Business Retention & Expansion Regional Survey and Reporting Request for Proposal.

FORTIS ALBERTA – 2026 FORTIS ALBERTA INC. DISTRIBUTION TARIFF:

A letter was received from Fortis Alberta advising on the Alberta Utilities Commission (AUC) approval on updates to Fortis Alberta’s Distribution Tariff effective January 1, 2026.

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LAC STE. ANNE COUNTY – REGIONAL MUNICIPALITIES MEETING:

Correspondence was received from Lac Ste. Anne County regarding their Regional Municipalities Meeting being held on January 30, 2026 at the Alberta Beach Seniors Centre and further request that agenda items be submitted by January 20, 2026. Council requested that the Provincial PFM (Police Funding Model) be added to the agenda which Mayor Elwood will speak on.

LAC STE ANNE EAST END BUS – FUNDING REQUEST LETTER & 2026 DRAFT BUDGET:

A letter was received from the Lac Ste Anne East End Bus regarding their 2026 Draft Budget and further to advise that the board authorized an increase to the per capita rate for member municipalities from \$6.78 to \$7.50 per capita.

NORTHWEST OF 16 REGIONAL TOURISM ASSOCIATION – TOURISM CONNECT WORKSHOP:

Correspondence was received from the Northwest of 16 Regional Tourism Association regarding their Tourism Connect Workshop being held on January 28th, 2026 in Whitecourt.

MOTION #013-26

MOVED BY Deputy Mayor Durocher that Council approves Councillor Burns to attend the Northwest of 16 Regional Tourism Association's Tourism Connect Workshop on January 28, 2026 in Whitecourt.

CARRIED UNANIMOUSLY

SUMMER VILLAGE OF SUNSET POINT – COUNCIL MOTIONS - ACP GRANT APPLICATION'S:

Correspondence was received from the Summer Village of Sunset Point to confirm their Council motions approving the ACP Grant applications for participation in a Regional Infrastructure Management Study and a request for time extension on the Water Distribution Feasibility Study.

SV REMP – PECC DAILY SITUATION REPORTS:

Correspondence was received from the Summer Village Regional Emergency Management Partnership (SVREMP) advising that the Alberta Emergency Management Agency (AEMA) is implementing a new Incident Information Management System (IIMS) to replace the system used at the Provincial Emergency Communication Centre (PECC) and changes may be made to the daily situation reports.

TYLER GANDAM CONSULTING – THE HUMAN INFRASTRUCTURE SYMPOSIUM:

Correspondence was received from Tyler Gandam Consulting regarding the Human Infrastructure Symposium being held on February 19, 2026 in Leduc.

WILD WATER COMMISSION – 2026 APPROVED RATES AND BUDGET REQUISITIONS:

Correspondence was received from WILD Water Commission which included their 2026 approved rates and budget requisitions.

ALBERTA MUNICIPALITIES – EOEP 2025 YEAR IN REVIEW & UPCOMING COURSE OPPORTUNITIES:

Correspondence was received from Alberta Municipalities regarding the Elected Officials Education Program (EOEP) which included the 2025 Year in Review overview & Upcoming Course Opportunities.

ALBERTA COMMUNITY CRIME PREVENTION ASSOCIATION – ACCPA 2026 CONFERENCE:

Correspondence was received from the Alberta Community Crime Prevention Association (ACCPA) regarding their ACCPA 2026 Conference being held on May 4-6, 2026 in Calgary.

TYLER GANDAM CONSULTING – THE HUMAN INFRASTRUCTURE SYMPOSIUM AGENDA & SPEAKER BIOS:

Additional correspondence was received from Tyler Gandam Consulting which included the agenda for the Human Infrastructure Symposium as well as the speaker bios.

ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:

MOTION #014-26

MOVED BY Councillor Weber that the correspondence information items be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

ALBERTA BEACH LIBRARY BOARD – 2026 LIBRARY BOARD BUDGET:

MOTION #015-26

MOVED BY Deputy Mayor Durocher that the Alberta Beach Library Board 2026 Budget be accepted for information.

CARRIED UNANIMOUSLY

ATCO GAS & PIPELINES LTD. – SURFACE LEASE – RENTAL REVIEW NOTICE:

MOTION #016-26

MOVED BY Councillor Weber that Council approves to request a review of the rate of annual compensation payable under the ATCO Gas & Pipelines Ltd. Surface Leases at the October 19, 2026 anniversary date.

CARRIED UNANIMOUSLY

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WESTERN CANADIAN WATERCROSS ASSOCIATION – WCWA 2026 JETSKI EVENT:

MOTION #017-26

MOVED BY Councillor Muir that the Western Canadian Watercross Association (WCWA Racing) be advised that Council does not object to the WCWA Jet Ski Event 2026, and further has no objection to the event being held on August 8-9, 2026 subject to proper liability insurance and ensuring that Alberta Beach is added as additional insured under the policy.

CARRIED UNANIMOUSLY

COMMUNITY FUTURES YELLOWHEAD EAST – NORTHERN ALBERTA LEMONADE DAY:

MOTION #018-26

MOVED BY Councillor Burns that Council approves to participate as a host community in the Community Futures Yellowhead East Northern Alberta Lemonade Day.

CARRIED UNANIMOUSLY

NEW BUSINESS:

JOINT TRIVILLAGE MEETING – AGENDA ITEMS:

The CAO advised that the Joint meeting with the Summer Villages of Sunset Point and Val Quentin is scheduled for Thursday, February 5, 2026 at 7:00 P.M. Council requested administration to inquire with the summer villages whether the meeting can be rescheduled to Tuesday, February 10, 2026 at 7:00 P.M. Council has suggested the following agenda items: Beachwave Park funding plan and survey, FireSmart home assessments, Trivillage Open House, CFYE Lemonade Day, and ICF's.

QUESTION PERIOD:

A brief discussion was held on the following topics: Connect Mobility fiber network and the Alberta Beach boat launch.

ADJOURNMENT:

The meeting adjourned at 9:09 P.M.

Mayor – Tara Elwood

C.A.O. – Kathy Skwarchuk

CAO REPORT – ACTION LIST

JANUARY 2026

COUNCIL:

COUNCIL COMMITTEE REPORTS – TO BE SUBMITTED IN WRITING FOR ATTACHMENT TO THE MINUTES.

NORTHWEST OF 16 REGIONAL TOURISM ASSOCIATION – TOURISM CONNECT WORKSHOP:

Jan.20/26 MOVED BY Deputy Mayor Durocher that Council approves Councillor Burns to attend the Northwest of 16 Regional Tourism Association’s Tourism Connect Workshop on January 28, 2026 in Whitecourt.

ADMINISTRATION:

2025 TAX RECOVERY:

Jan.21/25 The following tax recovery properties will be offered for sale at public auction:

Roll #	Lot	Block	Plan	Municipal Address	C. of Title	2024 Assessment
#380	3A,	11,	7720268	5012 – 56 Street	892237665	\$159,670.00
#617	3A,	15,	6476MC	4828 – 53 Street	972134540	\$61,390.00

MOVED BY Mayor Muir that Lot 3A, Block 11, Plan 7720268 and Lot 3A, Block 15, Plan 6476MC be offered for tax sale by public auction on March 28, 2025 at 11:00 A.M. in the Alberta Beach Municipal Office at 4935 – 50 Avenue (Ste. Anne Trail), Alberta Beach and further that the parcels be offered for sale subject to the following conditions;

The parcels will be offered for sale subject to a reserve bid, and to the reservations and conditions contained in the existing certificate of title; The Lands are being offered for sale on an "as is, where is" basis, and Alberta Beach makes no representation and gives no warranties whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the development ability of the subject land for any intended use by the purchaser; No bids will be accepted where the bidder attempts to attach conditions precedent to the sale of the parcels; No terms and conditions will be considered other than those specified by Alberta Beach; Alberta Beach may, after the public auction, become the owner of any parcel of land not sold at the public auction; Terms: Cash, Certified Cheque or Bank Draft. 10% non-refundable deposit on the day of the sale and balance due within 14 days of the Public Auction, GST will apply if applicable; and Reserve bids will be set at the 2024 assessed values.

Feb.18/25 Advertisements have been submitted to the Alberta Gazette, Community Voice & LSA Bulletin.

Apr.15/25 The CAO reported that the Tax Recovery Public Auction was held on March 28, 2025 at 11:00 A.M. and further reported that no bids were received on the parcels. The minutes of the tax recovery public auction as well as the municipal responsibilities following the auction was distributed to Council for information. The CAO advised that in discussions with the Lawyer it is recommended to hold off on a motion to register tax forfeiture titles until the next Council meeting.

Oct.21/25 CAO contacted Lawyer regarding proceeding with registration of tax forfeiture titles, Lawyer is reviewing file.

Nov.18/25 MOVED BY Councillor Burns that Alberta Beach request the Registrar of Land Titles to cancel the existing certificate of title and issue a certificate of title in the name of Alberta Beach registered as a tax forfeiture title on Lot 3A, Block 11, Plan 7720268 and Lot3A, Block 15, Plan 6476MC.

Jan.20/26 Administration has completed & submitted the forms to Land Titles.

AB PUBLIC SAFETY & EMERGENCY SERVICES – PROVINCIAL WILDLAND URBAN INTERFACE PROGRAM:

Apr.15/25 A letter was received from Alberta Public Safety & Emergency Services advising that the application submitted for the Provincial Wildland Urban Interface (WUI) Program was not successful in the current process. Councillor Elwood requested that administration thank Fire Rescue International for their application in the WUI program and further contact AEMA to inquire on why our application was not successful.

May20/25 A letter was sent to AB Public Safety to inquire on why the application was not successful.

June 17/25 Email was received to confirm they received the letter & would be responding.

AB MUNICIPAL AFFAIRS LETTER TO DAVE IVES RE: THE PROVINCIAL FIRE LIAISON COMMITTEE:

A letter from Alberta Municipal Affairs to Dave Ives regarding the Provincial Fire Liaison Committee was received thanking Mr. Ives for his interest in becoming a member of the Provincial Fire Liaison Committee and advising that he was not a successful applicant to the committee.

May20/25 MOVED BY Mayor Muir that Council provides a response to Alberta Municipal Affairs requesting the reasons why David Ives’ application to the Provincial Fire Liaison Committee was not successful.

June 17/25 Email was received from the Minister’s office to confirm they received the letter.

TVRSSC – ACP GRANT APPLICATION – SEWER MASTER PLAN PROJECT:

Aug.19/25 MOVED BY Councillor Weber that Council approves the request from TVRSSC to apply for a Alberta Community Partnership Grant to complete a Sewer Master Plan Project to address long term growth including infrastructure & asset management plans as well as financial plan; to provide onsite treatment options and /or expansion options & costs; and to provide opportunities to reduce environmental impact; further Alberta Beach agrees to be managing partner for the project.

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CAO REPORT – ACTION LIST

JANUARY 2026

Sept.16/25 Letter was sent to TVRSSC to confirm Council approval. TVRSSC forwarded copies of their letters requesting support from SV Sunset Point, Val Quentin & LSAC.

Dec.16/25 ACP Grant application was submitted.

2025/26 ACP GRANT APPLICATION – REGIONAL INFRASTRUCTURE MANAGEMENT STUDY:

Nov.18/25 MOVED BY Councillor Burns that Alberta Beach approves to participate in a 2025/26 Alberta Community Partnership grant application to complete a Regional Infrastructure Management Study Project and further supports the Summer Village of Val Quentin as the managing partner for the grant application.

Dec.16/25 SV of Val Quentin has submitted the ACP Grant application.

ADDITIONAL MUTUAL AID PARTNERS:

Dec.16/25 MOVED BY Councillor Muir that Council approves to forward a second request for fire mutual aid agreements to Parkland County; Sturgeon County; Barrhead County; Westlock County; Yellowhead County; and Alexis Nakota Sioux Nation and further that the letters be more specific in identifying the municipalities we are requesting are covered in each of the agreements.

2026 TAX RECOVERY PUBLIC AUCTION:

The following tax recovery properties will be offered for sale at public auction:

Tax Roll #	Lot	Block	Plan	Municipal Address	Certificate of Title	2025 Assessment
#127	6,	11,	3321BQ	4808 – 51 Street	162242396	\$81,050.00
#829	2,	7,	7821242	4811 – 59 Street	112316338	\$70,000.00

Dec.16/25 MOVED BY Councillor Muir that Lot 6, Block 11, Plan 3321BQ; and Lot 2, Block 7, Plan 7821242 be offered for tax sale by public auction on Wednesday, February 25, 2026 at 10:00 A.M. in the Alberta Beach Municipal Office at 4935 – 50 Avenue (Ste. Anne Trail), Alberta Beach and further that the parcels be offered for sale subject to the following conditions;

The parcels will be offered for sale subject to a reserve bid, and to the reservations and conditions contained in the existing certificate of title;

The Lands are being offered for sale on an "as is, where is" basis, and Alberta Beach makes no representation and gives no warranties whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the development ability of the subject land for any intended use by the purchaser;

No bids will be accepted where the bidder attempts to attach conditions precedent to the sale of the parcels;

No terms and conditions will be considered other than those specified by Alberta Beach;

Alberta Beach may, after the public auction, become the owner of any parcel of land not sold at the public auction;

Terms: Cash, Certified Cheque or Bank Draft. 10% non-refundable deposit on the day of the sale and balance due within 14 days of the Public Auction, GST will apply if applicable; and

Reserve bids will be set at the 2025 assessed values as presented.

Jan.20/26 Public Auction to be held on Feb.25th, 2026, advertising has been completed.

LETTER TO MINISTER OF TRANSPORTATION REGARDING EMERGENCY DISPATCH PRACTICES ON A PROVINCIALLY SIGNIFICANT TRANSPORTATION CORRIDOR:

Jan.20/26 MOVED BY Deputy Mayor Durocher that Council approve Mayor Elwood's letter to Honourable Devin Dreeshen, Minister of Transportation and Economic Corridors regarding emergency dispatch practices on a provincially significant transportation corridors.

BYLAW #301-26 THE FEES & RATES BYLAW:

Jan 20/26 MOVED BY Councillor Burns that Bylaw #301-26, being a bylaw to establish a schedule of fees and rates for Alberta Beach be read a first time.

Jan.20/26 MOVED BY Councillor Weber that Bylaw #301-26 be read a second time.

Jan.20/26 MOVED BY Councillor Muir that unanimous consent be given to proceed to third reading of Bylaw #301-26.

Jan.20/26 MOVED BY Deputy Mayor Durocher that Bylaw #301-26 be read a third & final time.

BYLAW #302-26 ENCROACHMENTS ONTO ROAD ALLOWANCES BYLAW:

Jan.20/26 MOVED BY Councillor Weber that Bylaw #302-26, being a bylaw to confirm the municipality's authority to issue a license, or permit of occupation, or use of a road allowance or highway or part thereof, when not required for public use be read a first time.

WESTVIEW HEALTH FOUNDATION – REGIONAL FEASIBILITY STUDY – CT SCANNER INITIATIVE:

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Jan.20/26 MOVED BY Councillor Muir that Council approve to provide a letter of support for Westview Health Foundation's CT Scanner initiative.

ALBERTA MUNICIPAL AFFAIRS – MEETING REQUEST WITH MINISTER - ABMUNIS SPRING MUNICIPAL LEADERS CAUCUS:

Jan.20/26 MOVED BY Councillor Weber that Council approve to request a meeting with Alberta Municipal Affairs Minister Dan Williams at the ABmunis Spring Municipal Leaders Caucus and further the topics include emergency response along provincial highways, provincial grants for municipal water distribution systems, and the Police Funding Model and further that the Minister of Transportation be invited to attend the meeting.

ALBERTA POLICE FUNDING MODEL CHANGES – PRELIMINARY ESTIMATION PROCESS:

Jan.20/26 Correspondence was received regarding the Alberta Police Funding Model changes and the preliminary estimation process, the CAO advised a request was submitted for the five-year cost estimate and related information.

ALBERTA BEACH LIBRARY BOARD – 2026 LIBRARY BOARD BUDGET:

Jan.20/26 MOVED BY Deputy Mayor Durocher that the Alberta Beach Library Board 2026 Budget be accepted for information.

ATCO GAS & PIPELINES LTD. – SURFACE LEASE – RENTAL REVIEW NOTICE:

Jan.20/26 MOVED BY Councillor Weber that Council approves to request a review of the rate of annual compensation payable under the ATCO Gas & Pipelines Ltd. Surface Leases at the October 19, 2026 anniversary date.

WESTERN CANADIAN WATERCROSS ASSOCIATION – WCWA 2026 JETSKI EVENT:

Jan.20/26 MOVED BY Councillor Muir that the Western Canadian Watercross Association (WCWA Racing) be advised that Council does not object to the WCWA Jet Ski Event 2026, and further has no objection to the event being held on August 8-9, 2026 subject to proper liability insurance and ensuring that Alberta Beach is added as additional insured under the policy.

COMMUNITY FUTURES YELLOWHEAD EAST – NORTHERN ALBERTA LEMONADE DAY:

Jan.20/26 MOVED BY Councillor Burns that Council approves to participate as a host community in the Community Futures Yellowhead East Northern Alberta Lemonade Day.

PUBLIC WORKS:

MICHAEL WELLER – 47A AVENUE DRAINAGE:

Oct.15/24 MOVED BY Councillor Weber that the correspondence from Michael Weller regarding the 47A Avenue drainage be accepted for information and further he be advised the matter will be referred to the engineer and our public works department to review and provide an update on the drainage project.

Nov.19/24 Public Works Manager has contacted the engineer, Bolson Eng will review the project with the contractor, they will be resurveying the culverts. Admin has updated Mr. Weller.

Aug.19/25 Public Works met with Mr. Weller, he is requesting that public works install a trench along the area of the alley behind the daycare where he said it was years ago. On Aug.18 after the rain, public works checked the ditch and found no standing water.

Dec.16/25 Public Works has advised the project will be completed in the spring.

ALBERTA BEACH MUSEUM – SIGNAGE FOR ALBERTA BEACH HERITAGE VILLAGE & MUSEUM:

May20/25 MOVED BY Councillor Durocher that the Alberta Beach & District Museum be advised that Council does not object to the installation of signage for the Heritage Village & Museum subject to further clarification on the sign locations and referral to the Development Officer; as well Council approves that the public works department assist with the installation of the signs subject to any additional material costs be the expense of the Alberta Beach Museum.

June 17/25 The Museum members were advised on Council's motion and they are contacting the Development Officer. Councillor Durocher confirmed the sign locations: one sign is on the main beach and the other sign is located on the Beachwave Park fence behind the Lift Station.

Sept.16/25 Signs are not ready.

JOLENA HOVE, LAKESIDE CHILDCARE LTD. – SAFETY NEAR LAKESIDE CHILDCARE:

Aug.19/25 MOVED BY Mayor Muir that the correspondence from Jolena Hove of Lakeside Childcare Ltd. be accepted for information and further she be advised that as requested a crosswalk was approved and was painted across 47A Avenue

between the day care and the post office; that Council will request our public works department repair the crushed culvert; and that her request that 47A Avenue be changed to one way traffic with angled parking at the post office and daycare be denied.

Sept.16/25 Email was sent to Lakeside Childcare to confirm Council motion, and email sent to public works to request repair of crushed culvert.

Oct.21/25 First Call was submitted and work has been scheduled to replace culvert.

Dec.16/25 Public Works has advised the project will be completed in the spring.

DEVELOPMENT:

REQUEST TO ENTER INTO AN ENCROACHMENT AGREEMENT (4704 – 47TH STREET):

Sept.16/25 MOVED BY Mayor Muir that Council authorizes administration to have Village legal counsel prepare an Encroachment Agreement as per the Development Officer's Request for Decision Report on Lot 10, Block 1, Plan 3529BZ (4704 47th Street); and further that Council authorizes the CAO to execute the Encroachment Agreement, once prepared, on behalf of the Village of Alberta Beach; and further that all associated costs be the responsibility of the property owner.

Oct.21/25 Development Officer is contacting Patriot Law to draft agreement.

Financial Report
December 31, 2025
2025 Budget & Year End Actual
(Pre-Audit)

BALANCE SHEET	Beg:000000000	End:31Dec2025	Type: A
ASSETS			
CASH ON HAND:			
CASH REGISTER FLOAT	100.00		
CASH ON HAND - PETTY CASH	100.00		
BANK	302,916.25		
INVESTED CASH - TERM DEPOSIT	0.00		
BANK - MUSH SAVINGS #25	1,736,362.54		
BANK CUSTOM PLAN #26 (1.3)	0.00		
TOTAL CASH		2,039,478.79	
ACCOUNTS RECEIVABLE:			
TAXES & GRANTS-IN-LIEU REC	326,056.92		
RECEIVABLE FROM OTHER GOVTS:			
GST COLLECTED\PAID OUT-A230	24,230.64		
ITC	753.64		
GST SHARED SERVICES - A232	0.00		
CONDITIONAL PROV GRANTS	0.00		
RECEIVABLE OTHER LOCAL GOVT:	0.00		
ADMIN ACCOUNTS RECEIVABLE	57,456.85		
ADMIN RECEIVABLE - AFDA	6,309.88		
TRADE ACCOUNTS RECEIVABLE	0.00		
ALL OTHER RECEIVABLES	92,640.33		
TOTAL ACCOUNTS RECEIVABLE		494,828.50	
PREPAID EXPENSES	49,993.70		
REQUISITION UNDER\OVER LEVY	0.00		
SUPPLIES INVENTORY	13,174.46		
TAX SALE SURPLUS (BANK ACCT.)	0.00		
LAND HELD FOR RESALE	0.00		
FIXED ASSETS:			
ENGINEERING STRUCTURES	7,476,759.22		
ACCUM.AMORTIZATION-ENG.STRUC	4,184,712.93		
BUILDINGS	3,247,708.64		
ACCUM.AMORTIZATION-BUILDINGS	1,112,480.12		
MACHINERY & EQUIPMENT	1,025,602.35		
ACCUM.AMORTIZATION-MACH&E	760,541.92		
LAND	1,349,990.57		
ACCUM.AMORTIZATION-LAND	0.00		
VEHICLES	71,850.00		
ACCUM.AMORTIZATION-VEHICLES	10,447.50		
LAND IMPROVEMENTS	684,574.81		
ACCUM.AMORTIZATION-LAND IMPR	559,123.67		
TOTAL FIXED ASSETS		7,229,179.45	
TOTAL ASSETS			9,826,654.90
SHORT TERM LOANS	0.00		
ACCOUNTS PAYABLE			
FEDERAL - G.S.T.	0.00		
Description	Beg:000000000	End:31Dec2025	Type: A

BALANCE SHEET	Beg:000000000	End:31Dec2025	Type: A
FEDERAL - REC GEN	0.00		
PAYROLL - ACCRUED HOLIDAY PA	3,234.23		
PAYROLL - AMEBSWITH	0.00		
PAYROLL - R.R.S.P.	0.00		
PAYROLL - UNION	0.00		
PAYROLL - EMPL RECEIVABLES	0.00		
PAYROLL - AHC PREMIUM	0.00		
PAYROLL - CANADA SAV BOND	0.00		
PAYROLL - ADVANCES	0.00		
PAYABLE TO OTHER LOC GOVT	55,423.00		
TRADE ACCOUNTS PAYABLE	3,022.08		
KIDS IN ACTION	0.00		
BIKES FOR KIDS	0.00		
VILLAGE MAP\BROCHURE	0.00		
COMMUNITIES IN BLOOM	0.00		
ALL OTHER PAYABLES	7,400.00		
DEPOSITS	18,491.50		
TOTAL ACCOUNTS PAYABLE		87,570.81	
TAX SALE SURPLUS TRUST	29,794.38		
DEFERRED REVENUE	62,785.09		
DEFERRED REVENUE	0.00		
DEFERRED REVENUE	0.00		
ASSET RETIREMENT OBLIGATIONS	215,279.22		
RESERVES FOR OPERATING		0.00	
TAX RATE STABILIZATION		187,907.39	
ADMIN & P.W. INCOME-STAFF		0.00	
ADMIN & P.W. INCOME-VILLAGE		0.00	
INSURANCE PROCEEDS- HAYLAND		44,536.80	
DISASTER PREPAREDNESS		0.00	
STREET IMPROVEMENTS		0.00	
CAMPGROUND IMPROVEMENTS		0.00	
ECONOMIC DEVELOPMENT- 100 YR		7,295.92	
SALE OF PUBLIC LANDS		0.00	
SCHOOL PROJECTS		0.00	
DRAINAGE & WATER STUDY		0.00	
PROVINCIAL POLICE FUND		0.00	
REDEVELOPMENT PLAN		0.00	
TOTAL OPERATING RESERVES			239,740.11
RESERVES FOR CAPITAL			
GENERAL CAPITAL		934,451.47	
ADMINISTRATIVE EQUIPMENT		10,803.01	
WASTE EQUIPMENT RESERVES		110,205.00	
PARK RESERVE SALE PROCEEDS		0.00	
PARKS AND RECREATION DEV		34,494.45	
PUBLIC WORKS EQUIPMENT		37,959.73	
CAMPGROUND DEVELOPMENT		0.00	
FIREHALL		0.00	
UNUSED RESERVES		0.00	
Description	Beg:000000000	End:31Dec2025	Type: A

BALANCE SHEET	!Beg:000000000	End:31Dec2025	Type: A
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ADMINISTRATIVE BUILDING		44,694.92	
PATROL EQUIPMENT		15,000.00	
COMMUNITY & RECREATION FACIL		50,000.00	
BOAT LAUNCH RESERVES		25,000.00	
ROADWORK RESERVES		65,000.00	
TOTAL CAPITAL RESERVES			1,327,608.58

TOTAL EQUITY IN FIXED ASSETS		7,013,900.23	
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ACCUMULATED SURPLUS - 31\12\94	2,966,354.45		
ADJUSTED SURPLUS (PRIOR PERIOD	1,004,447.91		
SURPLUS FROM 1\1\95	3,359,442.89		
APPROPRIATED SURPLUS	0.00		
CURRENT FUNDS USED FOR TCA	0.00		
CURRENT AMORTIZATON EXPENSE	1,225,399.57		
NET BOOK VALUE OF TCA DISPOSAL	235,936.38		
CONTRIBUTED TCA	0.00		
TOTAL SURPLUS		849,976.48	

TOTAL LIABILITIES			9,826,654.90
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PROOF			0.00
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DATED Dec, 31 , 2025

Description	!Beg:000000000	End:31Dec2025	Type: A
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Analysis: INCOME STATEMENT

INCOME STATEMENT		(1)	(2)
Period 1: -	--- Begin	01Jan2025	01Jan2025
	--- End	31Dec2025	31Dec2025
	--- Type	B	A
(less)	--- Begin	000000000	000000000
Period 2: -	--- End	000000000	000000000
	--- Type		
Ratios:	% of Account		
Graphs:	# of Columns,Scale	0 0	0 0

Description	2025 BUDGET	2025 ACTUAL
REVENUE		
RESIDENTIAL TAXES (MUNICIPAL)	872,344.50	872,165.35
RESIDENTIAL TAXES (SCHOOL)	493,801.28	493,699.91
COMMERCIAL TAXES (MUNICIPAL)	103,608.60	103,608.60
COMMERCIAL TAXES (SCHOOL)	42,513.82	42,513.83
FARM TAXES (MUNICIPAL)	71.41	71.41
FARM TAXES (SCHOOL)	40.42	40.42
POWER & PIPELINE (MUNICIPAL)	19,663.77	19,663.78
POWER & PIPELINE (SCHOOL)	8,068.65	8,068.65
DIP \ MACH & EQUIP (MUNICIPAL)	1,798.52	1,798.52
DIP \ MACH & EQUIP (SCHOOL)	82.06	82.06
DESIGNATED INDUSTRIAL (DI)	157.09	157.09
MUNICIPAL SERVICES TAX	868,380.00	867,330.00
LIBRARY LEVY	0.00	0.00
MISC. OTHER LEVY	0.00	0.00
TOTAL TAXES	2,410,530.12	2,409,199.62
PENALTIES & COSTS ON TAXES	75,000.00	83,223.60
FRANCHISE - ATCO GAS	30,000.00	34,477.24
FRANCHISE - FORTIS	60,000.00	69,367.03
INVESTMENT INCOME	70,000.00	62,294.16
PROVINCIAL GRANTS		
RESTRUCTURING GRANT	0.00	0.00
CONDITIONAL FGTF\CCBF	0.00	0.00
CONDITIONAL MUNICIPAL GRANTS	0.00	0.00
CONDITIONAL MSI\LGFF GRANT	42,420.00	42,420.00
FROM RESERVE\DEF.REV.	0.00	0.00
OTHER	191.77	51.49
ADMIN		
ADMINISTRATIVE SERVICE	5,400.00	5,400.00
SALES OF GOODS & SERVICES	2,000.00	907.00
TAX CERTIFICATES	4,000.00	6,050.00
PHOTOCOPIES\FAXES\POSTAGE	2,000.00	2,994.91
PENALTIES\COSTS - N.S.F. FEES	100.00	0.00
HAWKER PEDDLER LICENSES	1,000.00	1,000.00
RENTAL AND LEASE	12,000.00	11,375.00
PROV\FED CONDITIONAL GRANT	0.00	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00	0.00
PATROL		
SALES TO OTHER LOCAL GOV'T	49,870.00	49,870.00
SALES OF GOODS & SERVICES	0.00	0.00
Description	2025 BUDGET	2025 ACTUAL

Analysis: INCOME STATEMENT

Description	2025 BUDGET	2025 ACTUAL
FINES	10,000.00	13,658.47
SALE OF FIXED ASSETS	0.00	0.00
PROV CONDITIONAL GRANT	0.00	0.00
GRANTS FROM LOCAL AGENCIES	0.00	0.00
TRANSFER FROM RESERVES	0.00	0.00
FIRE DEPARTMENT - DONATIONS	0.00	0.00
FEES DUE TO COUNTY FROM UNPAID	0.00	0.00
RENTAL & LEASE	24,000.00	24,000.00
UTILITIES REIMBURSEMENT	11,000.00	10,530.65
PROVINCIAL CONDITIONAL GRANT	0.00	0.00
GRANTS FROM LOCAL AGENCIES	0.00	2,336.03
TRANSFER FROM RESERVES	0.00	0.00
DISASTER SERVICES	0.00	0.00
AMBULANCE GRANT	0.00	0.00
AMBULANCE STATION RENTAL	10,200.00	10,200.00
ANIMAL LICENSES	800.00	370.00
BY-LAW FINES	1,000.00	822.00
COMMON SERVICES		
PUBLIC WORKS SERVICES	5,800.00	1,740.00
SALES OF GOODS & SERVICES	2,000.00	1,900.01
RENTAL AND LEASE	77,000.00	76,835.85
CONDITIONAL GRANT	0.00	0.00
SALE OF FIXED ASSETS	40,000.00	31,445.00
TRANSFER FROM RESERVE	0.00	0.00
ROADS		
CONDITIONAL GRANT	0.00	0.00
SALE OF TCA	0.00	0.00
TRANSFER FROM RESERVE	0.00	0.00
STORM SEWER & DRAINAGE		
CONDITIONAL GRANT	0.00	0.00
GRANTS FROM LOCAL AGENCIES	0.00	0.00
SEWER		
LOCAL IMPROVEMENT CHGS	0.00	0.00
SEWER REVITALIZATION	243,600.00	243,600.00
PROV CONDITIONAL GRANT	0.00	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00	0.00
SOLID WASTE		
CONTRACT WITH OTHER MUNICIPAL	0.00	0.00
SALE OF GOODS & SERVICES	0.00	15,825.28
PROV CONDITIONAL GRANT	0.00	0.00
TRANSFER FROM RESERVE\DEF.REV.	0.00	0.00
ECONOMIC DEVELOPMENT	0.00	0.00
Description	2025 BUDGET	2025 ACTUAL

Analysis: INCOME STATEMENT

Description	2025 BUDGET	2025 ACTUAL
MUNICIPAL PLANNING	0.00	0.00
DEVELOPMENT PERMITS	3,000.00	4,950.00
COMPLIANCE CERTIFICATES	300.00	200.00
SUBDIVISION APPLICATIONS	0.00	0.00
ENCROACHMENT AGREEMENTS	0.00	0.00
PROV CONDITIONAL GRANT	0.00	0.00
TRANSFER FROM RESERVES\DEF.REV	0.00	0.00
SALE OF PUBLIC LAND	0.00	0.00
BOAT LAUNCH	10,000.00	10,000.00
TRANSFER RESERVE\DEF.REV.	25,000.00	0.00
PARKS		
FEDERAL\PROVINCIAL GRANT(ICAP)	0.00	0.00
CONDITIONAL GRANT	0.00	0.00
UNCONDITIONAL GRANT	0.00	0.00
GRANT FROM LOCAL AGENCIES	10,000.00	10,000.00
PARKING LOT REVENUE	0.00	0.00
TRANSFER FROM RESERVE	0.00	0.00
RECREATION FACILITIES		
SALE OF SERVICE - FEES\CHARGES	0.00	2,913.65
REGIONAL RECREATION	25,140.61	25,140.61
GRANT FROM LOCAL AGENCIES	27,000.00	31,900.00
CONDITIONAL PROVINCIAL GRANT	5,000.00	9,628.96
TRANSFER FROM RESERVE\DEF.REV.	26,366.78	6,180.78
CAMPGROUND		
USER FEES (SEASONAL)	277,200.00	273,900.00
WEEKEND SITES	25,000.00	23,153.08
CAMPGRD CABIN RENTAL	0.00	0.00
SALES OF GOODS & SERVICES	2,800.00	3,961.50
WINTER STORAGE	25,200.00	23,700.00
DEBIT MACHINE ADJUSTMENTS	0.00	0.00
RENTAL & LEASE	9,600.00	9,600.00
M.R.T.A. GRANT	0.00	0.00
TRANSFER FROM RESERVE	0.00	0.00
CULTURE		
LIBRARIAN WAGE REIMBURSEMENT	0.00	0.00
GAIN ON SALE OF FIXED ASSET	0.00	0.00
TOTAL OPERATING REVENUE	3,661,519.28	3,647,121.91
CAPITAL:		
CAPITAL PURCHASES-ADMIN	0.00	0.00
CAPITAL PURCHASES-PATROL	0.00	0.00
CAPITAL PURCHASES-PUBLIC WORKS	100,000.00	60,000.00
Description	2025 BUDGET	2025 ACTUAL

Analysis: INCOME STATEMENT

Description	2025 BUDGET	2025 ACTUAL
CAPITAL PURCHASES-RECREATION	0.00	0.00
CAPITAL PURCHASES-PARKS	0.00	0.00
CAPITAL PURCHASES-CAMPGROUND	0.00	0.00
TOTAL	100,000.00	60,000.00
CAPITAL PROJECTS:		
CAPITAL PROJECT-ROADS	300,000.00	255,611.00
CAPITAL PROJECT-SHOP	0.00	0.00
CAPITAL PROJECT-DRAINAGE	50,000.00	0.00
CAPITAL PROJECT-WALK PATHS	0.00	0.00
CAPITAL PROJECT-STORM OUTFALL	0.00	0.00
CAPITAL PROJECT-ADMIN BLDG	0.00	0.00
CAPITAL PROJECT-CAMPGRD W/R	0.00	0.00
TOTAL	350,000.00	255,611.00
TOTAL CAPITAL REVENUE	450,000.00	315,611.00
REQUISITIONS:		
SCHOOL FOUNDATION	0.00	0.00
ASFF	544,506.31	544,506.31
OVER/UNDER LEVY UTILIZED	0.00	0.00
DESIGNATED INDUSTRIAL	157.09	0.00
TOTAL REQUISITIONS	544,663.40	544,506.31
BUSINESS INCOME PROFIT	0.00	0.00
TOTAL	3,566,855.88	3,418,226.60
Description	2025 BUDGET	2025 ACTUAL

Analysis: EXPENSE STATEMENT

EXPENSE STATEMENT	(1)	(2)
---- Begin	01Jan2025	01Jan2025
Period 1: - End	31Dec2025	31Dec2025
---- Type	B	A
(less) ---- Begin	000000000	000000000
Period 2: - End	000000000	000000000
---- Type		
Ratios: % of Account		
Graphs: # of Columns,Scale	0 0	0 0

Description	2025 BUDGET	2025 ACTUAL
COUNCIL		
COUNCIL HONORARIUMS - MAYOR	12,070.00	12,070.37
COUNCIL HONORARIUMS	42,795.00	39,531.29
COUNCIL MEETING FEES	20,000.00	16,800.00
HONORARIUM DEDUCTIONS	2,000.00	1,932.05
COUNCIL TRAVEL	3,000.00	2,480.22
CONFERENCE\PROFESSIONAL DEV	12,500.00	13,164.26
INTERNET & PHONE EXPENSE	6,300.00	6,100.00
COUNCIL PROMOTIONAL	15,000.00	14,616.34
MISC. SUPPLIES	8,500.00	5,808.56
TOTAL	122,165.00	112,503.09

ADMINISTRATION		
ADMINISTRATOR	131,200.00	130,403.70
SALARIES	199,260.00	197,710.92
PAYROLL TO\FROM BUS INC	0.00	0.00
SHARED SERVICES SALARIES	0.00	0.00
PAYROLL DEDUCTIONS	73,400.00	73,810.56
SCP PAYROLL	0.00	0.00
FROM\TO RESERVE	0.00	0.00
TRAINING	1,000.00	228.57
TRAVEL	800.00	1,365.57
FREIGHT, POSTAGE, DELIVERY	3,600.00	4,074.12
TELEPHONE\INTERNET\SATELLIT	4,100.00	4,195.54
ADVERTISING	2,000.00	1,787.14
SUBSCRIPTIONS\MEMBERSHIPS	4,400.00	4,298.32
PRINTING	1,200.00	0.00
LEGAL	5,000.00	1,209.85
AUDITOR	14,000.00	14,000.00
SERVICE CONTR-PHOTO,FAX,POS	6,000.00	7,006.37
SERVICE CONTR - ALARM	400.00	408.80
PURCHASED EQUIPMENT REPAIR	7,500.00	7,841.93
CONTRACT - JANITOR	7,600.00	7,620.00
INSURANCE	63,000.00	59,689.90
W.C.B.	30,000.00	30,363.40
STATIONERY & SUPPLIES	5,000.00	5,802.07
JANITORIAL SUPPLIES	800.00	451.53
MISCELLANEDUS SUPPLIES	4,000.00	3,616.97
VILLAGE PROMOTION	4,000.00	4,704.49
100 YEAR ANNIVERSARY	0.00	0.00
UTILITIES	7,000.00	6,546.63
DEBT REPAYMENT	0.00	0.00
SHORT TERM BORROWING FEES	0.00	0.00

Description	2025 BUDGET	2025 ACTUAL
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Analysis: EXPENSE STATEMENT

Description	2025 BUDGET	2025 ACTUAL
BANK CHARGES	1,200.00	900.01
TAX REBATES & CANCELLATIONS	0.00	0.00
OTHER & BLDG REPAIRS	10,000.00	7,439.78
BAD DEBT EXPENSE	0.00	0.00
CAPITAL PURCHASES	0.00	0.00
CAPITAL PROJECTS	0.00	0.00
CAPITAL PROJECTS	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00
TOTAL	586,460.00	575,476.17
ELECTION \ CENSUS		
SALARIES & WAGES	2,900.00	0.00
ADVERTISING	700.00	220.80
GOODS & SUPPLIES	1,000.00	167.58
TOTAL	4,600.00	388.38
ASSESSMENT SERVICES		
ASSESSMENT SERVICES	25,400.00	25,436.65
TOTAL	25,400.00	25,436.65
PATROL		
ADMINISTRATION	0.00	0.00
SALARIES & WAGES	100,450.00	92,118.70
PROVINCIAL POLICE FUNDING	45,215.00	45,215.00
RCMP ENHANCED POLICING	0.00	0.00
PAYROLL DEDUCTIONS	23,100.00	22,924.93
TRAINING & DEVELOPMENT	2,000.00	4,041.48
MILEAGE & SUBSISTENCE	300.00	113.62
FREIGHT, POSTAGE, DELIVERY	0.00	0.00
TELEPHONE	7,000.00	7,027.39
ADVERTISING & PROMOTION	500.00	375.00
AUX PROG\CRIME PREVENTION	0.00	0.00
EQUIPMENT REPAIR	3,000.00	2,857.58
VEHICLE REPAIR	5,000.00	17,418.61
JANITOR EXPENSES	0.00	0.00
LICENSES & PERMITS	0.00	0.00
STATIONERY & OFFICE SUPPLIES	500.00	326.37
MISC. SUPPLIES	4,000.00	3,595.80
UNIFORMS & ACCOTREMENTS	2,000.00	463.71
FUEL & OIL	8,000.00	5,011.70
UTILITIES	4,800.00	4,326.14
CAPITAL PURCHASES	0.00	0.00
PROJECTS	0.00	0.00
TO RESERVE\DEF.REV.	7,500.00	0.00
TOTAL	213,365.00	205,816.02
BY-LAW ENFORCEMENT		
BYLAW\ANIMAL CONTROL	0.00	0.00
PARKING ENFORCEMENT	0.00	0.00
POUND FEES	2,000.00	1,985.00
GENERAL GOODS AND SERVICES	5,000.00	80.63
SIGNS	0.00	0.00
TOTAL	7,000.00	2,065.63
Description	2025 BUDGET	2025 ACTUAL

Analysis: EXPENSE STATEMENT

Description	2025 BUDGET	2025 ACTUAL
FIREFIGHTING		
FIRE DEPARTMENT HONORAIUMS	0.00	0.00
TELEPHONE	0.00	0.00
FIRE CONTRACT	111,626.00	112,676.03
JANITOR EXPENSES	0.00	0.00
GOODS AND SUPPLIES	0.00	0.00
MISCELLANEOUS	2,000.00	1,882.21
BUILDING REPAIR	6,000.00	7,342.23
UTILITIES	12,500.00	11,999.19
CAPITAL	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00
TOTAL	132,126.00	133,899.66
DISASTER SERVICES		
GENERAL GOODS AND SERVICES	10,000.00	9,900.00
TO RESERVE\DEF.REV.	0.00	0.00
AMBULANCE SERVICES		
AMBULANCE CONTRACT	0.00	0.00
BUILDING REPAIRS	3,000.00	2,543.93
UTILITIES	6,500.00	6,013.85
CAPITAL PROJECTS	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00
TOTAL	9,500.00	8,557.78
COMMON SERVICES		
PUBLIC WORKS MANAGER	0.00	0.00
PUBLIC WORKS WAGES	252,765.00	226,979.72
EXTRA PERSON	25,000.00	25,701.00
SUMMER PAYROLL	11,000.00	9,141.60
PAYROLL DEDUCTIONS - MGR	0.00	0.00
PAYROLL DEDUCTIONS	59,700.00	59,664.66
PAYROLL DEDUCTIONS - SUMMER	3,500.00	2,427.36
FROM\TO RESERVE	0.00	0.00
SHARED SERVICES SALARIES	0.00	0.00
PAYROLL TO BUSINESS INCOME	0.00	0.00
TRAINING & DEVELOPMENT	2,000.00	3,024.90
MILEAGE & SUBSISTENCE	300.00	211.45
POSTAGE, FREIGHT & DELIVERY	0.00	0.00
TELEPHONE	2,100.00	2,240.08
PURCHASE SERVICES	12,000.00	11,494.79
EQUIPMENT REPAIR	25,000.00	38,483.08
VEHICLE REPAIR	20,000.00	26,172.92
EQUIPMENT RENTAL	1,500.00	135.00
GENERAL GOODS	10,000.00	10,117.82
SIGNS	5,000.00	2,939.11
BUILDING REPAIRS	5,000.00	4,173.96
SAFETY SUPPLIES	2,500.00	2,017.43
FUEL & OIL	25,000.00	17,993.16
UTILITES - SHOP	18,000.00	14,436.42
BOAT LAUNCH MTC	0.00	0.00
CAPITAL PURCHASES	0.00	0.00
Description	2025 BUDGET	2025 ACTUAL

Analysis: EXPENSE STATEMENT

Description	2025 BUDGET	2025 ACTUAL
CAPITAL PROJECTS	0.00	0.00
CAPITAL PROJECTS	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00
TOTAL	480,365.00	457,354.46
ROADS AND STREETS		
GRAVEL\SAND\ETC.	25,000.00	15,241.29
CRACK FILLING\LINE PAINTING	30,000.00	24,080.51
UTILITIES - STREET LIGHTS	118,000.00	121,453.81
ROAD PROJECTS	0.00	0.00
ROAD PROJECTS	0.00	0.00
STREET LIGHT PROJECTS	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00
TOTAL	173,000.00	160,775.61
STORM SEWER AND DRAINAGE		
GENERAL SUPPLY-CULVERTS	5,000.00	3,895.13
DRAINAGE PROJECTS	0.00	0.00
DRAINAGE STUDY	0.00	0.00
TOTAL	5,000.00	3,895.13
WATER SYSTEM		
WATER COMM. OPERATING	8,721.80	8,721.88
WATER COMM. DEBENTURES	71,034.00	71,034.10
TO RESERVE\DEF.REV.	0.00	0.00
TOTAL	79,755.80	79,755.98
SANITARY SEWER		
TVRSSC MAINTENANCE AGREE	301,600.00	301,600.00
TVRSSC SEWER REVITALIZATION	243,600.00	243,600.00
TVRSSC DEB. - LAGOON	85,826.00	85,826.00
TVRSSC UPGRADE	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00
TOTAL	631,026.00	631,026.00
GARBAGE COLLECTION		
GARBAGE WAGES	6,500.00	6,500.00
GARBAGE CONTRACT	74,500.00	75,888.42
REGIONAL LAND FILL	18,000.00	25,416.60
RECYCLING	6,000.00	5,976.88
ANNUAL WASTE ROUND-UP	0.00	0.00
FUEL & OIL	3,000.00	2,400.00
TRUCK REPAIRS & MAINTENANCE	0.00	0.00
CAPITAL PURCHASES	0.00	10,922.00
TO RESERVE\DEF.REV.	20,000.00	0.00
TOTAL	128,000.00	127,103.90
COMPOST FACILITY		
PURCHASED SERVICE - CLEANUP	3,000.00	0.00
GENERAL SUPPLIES	0.00	0.00
TOTAL	3,000.00	0.00
Description	2025 BUDGET	2025 ACTUAL

Analysis: EXPENSE STATEMENT

Description	2025 BUDGET	2025 ACTUAL
MUNICIPAL PLANNING		
CONTRACT - DEVELOPMENT OFF	24,000.00	24,000.00
MUNICIPAL PLANNING	2,000.00	0.00
GENERAL GOODS & SUPPLIES	500.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00
TOTAL	26,500.00	24,000.00
ECONOMIC DEVELOPMENT		
ADVERTISING AND PROMOTION	2,200.00	2,166.66
TELEPHONE AND UTILITIES	0.00	0.00
REVENUE & COST SHARE STUDY	0.00	0.00
GENERAL GOODS & SUPPLIES	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00
TOTAL	2,200.00	2,166.66
LAC STE. ANNE FOUNDATION	46,863.80	46,863.81
PIER\BOAT LAUNCH	25,000.00	800.00
PIER TO RESERVE\DEF.REV.	0.00	0.00
RECREATION & FACILITIES		
REGIONAL RECREATION	31,425.75	31,425.76
GENERAL GOODS & SUPPLIES	20,000.00	21,606.30
EAST END BUS	11,548.72	9,457.92
LSA PHYSICIAN RECRUITMENT	0.00	0.00
BEACHWAVE PARK COORDINATOR	48,000.00	48,000.00
UTILITIES	6,000.00	6,389.35
CAPITAL PURCHASES	0.00	0.00
PROJECTS	0.00	0.00
PROJECTS	0.00	0.00
PROJECTS	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00
TOTAL	116,974.47	116,879.33
PARKS		
CONTRACT SERVICES	20,000.00	16,154.00
GENERAL GOODS & SUPPLIES	10,000.00	8,727.31
UTILITIES	6,000.00	5,389.25
PARKING LOT EXPENSES	3,098.33	3,126.84
PARK PROJECTS	0.00	0.00
PARK PROJECTS	0.00	0.00
CONTRIBUTED ASSETS	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00
TOTAL	39,098.33	33,397.40
CAMPGROUND:		
ADVERTISING & SIGNS	1,500.00	798.38
POSTAGE, FREIGHT, DELIVERY	0.00	0.00
PHONE\INTERNET\SATELLITE	2,000.00	1,871.42
PRINTING	300.00	1,198.64
CAMPGROUND MANAGER CONTRACT	62,000.00	61,780.62
CAMPGROUND SUMMER HELP	0.00	0.00
PAYROLL DEDUCTIONS	0.00	0.00
Description	2025 BUDGET	2025 ACTUAL

Analysis: EXPENSE STATEMENT

Description	2025 BUDGET	2025 ACTUAL
EQUIPMENT REPAIR	1,500.00	628.15
GENERAL GOODS & SUPPLIES	3,000.00	2,330.80
JANITORIAL SUPPLIES	700.00	363.00
WASTE DISPOSAL	3,800.00	4,888.95
FUEL & OIL	1,500.00	814.75
REPAIR MATERIALS	10,000.00	12,218.22
CONSTRUCTION MATERIALS	2,000.00	0.00
UTILITIES	38,000.00	35,285.98
IMPROVEMENTS	5,000.00	496.44
DEBIT\VISA BANK FEES	600.00	537.24
CAMPGROUND PROJECTS	0.00	0.00
CAMPGROUND PROJECTS	0.00	0.00
TO RESERVE\DEF.REV.	0.00	0.00
TOTAL	131,900.00	123,212.59
CULTURE		
SALARIES & WAGES	0.00	0.00
PAYROLL DEDUCTIONS	0.00	0.00
REIMBURSE LIBR WAGE	0.00	0.00
UTILITIES	0.00	0.00
GRANT TO LIBRARY	13,452.48	13,452.00
YELLOWHEAD REGIONAL LIBRARY	4,104.00	4,104.00
TOTAL	17,556.48	17,556.00
LOSS ON SALE OF FIXED ASSET	0.00	0.00
AMORTIZATION OF TCA	65,000.00	0.00
ACCRETION EXPENSE	0.00	0.00
CAPITAL:		

CAPITAL PURCHASES-ADMIN	0.00	0.00
CAPITAL PURCHASES-PATROL	10,000.00	5,146.63
CAPITAL PURCHASES-PUBLIC WORKS	125,000.00	90,500.00
CAPITAL PURCHASES-RECREATION	0.00	0.00
CAPITAL PURCHASES-PARKS	0.00	0.00
CAPITAL PURCHASES-CAMPGROUND	0.00	0.00
TOTAL	135,000.00	95,646.63
CAPITAL PROJECTS:		

CAPITAL PROJECTS-ROADS	300,000.00	255,611.00
CAPITAL PROJECTS-SHOP	0.00	0.00
CAPITAL PROJECTS-DRAINAGE	50,000.00	0.00
CAPITAL PROJECTS-WALKING PATHS	0.00	0.00
CAPITAL PROJECTS-STORM OUTFALL	0.00	0.00
CAPITAL PROJECTS-ADMIN BLDG	0.00	0.00
CAPITAL PROJECTS-CAMPGRD W\R	0.00	0.00
TOTAL	350,000.00	255,611.00
TOTAL CAPITAL EXPENSES	485,000.00	351,257.63
BUSINESS INCOME EXPENSES	0.00	0.00
TOTAL	3,566,855.88	3,250,087.88
Description	2025 BUDGET	2025 ACTUAL

12.a

**ALBERTA BEACH
BYLAW NO. 302-26**

A BYLAW REGARDING ENCROACHMENTS ONTO ROAD ALLOWANCES

WHEREAS, Section 651.2 of the Municipal Government Act, RSA 2000, c. M-26, as amended, (the "Act") confirms municipalities may enter into agreements to permit the encroachment of improvements onto a road that is under the direction, control and management of the municipality;

AND WHEREAS, Section 13(1) of the Traffic Safety Act, RSA 2000, c T-6, as amended, confirms that a municipality may make a bylaw authorizing the municipality to issue a license, or permit of occupation, or use of a road allowance or highway or part thereof, when not required for public use;

AND WHEREAS, Council for the Village of Alberta considers it necessary to pass a bylaw confirming the municipality's authority to issue a license, or permit, for temporary occupation of a road allowance or highway when not required for public use;

NOW THEREFORE, under the authority of the Municipal Government Act, the Council of the Village of Alberta Beach duly assembled **ENACTS AS FOLLOWS:**

1. This Bylaw may be cited as the "Encroachments onto Road Allowances" Bylaw.
2. The Village of Alberta Beach may issue a license, or permit, that is terminable on thirty (30) days' notice in writing for the temporary occupation, or use, of a road allowance or highway or a portion of a road allowance or highway when it is not required for public use.
3. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion shall be deemed severed.
4. This Bylaw shall take effect on the date of the third and final reading.

READ a first time this 20th day of January, 2026.

READ a second time this ___ day of _____, 2026.

READ a third time and passed this ___ day of _____, 2026.

Signed by the Mayor and C.A.O. this ___ day of _____, 2026.

Tara Elwood, Mayor

Kathy Skwarchuk, C.A.O.

25

aboffice@albertabeach.com

From: municipalservicesdivision@gov.ab.ca
Sent: February 13, 2026 11:35 AM
To: Kathy Skwarchuk
Subject: 2026 Minister's Awards for Municipal and Public Library Excellence Program
Attachments: 2026 Minister's Awards for Municipal and Public Library Excellence Program.pdf

Please see the attached letter from Minister Dan Williams launching the 2026 Minister's Awards for Municipal and Public Library Excellence (MAMPLE) program. The deadline for submissions is March 31, 2026.

26



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

MLA, Peace River

AR121350

January 8, 2026

Dear Chief Elected Official or Library Board Chair:

I am pleased to invite your municipality or library board to provide submissions for the 2026 Minister's Awards for Municipal and Public Library Excellence (MAMPLE). This program recognizes excellence in municipal government initiatives and the provision of library services and promotes knowledge sharing to build capacity. These awards offer an opportunity to recognize the truly great work happening in communities across Alberta.

The 2026 program features four municipal and two library award categories. For each municipal category, one award will be given for municipalities with populations under 10,000, and one for municipalities with populations over 10,000. For each library category, two awards will be given to library boards serving populations under 10,000, and two for library boards serving populations over 10,000.

Submissions will be accepted in the following categories:

- **Building Economic Strength (open to all municipalities)**
Awarded for an initiative that exemplifies:
 - building the economic capacity and/or resiliency of the community; and/or
 - improving the attractiveness of the community to businesses, investors, and visitors.
- **Enhancing Community Engagement or Livability (open to all municipalities)**
Awarded for an initiative that exemplifies:
 - increasing accessibility of community services;
 - fostering inclusive and welcoming communities;
 - improving engagement opportunities for community members; and/or
 - strengthening wellness and safety responsiveness.
- **Partnership (open to all municipalities)**
Awarded for an initiative that exemplifies:
 - enabling a local or regional partnership* that achieves results that could not have been accomplished by the municipality alone;
 - generating lasting relationships between partners; and/or
 - leveraging the unique skill sets or resources of each partner.

*Partners may include municipalities, businesses, First Nations, non-profit organizations, community groups, and other orders of government.

.../2

- **Red Tape Reduction or Service Delivery Enhancement (open to all municipalities)**
Awarded for an initiative that exemplifies:
 - improving upon or presenting a new approach to how a municipality can deliver a program or service;
 - streamlining processes and reducing administrative requirements, leading to more efficient service delivery;
 - saving time, money, and/or resources by implementing practices that enhance operational effectiveness;
 - reducing regulatory, policy, or procedural requirements to simplify access to municipal services for residents and businesses; and/or
 - promoting transparency and accountability in municipal operations, fostering trust within the community.

- **Public Library Services (open to all library boards, serving a population under 10,000)**
Awarded for an initiative that exemplifies:
 - demonstrating responsiveness to community need(s); and
 - providing direct benefit to the public.

- **Public Library Services (open to all library boards, serving a population over 10,000)**
Awarded for an initiative that exemplifies:
 - demonstrating responsiveness to community need(s); and
 - providing direct benefit to the public.

Details regarding eligibility and submission requirements are available on the Minister's Awards for Municipal and Public Library Excellence webpage at www.alberta.ca/ministers-awards-municipal-public-library-excellence. **The deadline for submissions is March 31, 2026.**

Questions about the program from municipalities can be sent to municipalexcellence@gov.ab.ca or program advisors may be reached at 780-427-2225 (toll-free by first dialing 310-0000).

Questions about the program from library boards can be sent to libraries@gov.ab.ca or program advisors can be reached at 780-427-4871 (toll-free by first dialing 310-0000).

I encourage you to share your success stories, and I look forward to celebrating these achievements with your communities.

Sincerely,



Dan Williams, ECA
Minister of Municipal Affairs

14.6

aboffice@albertabeach.com

From: Dylan Bressey <president@abmunis.ca>
Sent: February 5, 2026 2:22 PM
To: Kathy Skwarchuk
Subject: Join ABmunis' webinar to learn how Alberta's 2026 budget supports municipalities

Dear Mayors, Councillors, and CAOs,

The Government of Alberta plans to release its budget for the 2026-27 fiscal year on Thursday, February 26. To learn how Alberta's 2026 budget impacts municipalities, we invite you to attend our free webinar, where we will walk you through our findings and answer your questions.

Webinar Details

When: Friday, February 27, 2026

Time: 3:00 – 4:15 p.m.

Register beforehand at <https://www.abmunis.ca/events/abmunis-report-2026-provincial-budget>

Who should attend?

This webinar is designed for municipal elected officials, CAOs, and senior finance staff, but is open to any representative of a municipality in Alberta.

What if I'm not available at that time?

Don't worry, we will record the webinar and share the link through our [weekly newsletter](#) the week after. Plus, we will email you a copy of our report by the end of the day on February 27.

We look forward to hosting you for the webinar. In the meantime, please remember that registration is also open for our [Spring Municipal Leaders Caucus](#) on March 26-27, and numerous courses are also currently available through the [Elected Officials Education Program](#).

Thank you,

Dylan Bressey | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

14.c

aboffice@albertabeach.com

From: Dylan Bressey <president@abmunis.ca>
Sent: January 26, 2026 11:54 AM
To: Kathy Skwarchuk
Subject: Op-ed highlights that investment in water infrastructure is needed across Alberta
Attachments: ABmunis Property Taxes Reimagined - Resources for Municipalities - Nov 2025.pdf

Dear Mayors, Councillors, and CAOs,

Earlier this month, about 1.6 million Albertans who live in and around Calgary experienced a massive water-main break that required immediate repairs and attracted national media attention. In that moment, Calgary's staff and elected leaders stepped up to communicate and address the challenge. And while Calgary hit the news, they aren't the only municipality that has experienced these types of emergencies. I am so proud of Alberta's municipal staff and elected leaders who are there for our residents in times of crisis.

As a municipal leader, you know that your community could experience similar emergencies at any time depending on the age and condition of your water and wastewater systems. Numerous communities in Alberta have experienced major water main breaks or boil water advisories in recent years, but it's not always picked up by media.

To draw attention to the water infrastructure challenges facing all municipalities, [Alberta Municipalities wrote an op-ed](#) that was published by *The Calgary Herald* on January 23 and seven other Postmedia newspapers over the weekend.

If you wish to engage with local reporters on this issue, here are some suggested key messages for your use:

- A safe water system is critical to the daily life of our residents and local businesses.
- Underground water and wastewater infrastructure is difficult to inspect and costly to repair.
- We hope the Governments of Alberta and Canada will take a good look at the amount of funding provided to communities for water and wastewater infrastructure.
- We are particularly concerned about the lack of funding in the most recent federal budget which includes the requirement to reduce development charges which is not helpful in Alberta.
- There is incredible pressure on municipal governments to keep municipal property taxes low but Alberta Municipalities' [Property Taxes Reimagined](#) website is shining a light on how the cost of this infrastructure is rising but municipal governments are getting less help.
- Talk about a major project your community is facing or recently overcame.

If you haven't already done so, we encourage you to help promote our [Property Taxes Reimagined](#) information through your municipality's website and social media. The attachment offers sample wording and other key messages that we previously shared with you in November 2025.

If you want to engage with provincial leaders about water challenges, infrastructure needs, or other issues, we encourage you to join us in Edmonton on March 26 and 27 for our [Spring 2026 Municipal Leaders Caucus](#).

Thank you,

Dylan Bressey | President

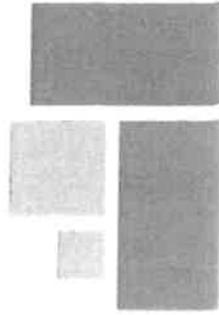
30

E: president@abmunis.ca
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6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.



Property Taxes Reimagined – Resources for Municipalities

November 25, 2025

In addition to the papers, videos, and information on Alberta Municipalities' [Property Taxes Reimagined](#) webpage this document offers:

- Sample wording to promote Property Taxes Reimagined on your **municipality's website**
- Sample wording for your municipality to promote Property Taxes Reimagined information on your municipality's **social media channels**
- **Key messages** that can be used by council members and administration

Sample Website Content

We encourage you to add a link on your website. Below are two options of sample text that you can use.

Option 1 – Long description

The [name of municipality] and all municipal governments across Alberta are facing significant challenges in how they pay for local services that their residents want and need. For example:

- Just like your household, inflation is making things more expensive for our [municipality type].
- Over the last 15 years, the Alberta government has lowered how much money it gives to municipal governments to help pay for local programs and community infrastructure like roads, water and sewer systems, and recreation facilities.
- [Add a local example here; e.g. policing costs have gone up by X% OR repaving Main Street has been delayed X years due to other priorities costing more]

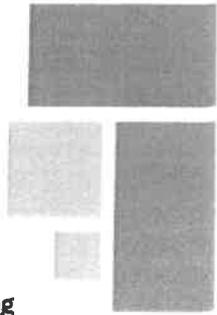
These changes are making it more costly for the [municipality type] to provide the services you rely on. That's why municipal property taxes have gone up. The Alberta government is also increasing its property tax, which the [municipality type] collects on their behalf.

The non-partisan association, Alberta Municipalities, which represents the province's summer villages, villages, towns, cities and specialized municipalities, has conducted considerable research around property taxes and community funding. They are sharing their findings through an information project called [Property Taxes Reimagined](#). It explains what is happening and raises questions about whether Alberta needs to change how local services are funded.

Option 2 – Short description

The [name of municipality] and all municipal governments across Alberta are facing significant challenges in how to pay for local services that their residents want and need. The non-partisan association, Alberta Municipalities, which represents the province's summer villages, villages, towns, cities, and specialized municipalities, has conducted considerable research around property taxes and community funding. They are sharing their findings through an information project called [Property Taxes Reimagined](#).

It explains what is happening and raises questions about whether Alberta needs to change how local services are funded.



Sample Social Media Content

Please tag Alberta Municipalities in your Facebook & LinkedIn posts so we can Like and Repost, helping to spread the message even more!

Sample Post 1

On average, Albertans pay about 1.4% of their household spending on municipal property taxes. That pays for roads, sidewalks, transit, parks, playgrounds, recreation facilities, policing, fire services, social services, and bylaw enforcement. That's a lot!

Alberta's local governments are increasingly under pressure to reduce their property taxes. There are many things affecting municipal budgets and your council's ability to pay for the services, equipment, and infrastructure to have a thriving community.

Alberta Municipalities' project, 'Property Taxes Reimagined: Fair Funding for Strong Communities' helps Albertans understand why property taxes are increasing. It aims to start a conversation with <<name of your municipality>> residents & businesses, and with provincial leaders about reimagining how Alberta's local community services are funded.

Learn more here: www.abmunis.ca/property-taxes-reimagined

Sample Post 2

Over the past 15 years, the Alberta government has been giving less money to municipal governments, while also asking them to do more. In 2009, municipalities got about \$635 per person from the Alberta government. By 2023, that dropped to \$327 per person, after inflation.

Every municipal government has to balance their budget, so when we get less money from the provincial or federal government, or we have to take on new costs AND deal with inflation, your council has two choices:

1. Cut back on services like fixing roads or running programs, or
2. Find money somewhere else, usually by raising municipal property taxes.

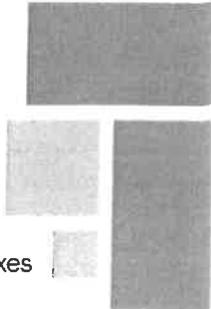
We need to have a conversation about how Alberta's local community services are funded. Alberta Municipalities' project, 'Property Taxes Reimagined: Fair Funding for Strong Communities' has been created to help Albertans understand the pressures that are driving up municipal property taxes.

Learn more here: www.abmunis.ca/property-taxes-reimagined

Sample Post 3

You pay your property taxes to the <<name of your municipality>>. But did you know that some of your property taxes are actually a tax by the Alberta government? And the Alberta government significantly increased that tax in 2025?

Council has no control over the provincial property tax. Our <<municipality type>> collects those tax dollars and sends them to the Alberta government for their use. When the province increases its property tax, <<municipality type>> council is forced to consider whether the combined increase of the provincial tax and municipal tax is affordable to residents. If needed, council may choose to lower the municipal property tax but that may not leave the <<municipality type>> with enough money to take care of things like local roads, sidewalks, and community buildings in the long term.



We need to have a conversation about how Alberta's local community services are funded and what taxes are collected by each government. ABmunis' 'Property Taxes Reimagined: Fair Funding for Strong Communities' has been created to help Albertans understand how property taxes are structured.

Learn more here: www.abmunis.ca/property-taxes-reimagined

Key Messages for Conversations with Residents, MLAs, and Media

- Five reasons why property taxes are increasing:
 1. The province increased its property tax by 14% in 2025
 2. Over the last 15 years, the province has cut its funding to municipalities in half, so local councils have had to raise municipal property taxes to make up for it
 3. The province has created new rules and downloaded costs onto municipal governments, like election rules and policing
 4. Residents are asking councils to spend money on services that are historically handled by the province, like social services, recruitment of doctors, and affordable housing
 5. Inflation is increasing the cost of things municipalities have to buy, like:
 - fire trucks and graders
 - water pipes and asphalt
 - wages for local contractors, workers, and employees
- The province has lowered its income tax rates but has been shifting the tax burden onto property taxes over the last decade.
 - Higher property taxes make life harder for Albertans whose income has not increased.
- Municipalities are mandated to balance their budget and set their tax rates to match.
 - The federal and provincial governments don't have to do this. They can plan to under tax and overspend in any year.
- Council has no control over provincial property taxes but is required to collect the province's tax from families and businesses.
- Visit [Property Taxes Reimagined](#) on ABmunis' website to watch videos or read about the pressures on municipal property taxes and the need to reimagine how local services are funded.

14.d

aboffice@albertabeach.com

From: Anita Sookar (she/her) <Anita@abmunis.ca>
Sent: February 11, 2026 10:22 AM
To: Carmen Longworth
Cc: Taralyn Elwood; Kathy Skwarchuk
Subject: ABmunis Representative re Alberta Safer Bars Council (Elwood) - 2026
Attachments: Alberta Safer Bars Council (Elwood) - 2026.pdf

Good morning, Carmen,

Please see attached letter from Alberta Municipalities CEO, Dana Mackie.

If you have any questions, please do not hesitate to contact me.

Best Regards,

Anita Sookar (she/her) MSc, NCSO, CPHR, GPC.D | Governance Manager

D: 780.989.7406 | E: Anita@abmunis.ca
300, 8616 51 Ave NW Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender. This message contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this email.

We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

35



February 10, 2026

Carmen Longworth
Social Responsibility Coordinator - Liquor
50 Corriveau Ave.,
St. Albert, AB T8N 3T5

Dear Ms. Longworth:

Re: ABmunis Nomination to Alberta Safer Bars Council

On behalf of the ABmunis Board, I am pleased to nominate Mayor Tara Elwood, Village of Alberta Beach, as ABmunis' representative on the Alberta Safer Bars Council.

Please provide Mayor Elwood with any information on upcoming meetings and events. She can be reached at 587-879-9606 or taraelwood@albertabeach.com.

If you have any questions, please do not hesitate to contact Anita Sookar at 780-989-7406 or anita@abmunis.ca.

Yours truly,

A handwritten signature in black ink, appearing to read "Dana Mackie".

Dana Mackie
CEO, Alberta Municipalities

Cc: Her Worship Mayor Tara Elwood, Village of Alberta Beach
Kathy Skwarchuk, CAO, Village of Alberta Beach

aboffice@albertabeach.com

From: Anita Sookar (she/her) <Anita@abmunis.ca>
Sent: February 11, 2026 1:50 PM
To: northernalbertaelectedleaders@gmail.com
Cc: Dylan Bressey; sbourke@cityofgp.com; Krista Gardner; slosier@calmar.ca; Taralyn Elwood; Kathy Skwarchuk
Subject: ABmunis Representatives on the Northern Alberta Elected Leaders (NAEL)
Attachments: Northern Alberta Elected Leaders (NAEL) (Bressey, Gardner, and Elwood) - 2026.pdf

Good afternoon,

Please see attached letter from Alberta Municipalities CEO, Dana Mackie.

If you have any questions, please do not hesitate to contact me.

Best Regards,

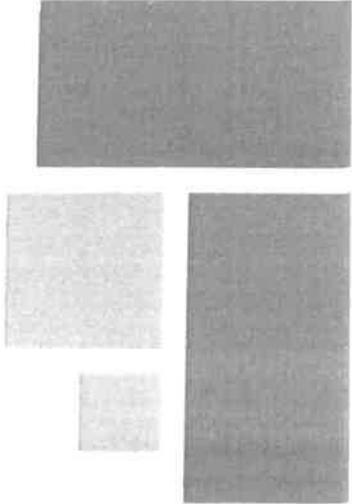
Anita Sookar (she/her) MSc, NCSO, CPHR, GPC.D | Governance Manager

D: 780.989.7406 | E: Anita@abmunis.ca
300, 8616 51 Ave NW Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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February 10, 2026

The Secretariat of NAEL
Northern Alberta Development Council
Bag 900-14
2nd FI Provincial Building
9621 - 96 Avenue
Peace River, AB T8S 1T4

Re: Alberta Municipalities Nomination to Northern Alberta Elected Leaders (NAEL)

On behalf of the Alberta Municipalities Board, I am pleased to nominate Councillor Dylan Bressey, City of Grande Prairie (lead), Mayor Krista Gardner, Town of Calmar (backup), and Mayor Tara Elwood, Village of Alberta Beach (backup), as Alberta Municipalities' representatives on the Northern Alberta Elected Leaders (NAEL).

Please provide Councillor Bressey, Mayor Gardner and Mayor Elwood with any information on upcoming meetings and events. Their contact information is as follows:

Councillor Dylan Bressey	780-402-4166	dbressey@cityofgp.com
Mayor Krista Gardner	780-991-2946	Kgardner@calmar.ca
Mayor Tara Elwood	587-879-9606	taraelwood@albertabeach.com

If you have any questions, please do not hesitate to contact Anita Sookar at 780-989-7406 or Anita@abmunis.ca.

Yours truly,

Dana Mackie
CEO, Alberta Municipalities

Cc: Councillor Dylan Bressey, City of Grande Prairie
Shane Bourke, City Manager, City of Grande Prairie
Her Worship Mayor Krista Gardner, Town of Calmar
Sylvain Losier, CAO, Town of Calmar
Her Worship Mayor Tara Elwood, Village of Alberta Beach
Kathy Skwarchuk, CAO, Village of Alberta Beach

aboffice@albertabeach.com

From: John Swist <John.Swist@gov.ab.ca>
Sent: February 6, 2026 1:55 PM
To: John Swist
Cc: Troy Carriere
Subject: AAR Draft Concerns

Hello All,

AEMA has released the MNP 2023 Wildfire After Action Report, available on our web site at: <https://www.alberta.ca/alberta-emergency-management-agency>

Troy and I wanted to follow up on feedback provided through the After Action Review regarding municipal experiences working with Field Officers during emergency incidents, in anticipation of the 2026 hazard season.

We want to acknowledge upfront that several municipalities indicated they were not fully satisfied with the level, clarity, or consistency of Field Officer support they received. We take this feedback seriously. The intent of the Field Officer role is to support municipal leadership during complex and fast-moving incidents — and when that support does not meet expectations, it warrants direct attention and improvement.

The After Action Review highlighted themes including:

- Unclear understanding of the Field Officer role, authority, and mandate
- Inconsistent messaging and expectations across incidents
- Challenges integrating Field Officers into municipal ICS and EOC structures
- Gaps in information flow and escalation during periods of increased complexity

Our objective now is to ensure these issues are understood, addressed, and not repeated. If you have any concerns we would like to invite you to engage directly with us to:

- Clarify what did not work well during your incident(s)
- Identify specific expectations or needs that were not met
- Discuss how Field Officer support can be better aligned with your municipal structure, processes, and decision-making requirements
- Confirm clear points of contact and escalation pathways for future incidents

This outreach is not intended as a review of municipal actions, nor as a justification of provincial processes. It is intended to listen, learn, and improve so that Field Officer support adds value to municipal operations when it is most needed.

We appreciate the candour provided through the After Action Review and the continued leadership municipalities demonstrate during emergencies. Strengthening the effectiveness of Field Officer support is a shared priority, and we are committed to making tangible improvements before future incidents occur.

Thank you for your time, your feedback, and your ongoing partnership.

John Swist

Field Officer, North Central Region
Alberta Emergency Management Agency (AEMA)
Public Safety and Emergency Services Ministry
12360 142 St NW, Edmonton, AB T5L 2H1
Cell: 780 289 3874
Fax: 780 422 1549
Email: john.swist@gov.ab.ca

Alberta Emergency Alert: Stop. Listen. Respond.
www.emergencyalert.alberta.ca
Follow us on Twitter: @AB_EmergAlert

AEMA Training Calendar:
<https://calendar.google.com/calendar/u/0/embed?src=aema.training@gov.ab.ca&ctz=America/Edmonton>

Classification: Protected A

Classification: Protected A

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14.9

aboffice@albertabeach.com

From: PSES Alberta Police Funding Model <ABPFM@gov.ab.ca>
Sent: January 22, 2026 10:49 AM
To: ! ABOffice
Cc: PSES Alberta Police Funding Model
Subject: Re: PFM Preliminary Estimate
Attachments: Preliminary 5-year Estimate for_Part3.pdf

Please see attached communication on the Preliminary 5-year Estimate

Classification: Protected A

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Renewed Police Funding Model Preliminary 5-year Estimate for Village of Alberta Beach

Thank you for connecting with the Police Funding Model team and for providing a designated contact to receive your estimated municipal contributions under the renewed Police Funding Model (PFM). Based on the most recent data available to the ministry, we have prepared a preliminary five-year estimate to assist with your municipal budget process for PFM costs moving forward, effective April 1, 2026.

It is important to note that the estimate provided is an approximation. Final amounts payable under the renewed PFM will be based on current data when calculations are completed each March.

Fiscal year	Percentage	Municipal Share before modifiers
2026–27	22%	\$75,763.70
2027–28	24%	\$89,263.42
2028–29	26%	\$112,498.26
2029–30	28%	\$140,218.61
2030–31	30%	\$183,948.17

Important Notes:

- This preliminary estimate for Village of Alberta Beach is provided for budget planning purposes only.
- All figures are subject to revision.
- Base cost calculations are derived from 2024–25 PPSA frontline policing actuals, with an assumed year-over-year increase of 8% applied to PPSA frontline policing costs.
- The five-year projection is based on Municipal Affairs 2024–25 population data, equalized assessment values, preliminary RCMP occurrence statistics, and RCMP hard vacancy rates. Final invoiced amounts will reflect updated data as it becomes available.
- Modifications to the base formula will be implemented in phases: the weighted occurrences factor will take effect on April 1, 2028, with full model implementation completed by April 1, 2030.

Please contact the PFM team at abpfm@gov.ab.ca if you require any clarification regarding these estimates.

aboffice@albertabeach.com

From: Communities ChooseWell <choosewell@arpaonline.ca>
Sent: January 23, 2026 10:07 AM
To: aboffice@albertabeach.com
Subject: Register Now For These 2026 ARPA Events

[View in browser](#)

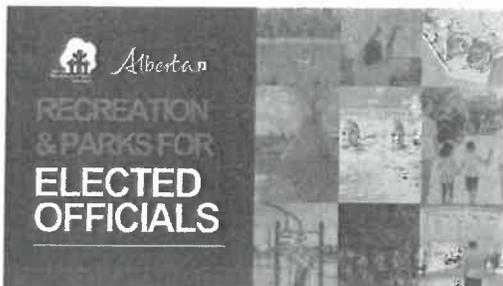


Dear ARPA Member,

Mark your calendars and register for these 2026 ARPA events ! 🎉 🌳

We're gearing up for a full year of learning and connection, and we can't wait to share it all with you.

Recreation & Parks For Elected Officials Workshop



Developed with the Government of Alberta, this workshop is designed to help elected officials understand how recreation and parks drive community wellbeing and prosperity.

This workshop is being offered the following dates and formats:

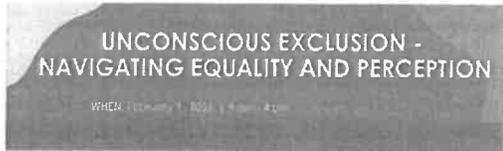
- 📅 **January 29 (Virtual via Zoom) | 9am - 12:30pm**
- 📅 **February 19 (Virtual via Zoom) | 9am - 12:30pm**

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January 29 | Register Here!

February 19 | Register Here!

Unconscious Exclusion: Navigating Equality and Perception Workshop



Led by Imagine Institute For Learning and in partnership with Community Compass, this training focuses on decoding the subtle language of “isms” (e.g. racism, sexism, and ableism) that are called microaggressions, and how to address their impact in the workplace.

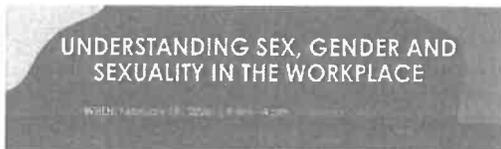
This **FREE** workshop is being offered the following dates and formats:

- 📅 **February 3 (Virtual via Zoom) | 9am - 4pm**
- 📅 **March 3 (In person - Calgary, exact location TBD) | 9am - 4pm**

February 3 | Register Here!

March 3 | Register Here!

Understanding Sex, Gender, and Sexuality in the Workplace Workshop



Led by Imagine Institute For Learning and in partnership with Community Compass, this training explores difficult and ‘controversial’ questions surrounding gender, sex, and sexuality, aiming to increase confidence in interacting with queerness in the workplace.

This **FREE** workshop is being offered the following dates and formats:

- 📅 **February 18 (Virtual via Zoom) | 9am - 4pm**
- 📅 **March 10 (In person - Edmonton, exact location TBD) | 9am - 4pm**

February 18 | Register Here!

March 10 | Register Here!

2026 Parks Forum: Registration Now Open!



Registration Now Open

This year's theme, "**Urban Connections: Parks in a Changing World**" explores the role parks have in shaping accessible and sustainable urban environments.

This year we are introducing **Parks Tours!** These onsite tours invite participants to step outside the conference venue and explore parks firsthand

alongside the professionals who manage them.

Event Dates: March 18 - 20, 2026

Event Location: Wyndham Hotel and Conference Center | Edmonton, AB

***Early Bird Registration closes February 18, 2026!**

[View the Program Here!](#)

[Register for Parks Forum Here!](#)

2026 Alberta Healthy Communities Symposium (AHCS): Registration Now Open!

REGISTRATION OPEN!

March 19-20, 2026

2026 Alberta Healthy Communities Symposium



The AHCS brings together champions to connect, and strengthen community well-being, with a focus on healthy eating and active living. This year's theme, "**Rooted in Community: Nourished Through Connection,**" celebrates the power of shared purpose in growing healthier, more resilient communities

Event Dates: March 19 - 20, 2026

Event Location: Wyndham Hotel and Conference Center | Edmonton, AB

[Register for the AHCS Here!](#)

2026 Leaders Summit: Registration Now Open!

ARPA
LEADERS SUMMIT

May, 6 - 8, 2026

REGISTRATION OPEN!

Leaders Summit is for those who advise their councils on recreation, parks, arts and culture, FCSS, community development and urban planning. The summit is a series of workshops on areas related to the future of recreation and parks.

Event Dates: May 6 - 8, 2026

Event Location: Banff Park Lodge | Banff, Alberta

***Early Bird Registration closes March 31, 2026!**

[Register for Leaders Summit Here!](#)

Don't miss out on the fun!

Check out our full events calendar below.

[ARPA Upcoming Events](#)

11759 Groat Road, NW,
Edmonton, AB, T5M 3K6

Phone: 780-415-1745

Email: arpa@arpaonline.ca



The Alberta Recreation & Parks Association would like to acknowledge the First Nations, the Métis, the Inuit and all of the people across Alberta who share a history and a deep connection with this land. We dedicate ourselves to moving forward in partnership with Indigenous communities in the spirit of reconciliation and collaboration.

To begin or expand your Reconciliation Journey, visit [Walking With Indigenous Communities](#).

Do you have anything you would like ARPA members to know about? Please send any queries, relevant news, or events that you wish to circulate to our membership to **Callie Woodley** at cwoodley@arpaonline.ca



[Unsubscribe Here](#)

From: CFS Underserved Actors Project / Projet sur les acteurs sous-desservis du CFS (NRCan/RNCan) <uactorsproject-uacteursprojet@nrca-nrcan.gc.ca>
Sent: January 26, 2026 11:36 AM
To: CFS Underserved Actors Project / Projet sur les acteurs sous-desservis du CFS (NRCan/RNCan)
Subject: Help shape the future of fire monitoring collaborations in Canada – Survey Invitation / Contribuez à façonner l'avenir de la collaboration en matière de surveillance des incendies au Canada – Invitation pour un sondage

UNCLASSIFIED - NON CLASSIFIÉ

Hi there,

Researchers from the Canadian Forest Service at Natural Resources Canada are conducting a national survey on fire monitoring in Canada. We are currently conducting a second round of outreach to broaden participation, with a particular focus on Indigenous, municipal/regional, operational and industry professionals involved in the fire monitoring field.

We are contacting organizational leads to ask whether you would be willing to share this survey with relevant departments, teams, or individuals, or to help direct us to the appropriate person who is able to distribute it more broadly throughout the organization's network.

The study seeks to better understand the challenges, collaborations, and communication barriers experienced by those working across fire monitoring roles. Whether individuals are engaged in operations, research, Indigenous stewardship, industry, or policy, their perspectives and experiences are very important to this work. Input from a broad range of practitioners will help inform recommendations and resources aimed at strengthening collaboration and better supporting underrepresented voices within the fire monitoring community.

The survey is anonymous and takes about 20 to 30 minutes to complete.

Deadline: March 1, 2026

Survey link:

<https://www.surveymonkey.com/r/FireMonitoringSurveyEN>

<https://www.surveymonkey.com/r/SondageSurLesFeuxDeForetFR>

At the end of the survey, you'll have the option to volunteer for a follow-up interview. We'd love to hear more about your experiences if you're open to it.

If you have any questions, please contact Leah MacPherson at uactorsproject-uacteursprojet@nrca-nrcan.gc.ca (leah.macpherson@nrca-nrcan.gc.ca) or Lucas Brehaut at lucas.brehaut@NRCan-RNCan.gc.ca
Thank you for considering participating - your insights are deeply appreciated.

Warm regards,

Dr. Morgan Crowley
Principal Investigator
Canadian Forest Service – Natural Resources Canada

Bonjour,

Les chercheurs.ses du Service canadien des forêts de Ressources naturelles Canada mènent actuellement une enquête nationale sur la surveillance des incendies de végétation au Canada. Nous menons actuellement une deuxième campagne de sensibilisation afin d'augmenter la participation, en mettant particulièrement l'accent sur les professionnels.elles autochtones, municipaux.ales/régionaux.ales, opérationnels.elles et industriels.elles impliqués.ées dans le domaine de la surveillance des incendies.

Nous contactons les responsables des organisations pour leur demander s'ils.elles seraient disposés.ées à partager cette enquête avec les services, équipes ou personnes concernés, ou à nous orienter vers la personne appropriée qui serait en mesure de la diffuser plus largement au sein du réseau de l'organisation.

L'enquête vise à mieux comprendre les défis, les collaborations et les obstacles à la communication rencontrés par les personnes qui occupent des fonctions liées à la surveillance des incendies de végétation. Que les personnes soient engagées dans des opérations, la recherche, la gestion autochtone, l'industrie ou la politique, leurs points de vue et leurs expériences sont très importants pour cette enquête. Les contributions d'un large éventail de praticiens.iennes aideront à formuler des recommandations et à fournir des ressources visant à renforcer la collaboration et à mieux soutenir les voix sous-représentées au sein de la communauté de surveillance des incendies de végétation.

L'enquête est anonyme et prend environ 20 à 30 minutes à remplir.
Date limite : 1er mars 2026

Lien vers l'enquête :

<https://www.surveymonkey.com/r/SondageSurLesFeuxDeForetFR>
<https://www.surveymonkey.com/r/FireMonitoringSurveyEN>

À la fin de l'enquête, vous aurez la possibilité de vous porter volontaire pour un entretien de suivi. Nous serions ravis d'en savoir plus sur vos expériences si vous êtes disposés.ées à nous en faire part.

Si vous avez des questions, veuillez contacter Leah MacPherson à l'adresse uactorsproject-uacteoursprojet@nrca-rncan.gc.ca (leah.macpherson@nrca-rncan.gc.ca) ou Lucas Brehaut à l'adresse lucas.brehaut@NRCan-RNCan.gc.ca.

Merci d'avoir envisagé de participer. Vos commentaires sont très appréciés.

Cordialement,

Dr Morgan Crowley
Chercheuse principale
Service canadien des forêts – Ressources naturelles Canada

aboffice@albertabeach.com

From: Tara Zeller <tara@tarazeller.ca>
Sent: January 27, 2026 10:55 AM
To: Aboffice; Michelle Jones; Jennifer Thompson; bill@townofswanhills.com; Trista Court; Bert Roach; Town CAO; DecolynneJo Burns; Dawn Fedórvich; Rhonda Woods; Jenny Bruns; Ann Mitchell
Subject: January RIAMS Newsletter
Attachments: Employer Resources_January 2026.pdf; Jan 2026 RIAMS Newsletter.pdf

Good morning RIAMS community!

Please see our January RIAMS newsletter attached as well as the updated employer resources list.

A reminder to please review your Municipal Reports that were shared over the past few weeks and reach out to me with any questions and let me know how you would like to proceed.

Have a great week!

Tara

--

📞 780.827.1778
✉ tara@tarazeller.ca
🌐 www.tarazeller.ca

INVESTMENT ATTRACTION
MARKETING STRATEGIST



COMMUNITY DEVELOPMENT
& PROJECT SPECIALIST



My working day may not be your working day. Managing work and life responsibilities is unique for everyone. I have sent this email at a time that works for me. Please respond at a time that works for you.

I respectfully acknowledge that I work and live on Treaty 8 territory, the traditional lands of the Mountain Métis and Rocky Mountain Cree, as well as Treaty 6 territory, home of the Alexis Nakota Sioux people.



January 2026

Message from RIAMS

RIAMS is starting to move from planning to implementation. CIR work is complete, the regional website and Local Intel rollout are underway, and a regional BR&E initiative is being considered. RIAMS is designed to help our municipal partners strengthen investment readiness, support local business growth, and tell a more coordinated regional story - without losing each community's unique identity. These pieces will all contribute to our promotional and marketing efforts and improve how we present the region online, support faster and more consistent inquiry responses, and strengthen investment readiness across all municipalities.

You will find detailed information on each of these following in the newsletter. Please watch for further updates and next-step requests in the coming weeks. If your community wants to move ahead sooner on any particular initiative, please reach out.



Tara Zeller, Marketing Strategist

NEWS ALERT

Community Futures Yellowhead East Launches Regional Investment Attraction & Marketing Initiative

RIAMS is getting some media attention after we shared a press release earlier this month. You can view the original press release here:

[Community Futures Yellowhead East Launches Regional Investment Attraction & Marketing Initiative / Community Futures Yellowhead East](#)

STAY CONNECTED

I encourage you to stay in touch throughout the process. Please don't hesitate to reach out with questions, updates, or ideas at any time. Your input is essential to ensuring that this strategy truly reflects the strengths and opportunities of your communities.

tara@tarazeller.ca | 780.827.1778
mjones@albertacf.com | 780.791.0977



REGIONAL WEBSITE

A key piece of RIAMS is a dedicated regional website that will serve as a welcome hub for the area. It will help investors, entrepreneurs, and potential residents quickly understand:

- what the region offers (and why it's worth exploring)
- how to compare communities and opportunities across the region
- where to find credible data and links to municipal resources
- who to contact for next steps

This website is not intended to replace municipal websites. It will amplify them by driving traffic to community pages, available sites/buildings, local opportunities, and local contacts.

An RFP was issued January 13, 2026 to design, develop, and launch the RIAMS website. The proposal deadline is February 13, 2026, with an anticipated project start in mid-March 2026. Once formed, the Regional Marketing Committee will help guide the website's design direction and overall look and feel.

LOCAL INTEL TOOLS: INVESTOR-READY DATA

One of the strongest early wins for RIAMS is that we have already purchased Local Intel tools for the region (for communities that do not already have access). These tools will be used on our regional website and they will be ready soon for each municipality to embed on their own website. Local Intel makes it easy to share credible, investor-friendly information without staff needing to build charts, locate statistics, or manually update PDFs. Once embedded, the information is designed to stay current with minimal staff effort.

What these tools will do for your community:

Local Intel tools provides ready-to-embed data visuals/cards that support:

- Investor confidence: consistent economic and demographic indicators in one place
- Faster responses: an easy link to share when inquiries come in
- Less time chasing stats: useful for council updates, grant applications, and presentations
- Consistency region-wide: shared baseline indicators, while still allowing local context
- Stronger online presence: professional, modern investor-facing web content

How this connects to Community Investment Readiness (CIR)

Across the region, CIR results show a common opportunity: communities often have strong assets on the ground, but the online story does not always reflect those strengths clearly or consistently. Local Intel helps close that gap by creating a solid data foundation that supports:

- market signals (population, workforce context, growth indicators)
- business and labour force snapshots
- credibility and comparability for external audiences
- a stronger first impression for site selectors and decision-makers

Once the final Local Intel tools have been approved by CFYE and RIAMS, we will share links, guidance, and embed instructions with each municipality.



COMMUNITY PROFILES

A common theme from the CIR assessments is that many municipalities either don't have a community profile, or the profile is outdated or missing key investor-facing information. As part of RIAMS, we will support interested communities in creating or refreshing profiles that are clear, current, and easy for external audiences to use.

Web-first is the current best practice

The strongest trend in economic development marketing is moving community profiles onto webpages (instead of relying on PDFs as the primary format). Web-based profiles perform better because they are:

- easier to find and share
- better for search engines (so people can discover your community)
- easier to update over time
- flexible for adding links, tools, and calls-to-action (e.g., available sites/buildings, contact info, local opportunities)

PDFs still have a role for events, council packages, and quick handouts. The recommended approach is that your webpage is the "master version," and a 1–4 page PDF is created as a short printable companion.

How Local Intel tools will support your community profile:

Local Intel will provide a strong baseline for the "core facts" many investors and site selectors look for first. This means municipalities won't need to recreate standard indicators from scratch, and the profile can stay consistent and credible across the region.

Depending on what your community chooses to include, Local Intel can help populate sections such as:

- population and demographics
- labour force and workforce context
- business activity and sector snapshots
- other key indicators (where available)

From there, each municipality can layer in what makes their community unique (available land/buildings, priority sectors, development projects, infrastructure, local advantages, and opportunities) plus clear next steps for inquiries.

Quality of Life Profile
Attract talent to your location by showcasing what your community has to offer.

Logistics & Accessibility Advantages
Promote your location's access to global markets by road, rail, air and sea

Workforce Advantages
Promote the size, strength and diversity of your workforce available to businesses.

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BUSINESS RETENTION & EXPANSION (BR&E)

Investment attraction isn't only about landing new opportunities; it's also about supporting the businesses already here. A regional BR&E approach would help us understand local business needs and identify actions that will strengthen the overall regional economy.

An RFP was issued January 16, 2026 for a proponent to plan, design, implement, analyze, and report on a regional BR&E survey initiative covering all nine RIAMS partner municipalities. The proposal deadline is February 13, 2026. If this initiative proves to be viable and the regional marketing committee decides to proceed, we would hope to complete this in the spring/early summer of 2026.

The BR&E work is intended to help answer:

- What barriers are businesses facing right now?
- What workforce gaps are most urgent?
- What opportunities are emerging by sector and location?
- What are quick wins vs. longer-term solutions?

EXPLORING YOLO NOMADS AS A RELOCATION + WORKFORCE MARKETING TOOL

RIAMS is exploring a program called YOLO Nomads as a potential RIAMS-wide complement. YOLO Nomads helps small communities attract people who are ready to leave larger cities behind, including many of the audiences rural regions are actively trying to recruit (health professionals, skilled trades, young families, teachers, entrepreneurs, and remote workers).

Their model includes:

- *Create Awareness*: targeted digital ads to reach the right audiences
- *Educate & Inspire*: a relocation guide that answers common questions and helps people picture life in the community
- *Stay on Their Radar*: follow-up articles/emails to keep the community top of mind over time
- *Bonus tool*: an embeddable interactive digital map showcasing amenities, trails, shops, events, and local gems (usable across multiple websites)

Local Intel provides the credible data ("facts and figures"). YOLO Nomads could add reach, storytelling, and follow-up. Together, this combination could strengthen attraction, improve lead capture, and build sustained interest in the region. We are currently in the exploring stage and gauging municipal interest to understand what a regional approach could look like.



*Do you have a success story to share from your community?
Email it to tara@tarazeller.ca*

NEWS & EVENTS:

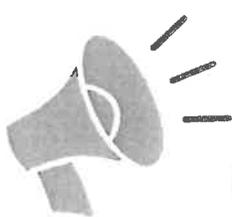
Town of Barrhead - Recent Highlights

Residential development incentive moving forward: Town Council has given first reading to a proposed Residential Tax Incentive Bylaw that would exempt new residential units from the municipal portion of property taxes to encourage new housing development. A public hearing is scheduled for February 24.

Highway frontage commercial opportunity taking shape: The Town is working through developer purchase agreements for a commercial property that has been on the market, with the intent of supporting mixed development along the highway frontage. This is an encouraging step toward activating a key visibility corridor.



Westside Developments advancing commercial/light industrial growth: Westside Developments has received Phase 1 subdivision approval and has completed registration with the Land Titles Office (LTO) for a new commercial/light industrial area. The first lot has been sold, and shovels are expected in the ground in 2026.



RIAMS Regional Marketing Committee

We will be forming our regional committee over the next few weeks. If you are interested in championing the direction of this initiative, please email tara@tarazeller.ca



SAVE THE DATE!

SATURDAY JUNE 13th 2026



Registration Opens - March 1st 2026
Registration Closes - May 25th 2026



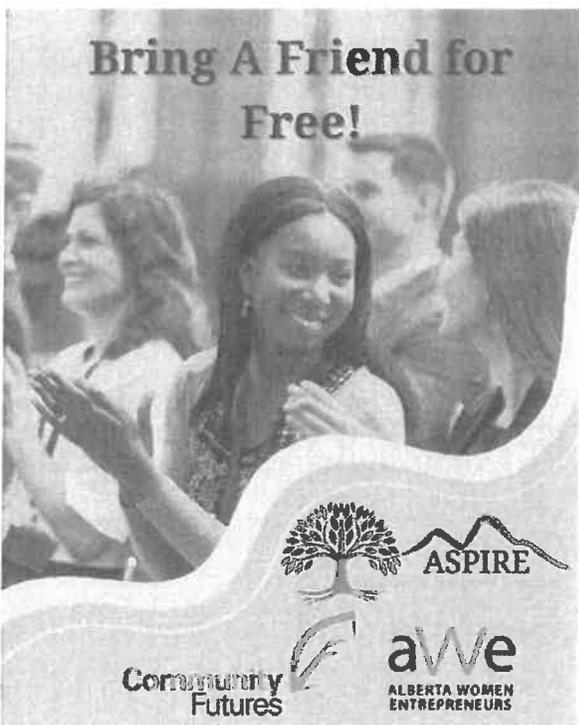
NEWS & EVENTS:

UPCOMING LUNCH n LEARNS

Stay tuned for an upcoming Lunch N Learns series being offered in partnership with the Town/County of Barrhead and CFYE as part of the RIAMS Project.

Each Session will run 11:30 AM - 1:00 PM
Hybrid or in Person

March 4th - Marketing for Small Business
April 8th - Small Business Finance - Know Your Numbers
May 13th (small Business Week) - HR Best Practices for Small Business



ASPIRE: WOMEN IN BUSINESS SUMMIT

Workforce Development & Team Building

Strong businesses are built on strong teams. At the Aspire Women's Summit, you'll learn how to attract, develop, and retain top talent—while creating a workplace culture that supports growth and innovation.

Whether you're hiring your first employee or scaling a full team, Aspire offers insights into HR strategies, leadership development, and workforce planning.

Saturday, February 28, 2026

9:30 AM - 3:30 PM | Edson, Alberta

Register now for Just \$40 AND get your second ticket free until January 3rd



SMALL BUSINESS & COMMUNITY RESOURCES

-  **Community Futures Yellowhead East** - Free Resources for Small Business Owners and Entrepreneurs in the Yellowhead East region
-  **Northern Lakes College** - Innovative training & partnerships for continued education and improved employment opportunities
-  **Jobs, Economy, Trade & Immigration** - (Kristy.Alain@gov.ab.ca) Workforce Consultant, Regional Employer Supports
-  **The Business Link** - Free 1-on-1 coaching & advice for entrepreneurs
Many available resources, webinars, and supports
-  **Careers Next Gen** - Connecting industry with internships to set youth up for successful careers
-  **Northwest of 16** - Regional tourism association promoting tourism activities & opportunities for operators
-  **Community Development Unit Services** - Support and services that assist organizations to do their work in Alberta communities.

This project is supported through funding provided
by NRED and the Government of Alberta.

Regional Employer Supports

Employer Resources

January 2026

The following list of resources is not exhaustive and is updated on an ongoing basis.

Note that funding opportunities may have application windows.

Grants and Funding Programs – General

Canada-Alberta Productivity Grant (Government of Alberta) – helps employers invest in training that focuses on enhancing productivity skills for their current and future employees that aligns with the needs of their business. It is an employer-driven program meant to partially reimburse the cost for an employer to send their employee(s) for training.

Indigenous Employment Training Partnerships Program (Government of Alberta) – grant funding for Indigenous communities and organizations to deliver group-training projects designed in partnership with employers and other partners.

Northern and Regional Economic Development Program (NRED) (Government of Alberta) – funds initiatives led by Alberta municipalities, Indigenous communities, and non-profits that promote regional economic development and diversification.

Wage subsidies and assistance programs (Government of Canada) – information on federal programs to help you hire the right employees for your business.

Training on the Job Program (WCB Alberta) – subsidy to employers to hire and train someone who is unable to return to their regular job due to a workplace injury. The worker develops skills and gains work experience while the employer receives financial support from WCB during the employee's training period.

Workforce Partnerships Grant (Government of Alberta) – grant program to support labour market adjustment strategies and workforce development through partnerships.

Workplace Training Program (Government of Alberta) – offers eligible Albertans work-site training and paid work experience. Participating employers provide on-the-job training and/or work experience with government funding contributions, with the expectation that participants maintain employment after completion of the program.

Grants and Funding Programs – Industry-Specific

Training & Wage Subsidies for Environmental Jobs (ECO Canada) – employment programs that stimulate environmental career pathways, skill development, business growth, workforce support and workforce advancement through wage and training funding.

Class 1 Learning Pathway Grant Program (Government of Alberta) – grant program to support training and employment of Class 1 drivers by reimbursing employers for onboarding, training, and certain professional development costs.

Grants and Funding Programs – Youth and Apprenticeships

Alberta Youth Employment Incentive (CAREERS) - CAREERS works to connect students to employers for paid internships. Qualified employers can receive up to \$7,500 to hire Albertans aged 15 to 24, helping you fill workforce needs today while investing in the skilled workforce of tomorrow.

Apprenticeship job creation tax credit (Government of Canada) – non-refundable employer tax credit for eligible apprentices.

Grants and funding for skilled trades and apprenticeship (Government of Canada) - Grants, loans, and funding programs to help apprentices, employers, unions, and other organizations participate in apprenticeship.

Empowering Futures for Apprentices (Electricity Human Resources Canada) – student work placement program for the electricity industry that provides subsidies to organizations who create these opportunities.

FIRST (First Industry Research Science Technology) Jobs Pilot Program (Technology Alberta) – meaningful work experience for students or recent graduates of an Alberta post-secondary institution while supporting growth of Alberta's Tech Sector.

Student Work Placement Program (Government of Canada) – gives post-secondary students paid work experience related to their field of study. Employers can access funding for each student hired, including first year students or students from an under-represented group (women in STEM, persons with disabilities, newcomers, Indigenous students, visible minorities).

Supplementary unemployment benefit plan (SUBP) (Government of Canada) – employers can top up wages while apprentices are in technical training.

Trade Pathways Program (Alberta Construction Association) – participating employers can access financial and recruitment support to help their company develop the next generation of skilled tradespeople in Alberta.

Youth in Trades Incentive Program (CAREERS) – CAREERS works with Alberta schools to connect students to employers for paid internships. YIIP provides qualified employers with financial incentives to hire interns.

Resources – Employee Attraction, Recruitment, and Retention

[Agriculture Job Connector \(Government of Alberta\)](#) – matching workers with employers to fill agriculture and agri-food jobs.

[Alberta is Calling: Moving Bonus \(Government of Alberta\)](#) – provides a \$5,000 refundable tax credit for up to 2,000 eligible skilled tradespersons who moved to Alberta between May 1, 2024 and December 31, 2024.

[Careers In Energy](#) – free resources for small to large energy industry employers to help hiring and retention practices evolve and shift with the changing skills and knowledge demands of the energy sector.

[Job Bank \(Government of Canada\)](#) – advertise your job for free and access free tools and resources to help you find, hire, and retain the right workers.

[Labour Market Information \(Government of Alberta\)](#) – wage and salary information and job market forecasts, trends, statistics, and profiles.

[Level UP \(Riipen\)](#) – enables employers to connect with students from across Canada for paid, short-term, remote projects.

[Tourism HR Canada](#) – pan-Canadian organization with a mandate aimed at building a world-leading tourism workforce by facilitating, coordinating, and enabling human resource development activities.

[Training for Work \(Government of Alberta\)](#) - Are you an employer looking for skilled employees? Contact one of our service providers to connect to job ready graduates in your area. Follow the link for more information and to see a list of Training for Work programs across Alberta.

[Ukrainian Rural Alberta Attraction Program \(Calgary Catholic Immigration Society and Alberta Association of Immigrant Serving Agencies\)](#) – This is a new provincial funded program lead by Alberta Association of Immigrant Serving Agencies (AAISA) to match Ukrainian nationals with employers in rural Alberta.

[Wage and salary information \(Government of Alberta\)](#) – analysis of wages/salaries across a variety of occupations in Alberta.

Other Programs and Resources

[Alberta Advantage Immigration Program \(AAIP\) \(Government of Alberta\)](#) – an economic immigration program for permanent residence in Alberta. There are several streams for workers that employers should be aware of.

[Alberta Purchasing Connection \(APC\) \(Government of Alberta\)](#) – easy to use tool that lets public and private sector users manage, advertise, distribute, and download public purchasing opportunities for goods, services, and construction in Alberta. Check APC for funding or proposal opportunities.

[Business Benefits Finder \(Government of Canada\)](#) – get a list of government programs and services for your business.

[Business Link](#) – small business advice in Alberta to help small businesses start and thrive.

[Community Futures Alberta](#) – offers business loans, resources, mentoring, guidance and support for rural small business owners and entrepreneurs.

[Employment Standards \(Government of Alberta\)](#) – rules, regulations, compliance measures, and education and resources for employers and employees in Alberta workplaces.

[Francophone Mobility Work Permit](#) – a program for employers to hire French speaking temporary workers without a labour market impact assessment.

[Health and safety eNews \(Government of Alberta\)](#) – monthly Occupational Health and Safety newsletter.

[Prairies Economic Development Canada \(PrairiesCan\) \(Government of Canada\)](#) – federal department that supports economic growth across the Canadian Prairies by helping people navigate federal economic programs and services.

[Procurement support for business \(Government of Canada\)](#) – resources and supports available to support procurement with the Government of Canada.

[Regional economic development resources \(Government of Alberta\)](#) – resources to help community leaders, industry and business diversify and grow their regional economies.

[Small business resources \(Government of Alberta\)](#) – service helping small businesses connect to resources such as funding opportunities, mentorship programs, and expert advice. For more information, email [Biz Connect](#).

[Tradesecrets \(Government of Alberta\)](#) – information about apprentice services, certification, trades in Alberta, regulations, etc.

[Trucking HR Canada](#) – a non-profit organization working to ensure Canada's freight transportation network has the skilled workforce needed for today and into the future.

[Work-Sharing Program \(Government of Canada\)](#) – helps employers and employees avoid layoffs when there is a temporary decrease in the normal level of business activity, beyond the control of the employer.

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14. K

In Appreciation To:

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Village of Alberta Beach

2025

for supporting Courageous Companions with your ad in Courageous K9 Magazine

Thank You!

Courageous Companions is a registered charity which provides quality trained certified Service Dogs to Military Veterans and First Responders who suffer with physical and/or psychological operational injuries as a result of their service.



14.2

aboffice@albertabeach.com

From: Stacey Noels <Stacey@doyleca.com>
Sent: February 13, 2026 9:47 AM
To: aboffice@albertabeach.com
Cc: Steven Kim
Subject: 2025 Engagement letter
Attachments: 2025 Audit Engagement Letter.pdf

Hi Kathy,

Please find attached the 2025 engagement letter.

Kind regards,

*Stacey Noels
Administrative Assistant
Doyle & Company
Chartered Professional Accountants
11210 - 107 Avenue NW
Edmonton, Alberta T5H 0Y1
Office: (780) 452-2300
Fax: (780) 452-2335*

Disclaimer: This message is intended only for the individual(s) to whom it is addressed and may contain confidential information. Any disclosure is strictly prohibited. If you have received this message in error, please delete all copies of the message.

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Edward Cheung, CPA, CA*
Scott T. Mockford, CPA, CA*
Allen Lee, CPA, CMA*
Jason Bondarevich, CPA, CA*
*Operates as a Professional Corporation

11210 – 107 Avenue N.W.
Edmonton, Alberta T5H 0Y1
Tel (780) 452-2300, Fax (780) 452-2335

December 15, 2025

ALBERTA BEACH
Box 278
Alberta Beach, Alberta T0E 0A0

Attention: Kathy Skwarchuk, Chief Administration Officer

Dear Kathy:

The Objective and Scope of the Audit

You have requested that we audit the financial statements of Alberta Beach (the “Organization”), which comprise the statement of financial position as of December 31, 2025, and the statement of operations, statement of changes in net financial assets and cash flows for the year then ended, and notes to the financial statements (including a summary of significant accounting policies).

We are pleased to confirm our acceptance and our understanding of the nature, scope and terms of this audit engagement, and all services related thereto, by means of this letter (the “Engagement”).

The objectives of our audit are to obtain reasonable assurance about whether the financial statements are free from material misstatement (whether due to fraud or error) and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken based on these financial statements.

The Responsibilities of the Auditor

We will conduct our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgement and maintain professional scepticism throughout the audit.

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The Responsibilities of the Auditor - continued

We also:

- a. Identify and assess the risk of material misstatement of the financial statements (whether due to fraud or error), design and perform audit procedures responsive to those risks, and to obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting material misstatement resulting in fraud is higher than for one resulting in error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.
- b. Obtain an understanding of internal control relevant to the audit to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. However, we will communicate to you in writing concerning any significant deficiencies in internal control relevant to the audit of the financial statements that we have identified during the audit.
- c. Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- d. Conclude on the appropriateness of management's use of the going-concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- e. Evaluate the overall presentation, structure and content of the financial statements (including disclosures) and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, there is an unavoidable risk that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with Canadian generally accepted auditing standards.

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The Responsibility of Management

Our audit will be conducted on the basis that management, or those charged with governance acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the financial statements in accordance with the Canadian public sector accounting standards.
- b. For the design and implementation of such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement whether due to fraud or error.
- c. To provide us with timely:
 - i. Access to all information of which management is aware that is relevant to the preparation of the financial statements (such as records, documentation and other matters);
 - ii. Information about all known or suspected fraud, any allegations of fraud or suspected fraud and any known or probable instances of non-compliance with legislative or regulatory requirements;
 - iii. Additional information that we may request from management for the purpose of the audit; and
 - iv. Unrestricted access to persons within the Organization from whom we determine necessary to obtain evidence.

As part of our audit process:

- a. We will make inquiries of management about the representations contained in the financial statements. At the conclusion of the audit, we will request management or those charged with governance written confirmation concerning those representations. If such representations are not provided in writing, management acknowledges and understands that we would be required to disclaim an audit opinion.
- b. We will communicate any misstatements identified during the audit other than those that are clearly trivial. We request that management correct all the misstatements communicated.

ALBERTA BEACH
December 15, 2025

Form and Content of Audit Opinion

Unless unanticipated difficulties are encountered, our report will be substantially in the form:

“INDEPENDENT AUDITOR'S REPORT

To the members of council:

Opinion

We have audited the financial statements of Alberta Beach (the “Organization”), which comprise the statement of financial position as of December 31, 2025, and the results of its operations, changes in its net financial assets and cash flows for the years then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Alberta Beach (the “Organization”) as of December 31, 2025, the results of its operations, changes in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report.

We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

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ALBERTA BEACH

December 15, 2025

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditor's Responsibility for the Audit of the consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken based on these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgement and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material mistake resulting from fraud is higher than from one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.*
- Obtain an understanding of internal control relevant to the audit to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.*
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.*

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ALBERTA BEACH

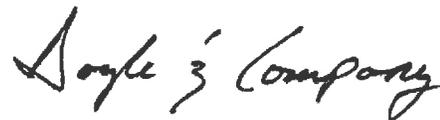
December 15, 2025

- *Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.*
- *Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.*

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

XXXX, 2025
11210 – 107 Avenue NW
Edmonton, AB T5H 0Y1



Chartered Professional Accountants

If we conclude that a modification to our opinion on the financial statements is necessary, we will discuss the reasons with you in advance.

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ALBERTA BEACH

December 15, 2025

Confidentiality

One of the underlying principles of the profession is a duty of confidentiality with respect to client affairs. Each professional accountant must preserve the secrecy of all confidential information that becomes known during the practice of the profession. Accordingly, we will not provide any third party with confidential information concerning the affairs of the Organization unless:

- a. We have been specifically authorized with prior consent;
- b. We have been ordered or expressly required by law or by the provincial *Code of Professional Conduct/Code of Ethics*; or
- c. The information requested is (or enters) public domain.

Communications

In performing our services, we will send messages and documents electronically. As such communications can be intercepted, misdirected, infected by a virus, or otherwise used or communicated by an unintended third party, we cannot guarantee or warrant that communications from us will be properly delivered only to the addressee. Therefore, we specifically disclaim, and you release us from any liability or responsibility whatsoever for interception or unintentional disclosure of communication transmitted by us in connection with the performance of this Engagement. In this regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from such communications, including any that are consequential, incidental, direct, indirect, punitive, exemplary or special damages (such as loss of data, revenues or anticipated profits).

If you do not consent, please notify us in writing.

Use of Information

It is acknowledged that we will have access to all information about identified individuals (“personal information”) in your custody that we require to complete our Engagement. Our services are provided on the basis that:

- a. You represent to us that management has obtained any required consent for our collection, use, disclosure, storage, transfer and process of personal information required under applicable privacy legislation and professional regulation; and
- b. We will hold all personal information in compliance with our Privacy Statement.

ALBERTA BEACH

December 15, 2025

Use and Distribution of our Report

The examination of the financial statements and the issuance of our audit report are solely for the use of Alberta Beach (the “Organization”) and those to whom our report is specifically addressed by us. We make no representations or warranties of any kind to any third party in respect of these financial statements or our audit report, and we accept no responsibility for their use by any third party or any liability to anyone other than Alberta Beach (the “Organization”).

For greater clarity, our audit will not be planned or conducted for any third party or for any specific transaction. Accordingly, items of possible interest to a third party may not be addressed and matters may exist that would be assessed differently by a third party, including, without limitation, in connection with a specific transaction. Our audit report should not be circulated (beyond Alberta Beach (the “Organization”)) or relied upon by any third party for any purpose, without prior written consent.

You agree that our name may be used only with our prior written consent and that any information to which we have attached a communication is issued with that communication, unless otherwise agreed to by us in writing.

Reproduction of Auditors Report

If reproduction or publication of our audit report (or reference to our report) is planned in an annual report or other document, including electronic filings or postings of the report on a website, a copy of the entire document should be submitted to us in sufficient time for our review and approval in writing before publication or posting process begins.

Should some of the information in the annual report not be available until after the date of the auditor’s report, we will request that management provide written representation that the final version of the document(s) will be provided to us when available (and prior to its issuance) so we can complete our required procedures.

Management is responsible for the accurate reproduction of the financial statements, the auditor’s report and other related information contained in the annual report or other public document (electronic or paper based). This includes any incorporation by reference to either full or summarized financial statements that we have audited.

We are not required to read the information contained in your website or to consider the consistency of other information on the electronic site with the original document.

ALBERTA BEACH

December 15, 2025

Preparation of Schedules

We understand that your employees will prepare the following schedules and will locate the following documents for our use on the dates specified:

- a. Prepare various schedules and analyses before our engagement is planned to commence December 31, 2025; and
- b. Make various invoices and other documents available to our staff.

The assistance will facilitate our work and help to minimize costs. Any failure to provide these working papers or documents on a timely basis may impede our services and require us to suspend our services or withdraw from the Engagement.

Ownership

The working papers, files, other materials, reports and work created, developed or performed by us during the Engagement are the property of our firm, constitute our confidential information and will be retained by us in accordance with our firm's policies and procedures.

During our work, we may provide, for your own use, certain software, spreadsheets and other intellectual property to assist with the provision of our services. Such software, spreadsheets and other intellectual property must not be copied, distributed or used for any other purpose. We also do not provide any warranties in relation to these items and will not be liable for any lost or corrupted data or other damage or loss suffered or incurred by you in connection with your use of them.

We retain the copyright and all intellectual property rights in any original materials provided to you.

File Inspections

In accordance with professional regulations (and by our firm's policy), our client files may periodically be reviewed by practice inspectors and by other engagement file reviewers to ensure that we are adhering to our professional and firm's standards. File reviewers are required to maintain confidentiality of client information.

Accounting Advice

Except as outlined in this letter, the Engagement does not contemplate the provision of specific accounting advice or opinions or the issuance of a written report on the application of accounting standards to specific transactions and to the facts and circumstances of the entity. Such services, if requested, would be provided under a separate engagement letter.

ALBERTA BEACH

December 15, 2025

Other Services

In addition to the audit services referred to above, we will, as allowed by the provincial [*Code of Professional Conduct/Code of Ethics*], prepare your federal and provincial income tax returns as agreed upon. Unless expressly agreed in a separate engagement letter, we will have no involvement with or responsibility for the preparation or filing of GST/HST/PST returns or any other (including foreign) tax returns, source deductions, information returns, slips, elections, designations, certificates or reports. Management will, on a timely basis, provide the information necessary to complete these federal and provincial income tax returns and will review and file them with the appropriate authorities on a timely basis.

Governing Legislation

This engagement letter is subject to, and governed by, the laws of the Province of Alberta. The Province of Alberta will have exclusive jurisdiction in relation to any claim, dispute or difference concerning this engagement letter and any matter arising from it. Each party irrevocably waives any right it may have to object to any action being brought in those courts, to claim that the action has been brought in an inappropriate forum or to claim that those courts do not have jurisdiction.

Indemnity

Alberta Beach (the "Organization") hereby agrees to indemnify, defend (by counsel retained and instructed by us) and hold harmless our firm (and its partners, agents and employees) from and against all losses, costs (including solicitors' fees), damages, expenses, claims, demands and liabilities arising out of (or in consequence of):

- a. The breach by Alberta Beach (the "Organization"), or its directors, officers, agents, or employees, of any of the covenants or obligations of Alberta Beach (the "Organization") herein, including, without restricting the generality of the foregoing, the misuse of, or the unauthorized dissemination of, our engagement report or the financial statements in reference to which the engagement report is issued, or any other work product made available to you by our firm.
- b. A misrepresentation by a member of your management or board of directors.

Time Frames

We will use all reasonable efforts to complete the Engagement as described in this letter within the agreed upon time frames.

However, we shall not be liable for failures or delays in performance that arise from causes beyond our reasonable control, including any delays in the performance by Alberta Beach (the "Organization") of its obligations.

ALBERTA BEACH

December 15, 2025

Fees at Regular Billing Rates

Our professional fees will be based on our regular billing rates plus direct out-of-pocket expenses and applicable GST and are due when rendered. Fees for any additional services will be established separately.

Billing

Our fees and costs will be billed monthly and are payable upon receipt. Invoices unpaid 30 days past the billing date may be deemed delinquent and are subject to an interest charge of 2% per month. We reserve the right to suspend our services or to withdraw from this Engagement if any of our invoices are deemed delinquent. If any collection action is required to collect unpaid balances due to us, you agree to reimburse us for our costs of collection, including lawyers' fees.

Costs of Responding to Government or Legal Processes

In the event we are required to respond to a subpoena, court order, government agency or other legal process for the production of documents and/or testimony relative to information we obtained and/or prepared during the course of this Engagement, you agree to compensate us at our normal hourly rates for the time we expend in connection with such response and to reimburse us for all of our out-of-pocket costs (including applicable GST) incurred.

Termination

Management acknowledges and understands that failure to fulfill its obligations as set out in this engagement letter will result, upon written notice, in the termination of the Engagement.

Either party may terminate this agreement for any reason upon providing written notice to the other party [*not less than 30 calendar days before the effective date of termination*]. If early termination takes place, Alberta Beach (the "Organization") shall be responsible for all time and expenses incurred up to the termination date [*and all costs in terminating any agreement with any specialist or other third party retained by us in connection with this Engagement*].

If we are unable to complete the audit or are unable to form, or have not formed, an opinion on the financial statements, we may withdraw from the audit before issuing an auditor's report, or we may disclaim an opinion on the financial statements. If this occurs, we will communicate the reasons and provide details.

ALBERTA BEACH

December 15, 2025

Conclusion

This engagement letter includes the relevant terms that will govern the Engagement for which it has been prepared. The terms of this letter supersede any prior oral or written representations or commitments by or between the parties. Any material changes or additions to the terms set forth in this letter will only become effective if evidenced by a written amendment to this letter, signed by all the parties.

If you have any questions about the contents of this letter, please raise them with us. If the services outlined are in accordance with your requirements, and if the above terms are acceptable to you, please sign the copy of this letter in the space provided and return it to us.

We appreciate the opportunity of continuing to be of service to Alberta Beach (the "Organization").

Yours truly,

DOYLE & COMPANY



Steven M. Kim, CPA
SMK/sn

Acknowledged and agreed on behalf of Alberta Beach (the "Organization"):

Signed: _____
Kathy Skwarchuk, Chief Administration
Officer

Date _____

aboffice@albertabeach.com

From: taraelwood@albertabeach.com
Sent: January 23, 2026 9:31 AM
To: Alberta Beach Village of
Subject: Fw: Invitation to the 2026 Alberta Rural Education Symposium
Attachments: 2026 Rural Alberta Education Symposium Invitation.pdf; ARES Program 2026.pdf

Not sure if Kelly is attending.



Tara Elwood
Mayor, Village of Alberta Beach
Director, Villages West, Alberta Municipalities
Phone: 587-879-9606
Email: taraelwood@albertabeach.com
Web: www.albertabeach.com
Box 278 Alberta Beach, AB T0E 0A0

From: Michelle McMichael <michelle.mcmichael@ngps.ca>
Sent: Wednesday, January 21, 2026 12:58 PM
Subject: Invitation to the 2026 Alberta Rural Education Symposium

Good afternoon,

Please see attached an invitation to the 2026 Alberta Rural Education Symposium. Included is an invitation to a hosted dinner by the Northern Gateway Public Schools Board of Trustees. This invitation is extended to you or anyone within your council who may be attending the symposium.

Registration to the symposium can be found at albertaruraleducation.ca.

Regards,

--



Northern Gateway
Public Schools
www.ngps.ca

Michelle McMichael
Executive Assistant to the Superintendent
780.778.2800
michelle.mcmichael@ngps.ca

Learning for life. Together.

75

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other use of this message and any attachments is strictly prohibited. If you are not the intended recipient, please notify the sender immediately by return email, and delete this message and any attachments from your system. Thank you.

Information confidentielle: Le présent message, ainsi que tout fichier qui y est joint, est envoyé à l'intention exclusive de son ou de ses destinataires; il est de nature confidentielle et peut constituer une information privilégiée. Nous avertissons toute personne autre que le destinataire prévu que tout examen, réacheminement, impression, copie, distribution ou autre utilisation de ce message et de tout fichier qui y est joint est strictement interdit. Si vous n'êtes pas le destinataire prévu, veuillez en aviser immédiatement l'expéditeur par retour de courriel et supprimer ce message et tout document joint de votre système. Merci.

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January 20, 2026

The Board of Northern Gateway Public Schools would like to invite you to attend with us, the Alberta Rural Education Symposium taking place March 1 - 3, 2026 at the River Cree Resort and Casino. This year's symposium is themed *Resilient Roots, Bold Futures: Partnering for Innovation in Rural School*.

Northern Gateway Public School Trustees will be hosting a dinner with local constituents attending the symposium on March 2 at 6:00 p.m. at *The Kitchen Restaurant*, located at the River Cree Resort and Casino. If you or a member of your organization are attending the symposium, please respond to Michelle McMichael (michelle.mcmichael@ngps.ca) so you can be included in our information and dinner details.

Registration and further information can be found at albertaruraleducation.ca.

We look forward to our discussion and hearing your perspective at the symposium.

Sincerely,

Kevin Bird
Superintendent
Northern Gateway Public Schools

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Subject to revisions

Alberta Rural Education Symposium

Sunday, March 01, 2026

5:00 pm - 6:30 pm	Registration
6:30 pm - 7:00 pm	Opening Address
7:00 pm - 8:45 pm	Evening with the Minister
8:45 pm - 10:00 pm	Reception with MLAs - No Host Bar

Monday, March 02, 2026

7:45 am - 8:30 am	Breakfast and Registration
8:30 am - 8:45 am	Opening Address - Michael Borgfjord
8:45 am - 10:00 am	Education that Matters for the Students We Teach - Dr. Kevin Lamoureux
10:00 am - 10:15 am	Coffee and Networking
10:15 am - 11:15 am	Mini-Panel: Truth and Reconciliation, Place Based Learning-sharing discussion - Cal Johnson, Debbie Mineault, Mr. Swampy
11:15 am - 12:00 pm	Setting the Stage: System Pressures, Shared Responsibility and Opportunities for Rural Schools - Patrick Rivard
12:00 pm - 1:00 pm	Lunch
1:00 pm - 2:00 pm	Addressing Complex Needs and Challenges through Community Partnerships - Patrick Rivard
2:00 pm - 2:30 pm	Table Talk
2:30 pm - 3:00 pm	Addressing Complex Needs and Challenges through Community Partnerships cont'd - Patrick Rivard
3:00 pm - 3:30 pm	Division Sharing
3:30 pm - 4:00 pm	Wrap-Up - Patrick Rivard
4:00 pm - 5:00 pm	Entertainment

Tuesday, March 03, 2026

7:45 am - 8:30 am	Breakfast
8:30 am - 9:00 am	Opening Comments - Michael Borgfjord
9:00 am - 10:45 am	Panel: Dual Credits/Collegiate Programming - Kevin Van Lagen, Brennan McDonald, and Justin Klaassen
10:45 am - 11:00 am	Coffee and Networking
11:00 am - 12:00 pm	System Wellness from a Division Point of View with a Rural Context - Kevin Langer
12:00 pm - 12:15 pm	Closing Address - Michael Borgfjord
12:00 pm - 1:00 pm	Lunch

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aboffice@albertabeach.com

From: PSES Police Review Commission <PRC@gov.ab.ca>
Sent: January 29, 2026 12:02 PM
Cc: Jonathan Coughlan; Sean Bonneteau; Wendy Moshuk; Patrick Mears; Jerry Jackson; Wendy Uhlenberg; Michael Ewenson; Ross Nairne; Melissa Manchak; Lee Chantal; Izabela Witkowska; Peter G MacLeod; Barret Weber; Taylor Massicotte; Douglas Morgan; Leticia Aplin; Curtis Zablocki; Rene Brisson; Sandra Jacobi; Katherine Murphy; Dehl Vella; Dean Syniak; Bryan Zens; Basso, Bill; leon.fiedler@rcmp-grc.gc.ca; Mike Morgan; Martine Sallaberry; Martin Schiavetta; Abela, Graham; Dwayne Lakusta; Kim Berthiaume; Tom Pawelec; Shivani Kapur; gregory.towler@rcmp-grc.gc.ca; Cory Kerr; Graham Ernst; hburns@backtheblue.ca; Sheena S Campbell; Wendy Chui; Kevin Kelly; Matthew Pals; Troy Shewchuk; Karim Janmohamed; Morgan T Luethe; admin@aapg.ca; policecommission@lacombe.ca; Lloyd Wipf; Rayan Najjar; ! ABOffice; Jerry Scott; darwin.alexis@ansn.ca; Bob Beck; ! Town of Athabasca CAO; Stan.Andronyk@banff.ca; eleblanc@barrhead.ca; jay.melvin@beaumont.ab.ca; ! Kayleena Spiess; Jeff Johnston; ! BEISEKER; ! Natalie Germann; ! Town of Black Diamond Info; kisaak@blackfalds.ca; ! B Rogers; ! Dave; carrie.fritz@calgaryhumane.ca; Iain.bushell@calgary.ca; Sharon.fleming@calgary.ca; Marcia Gonder; Marion.Cenaiko@calgary.ca; ! Donna Anderson; ! County Camrose; greg.burt@canmore.ca; office@cardstoncounty.com; ! Jeff Cardston; ! Rick Blair; Mark.Anderson; ! CAO Coalhurst; ! Stacey Loe; pmcwilliams@coldlake.com; tdimion@coldlake.com; ! Adam Carleton; ! CAO; ! Patrick Thomas; ! CAO Cypress; pbenedetto@devon.ca; ! E Gorner; community@draytonvalley.ca; rosmund@draytonvalley.ca; ! CAO Drumheller; david.jonescsn@edmonton.ca; trina.griep@edmonton.ca; deborah.hardy@enochnation.ca; ! A Armstrong; ! Ryan Payne; ! C Rayner; ! Keith Bodin; kristen@foxcreek.ca; jaden.marshall@foxcreek.ca; Shawn Hibbert; dmz14@outlook.com; ! CAO Highlevel; Bill McKennan; ! Chris Prosser; legislativeservices@highriver.ca; ! Todd Becker; ! Bill Givens; cnadon@jasper-alberta.ca; bgiven@jasper-alberta.ca; ! CAO Kneehillcounty; ! Main Office; ! Lsac Lsac; ! TTIMMONS; ! Matthew Goudy; peter.t@lamontcounty.ca; ! City Manager; ! Duanec; ! Barry Kolenosky; cbeck@lethcounty.ca; chad.jackson@lethbridgpolice.ca; ! D Pollard; ! CAO; cao@mackenziecounty.com; ! Town of Mayerthorpe CAO; barri-ann.skakun@mhps.ca; millet@millet.ca; michelle.hay@morinville.ca; ! Jholmes; jokeeffe@nait.ca; cao@nanton.ca; Matt Fenske; ! E Vincent; ! Laura Swain; tharris@peacriver.ca; ! Town of Penhold CAO; AdminCAO@mdpincercreek.ab.ca; ! Legislative Pinchercreek; ponokacounty@ponokacounty.com; tlawrason@mdprovost.ca; ! CAO; ! Citymanager RDDR; ! CAO Rdcountry; ! Redcliff Redcliff; ! KURTISPRATT; ! Info Rimbey; ! Peace Officer; Dean Krause; CAO@rockyview.ca; enforcementservices@rockyview.ca; charlene.j.dufurat@rcmp-grc.gc.ca; ! CMERRITT; vanL@siksikanation.com; Shaune Kovitch; info@sprucegrove.org; khilts@stalbert.ca; Trevor Kotowich; ! YCASSIDY; info@stonyplain.com; ! Info Strathcona; Tom Sutton; ! Kevin Scoble; webadmin@strathmore.ca; tpeter@sturgeoncounty.ca; ! Sturgeon Mail; ! Tanner Evans; linda.n@sundre.com; ! CAO Townofswanhills; dphillips@sylvanlake.ca; ! A Crofts; ! D Dube; ! H Kehler; ! Thorhild County CAO; ! Town of Turner Valley CAO; admin@turnervalley.ca; maea.crowchild@tsuutinaipolice.com; ! Vegtown Vegreville; cao@county24.com; ! Town of Vermilion CAO; ! Vulcan County CAO; ! Admin Townofvulcan; caoprivate@westlockcounty.com; ! S Wiley; ! SUE.HOWARD; smacdougall@county10.ca; ! Brian Henderson; ! Doug Tymchyshyn; bandmanager@whitefishadmin.ca; ! Derrick Mdwillowcreek; ! MD26 Wollowcreek; gordon.frank@woodlands.ab.ca; abahri@yellowheadcounty.ab.ca; sean.anderson@edmontonpolice.ca; martina.noskey@enochnation.ca; mking@npf-

Cc: fpn.com; khalwa@npf-fpn.com; jmcgowan@npf-fpn.com; Kallie@rmalberta.com;
Amanda Lieverse; erin.eacott@ppsc-sppc.gc.ca; Matthew Block
Subject: PRC Update
Attachments: PRC Update Jan. 29, 2026.pdf

Hello all,

Please find attached the inaugural edition of the PRC Update. This document replaces the previous bi-weekly updates you were receiving and refocuses the content to information about our ongoing work now that we've shifted from startup to operational mode. You can expect the next PRC Update at the beginning of March, and monthly thereafter. As always, if you have questions, comments, or concerns about our work, please respond to this email or contact us: PRC@gov.ab.ca.

Thank you

PRC Update

January 29, 2026

A note from our CEO

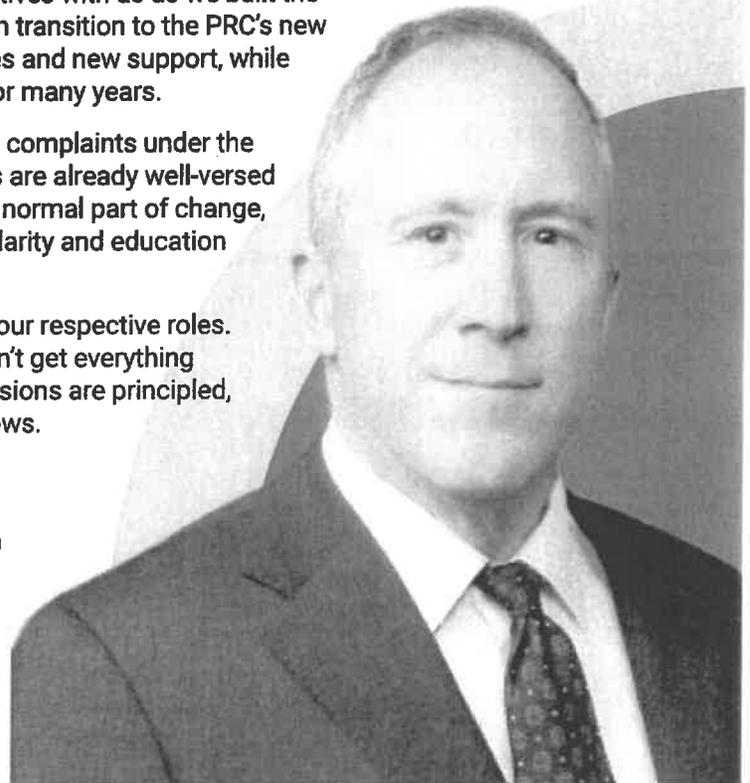
We are pleased to celebrate the official launch of the Police Review Commission (PRC) on December 1. This milestone reflects years of work and collaboration from hundreds of people. Thank you to our implementation team and to the law enforcement partners, communities and organizations that shared their perspectives with us as we built the PRC. Their outreach and planning helped ensure a smooth transition to the PRC's new role. Our ASIRT teams are getting to know many new faces and new support, while continuing the work they've been doing—and doing well—for many years.

Since launch, the PRC has begun receiving and assessing complaints under the new process. Early experience shows that some agencies are already well-versed in the new system, while others are still learning. This is a normal part of change, and the PRC is actively working with partners to provide clarity and education where needed.

Every day, we are all making a series of judgment calls in our respective roles. We hope those decisions are correct, but we know we won't get everything right the first time. So more importantly, we hope our decisions are principled, and that we learn from experience as the organization grows.

While it is still early days, the PRC is officially live and operating. Over the coming months, we will continue to assess workload, adjust resources as needed, and remain flexible as we build a strong, effective oversight body.

Michael Ewenson, KC
Police Review Commission CEO



The numbers

We received **404** submissions between Dec. 1, 2025 - Jan. 15, 2026. This includes submissions that were withdrawn, redirected, dismissed, and those awaiting classification. As we evolve, we will have the data to support additional reporting and context around the numbers.



Initial Assessment Committee (IAC)

What is it and what does it do?

The IAC includes PRC case managers, legal experts, and leadership. They review complaint summaries, confirm complaint level, category, allegations, and provide direction on next steps. The IAC ensures consistent decision making and investigative direction.



CEO Rules

Our work is governed by a hierarchy of processes and procedures, as set out in the *Police Act* and the *Police Conduct and Oversight Regulation*.

CEO rules offer more specific instructions on how we implement requirements set out in legislation. We've published the two CEO rules outlined below, with more coming to the website soon.

Public reporting when investigations exceed 180 days

The CEO will publicly report when complaint investigations exceed 180 days. The reports will ensure transparency about the efficiency of PRC investigations and may help identify resourcing challenges and external barriers to the timely conclusion of investigations.

Information sharing

This rule governs the process we may use to access and handle information/evidence from police services, commissions, or the oversight board for conducting investigations.

For more details on CEO Rules, visit the Rules and Regulations section of [this page](#) on our website.



PRC In the Community

Michael Ewenson presents to John Humphrey Centre for Peace and Human Rights

JOHN HUMPHREY CENTRE for PEACE and HUMAN RIGHTS

On Dec. 12, our CEO Michael delivered a virtual session titled *Strengthening Oversight in Alberta*, taking an in-depth look at the PRC and the broader provincial system for handling police complaints. The session offered an important opportunity for community members, legal professionals, advocates, and anyone committed to justice and human rights to engage with our leadership as an emerging organization.



The Real Time Operations Centre (RTOC) at RCMP K-Division headquarters in Edmonton.
Photo Credit: Edmonton Journal.

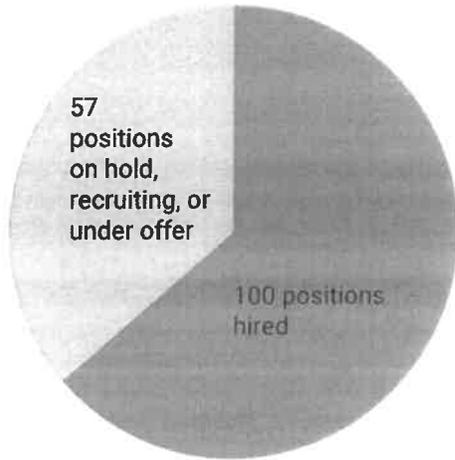
PRC visits RCMP Real Time Operations Centre in Edmonton (RTOC)

On Jan. 7, PRC representatives visited RTOC at RCMP K-Division headquarters in Edmonton. The RTOC is a 24/7 tech hub that provides real-time support, live video from drones and helicopters, and intelligence to officers during critical incidents. The centre offers instant situational awareness and is the first of its kind for the RCMP in Canada. "We attended to build a better understanding of RTOC since there's a number of us that will work with that team to assess whether a notification meets the threshold for being assigned to ASIRT. It was a relationship/awareness building exercise and we all left blown away by what they have (which is the only one in Canada)," reported PRC Executive Director Jessica Thomson.

PRC meets with Edmonton Police Association and Alberta Federation of Police Associations

CEO Mike Ewenson, along with representatives from ASIRT, Case Management and Resolution, and the Community Connections team met with the Edmonton Police Association (EPA) as part of an orientation session for new EPA board members, as well as members of the Alberta Federation of Police Associations also in attendance. The CEO provided an update on the PRC's operations, thanked the associations for their dialogue with the PRC, and fielded questions from the audience along with members of the PRC team.





Hiring on track

Prior to launch, we anticipated having 157 full-time staff when fully operational. As of January 15, we have 100 full-time staff in place, and 57 positions are on hold, in process of requisition, or under offer. We have deliberately held back certain positions so we can adjust staffing levels in response to any emerging trends or patterns. You can find PRC job listings through the Government of Alberta job board [here](#).

Have you visited our website?

www.albertaprc.ca offers extensive information about the legislation governing our organization, the complaint process, an FAQ section, printable resources, news releases, and more.

If you notice missing or incorrect information on our website, please contact us at prcmedia@gov.ab.ca.



What do you think?

What do you think about the content and format of this update? What do you want to see more or less of in future editions? Share your views through this quick [2-question survey](#).

14.0

cc: Council

aboffice@albertabeach.com

From: Brad Macdonald <b.macdonald@munplan.ab.ca>
Sent: January 27, 2026 10:22 AM
Subject: Proposed Summer Village of Val Quentin Land Use Bylaw
Attachments: Draft SV of Val Quentin Land Use Bylaw - For Public Hearing - January 2026.pdf; Notice of Public Hearing - SV of Val Quentin LUB.pdf

The Summer Village of Val Quentin is in the process of considering the adoption of an updated/modernized Land Use Bylaw (Proposed Bylaw 300-34). The Summer Village's current Land Use Bylaw (Bylaw 218-08, as amended) was adopted in 2008.

The general purpose of this focused update is to make the Land Use Bylaw consistent with updates to provincial legislation (that have made existing bylaw regulations inconsistent with provincial requirements), modernize development permit applications and processes, plan for anticipated land use and development matters not currently addressed in the land use bylaw, and incorporate watershed management regulations in the Summer Village's land use regulations, where appropriate.

A copy of the proposed updated Land Use Bylaw is attached.

The Summer Village is seeking your input on the proposed updated Land Use Bylaw and respectfully requests that any comments be provided prior to February 16, 2026 so that a summary of referral agency feedback may be shared with Council at the public hearing.

Any comments you are able to share respecting the proposed updated Land Use Bylaw should be provided in detail. Please note that you may be requested to make representation regarding any input you provide.

For further information on the proposed updated Land Use Bylaw or the public hearing (scheduled for February 18, 2026), please contact me at any time.

Thank you,

Brad

BRAD MACDONALD RPP MCIP
 Planner



p: 780.486.1991
 e: b.macdonald@munplan.ab.ca
 a: #206, 17511 – 107 Ave NW
 Edmonton, AB T5S 1E5
www.munplan.ab.ca

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Summer Village of Val Quentin Public Hearing Notice Proposed Bylaw 300-34 (Land Use Bylaw)

Pursuant to Sections 216.4, 606, and 692 of the *Municipal Government Act*, R.S.A. 2000, c. M-26, as amended, the Council of the Summer Village of Val Quentin hereby gives notice of its intention to consider for adoption Bylaw 300-34, a bylaw to repeal and replace the Summer Village's current Land Use Bylaw (Bylaw 218-08, as amended) with a new Land Use Bylaw.

The purpose of this Bylaw is to update and modernize regulations in the Summer Village's Land Use Bylaw to be consistent with:

- Provincial legislation (specifically with respect to development and subdivision processes and appeals); and
- Approved statutory plans (including the Summer Village's Intermunicipal Development Plan and Municipal Development Plan).

Many differences exist between the current and draft Land Use Bylaw, which may affect some individuals. These include (but are not limited to):

- Updated information about the development permit application and notification processes;
- Updated information about the subdivision process;
- Updated regulations for development and subdivision appeals;
- Updated regulations describing the enforcement process;
- The inclusion of additional and revised definitions to address common terms and land uses;
- Updated regulations affecting major site grading/landscaping;
- Updated regulations affecting the development of new manufactured homes in the Summer Village;
- Updates regulations affecting development within hazardous or environmentally sensitive areas; and
- New and updated regulations affecting specific land uses in the Summer Village.

Section 216.4 The *Municipal Government Act* requires that a public hearing on a proposed bylaw must be held before the second reading of the bylaw. First reading of Bylaw 300-34 occurred on December 17, 2025.

At the public hearing, Council may consider further changes to the first read Land Use Bylaw based on matters raised by Council, Administration, or attendees. Of note, Council will be considering revisions to regulations in the first read Land Use Bylaw affecting moved-in buildings (specifically dwellings), to ensure all future moved-in dwellings conform to all applicable health, safety, and building orientation and design requirements.

PLEASE TAKE NOTICE THAT pursuant to the *Municipal Government Act* a public hearing to consider the proposed Bylaw will be held as follows:

DATE: Wednesday, February 18, 2026

START TIME: 6:00 PM

LOCATION: Alberta Beach Council Chambers located at 4935 – 50 Avenue, Alberta Beach

ONLINE ATTENDANCE: Instructions on how to join via Zoom will be posted on the Summer Village's website 3 days prior to the public hearing: www.valquentin.ca.

AND FURTHER TAKE NOTICE THAT anyone wishing to make a verbal and/or written presentation may do so at the public hearing. All persons wishing to make an oral presentation at the hearing will be provided the opportunity to do so.

It would be beneficial for individuals to provide advance notice to Marlene Walsh, CAO for the Summer Village of Val Quentin, of their intention to make a presentation at the hearing and to provide any written submissions in advance.

AND FURTHER TAKE NOTICE THAT a copy of the proposed bylaw will be available online at: www.valquentin.ca.

To obtain more information regarding the proposed Bylaw, please contact:

Brad MacDonald, Senior Planner
Municipal Planning Services (2009) Ltd.
Email: b.macdonald@munplan.ab.ca
Phone: (780) 486-1991

Marlene Walsh, CAO
Summer Village of Val Quentin
Email: cao@valquentin.ca
Phone: (780) 668-3182



SUMMER VILLAGE OF VAL QUENTIN

Draft Land Use Bylaw

1st Reading Date: December 17 2025

*Refer to Summer Village of
Val Quentin website.*

aboffice@albertabeach.com

From: Marlene Walsh <cao@valquentin.ca>
Sent: January 28, 2026 6:27 PM
To: undisclosed-recipients:
Subject: VAL QUENTIN NOTICE OF PUBLIC HEARING: FEBRUARY 18, 2026 LAND USE BYLAW 300-34
Attachments: Notice-of-Public-Hearing-SV-of-Val-Quentin-LUB.docx-2.pdf

Good Evening

Notice of Public Hearing – Proposed Land Use Bylaw 300-34

Please be advised that the Summer Village of Val Quentin will be holding a Public Hearing regarding the proposed Land Use Bylaw 300-34.

Date: Wednesday, February 18, 2026

Time: 6:00 p.m.

Location: Alberta Beach Council Chambers

Online: A Zoom link will be posted on the Village website at www.valquentin.ca

The proposed Land Use Bylaw 300-34 is intended to replace the current Land Use Bylaw. The new bylaw updates and modernizes development and subdivision regulations to align with current provincial legislation and approved statutory plans.

The proposed changes may affect certain properties and include updates related to:

- Development and subdivision processes
- Appeals and enforcement provisions
- Definitions and permitted land uses
- Site grading and landscaping requirements
- Manufactured homes
- Environmentally sensitive or hazardous areas
- Regulations for moved-in dwellings

The full Notice of Public Hearing and the proposed Land Use Bylaw 300-34 are available for review on the Val Quentin website at:

<https://valquentin.ca/development/land-use-bylaw/>

A copy of the proposed bylaw is also attached for your convenience.

Summer Village of Val Quentin Public Hearing Notice
Proposed Bylaw 300-34 (Land Use Bylaw)

Pursuant to Sections 216.4, 606, and 692 of the Municipal Government Act, R.S.A. 2000, c. M-26, as amended, the Council of the Summer Village of Val Quentin hereby gives notice of its intention to consider for adoption Bylaw 300-34, a bylaw to repeal and replace the Summer Village's current Land Use Bylaw (Bylaw 218-08, as amended) with a new Land Use Bylaw.

The purpose of this Bylaw is to update and modernize regulations in the Summer Village's Land Use Bylaw to be consistent with:

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- Updated information about the subdivision process;
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At the public hearing, Council may consider further changes to the first read Land Use Bylaw based on matters raised by Council, Administration, or attendees. Of note, Council will be considering revisions to regulations in the first read Land Use Bylaw affecting moved-in buildings (specifically dwellings), to ensure all future moved-in dwellings conform to all applicable health, safety, and building orientation and design requirements.

PLEASE TAKE NOTICE THAT pursuant to the Municipal Government Act a public hearing to consider the proposed Bylaw will be held as follows:

DATE: Wednesday, February 18, 2026

START TIME: 6:00 PM

LOCATION: Alberta Beach Council Chambers located at 4935 – 50 Avenue. Alberta Beach

ONLINE ATTENDANCE: Instructions on how to join via Zoom will be posted on the Summer Village's website 3 days prior to the public hearing: www.valquentin.ca.

AND FURTHER TAKE NOTICE THAT anyone wishing to make a verbal and/or written presentation may do so at the public hearing. All persons wishing to make an oral presentation at the hearing will be provided the opportunity to do so.

It would be beneficial for individuals to provide advance notice to Marlene Walsh, CAO for the Summer Village of Val Quentin, of their intention to make a presentation at the hearing and to provide any written submissions in advance.

AND FURTHER TAKE NOTICE THAT a copy of the proposed bylaw will be available online at: www.valquentin.ca.

To obtain more information regarding the proposed Bylaw, please contact:

Brad MacDonald, Senior Planner Municipal Planning Services (2009) Ltd. Email: b.macdonald@munplan.ab.ca Phone: (780) 486-1991
Marlene Walsh, CAO Summer Village of Val Quentin Email: cao@valquentin.ca Phone: (780) 668-3182

aboffice@albertabeach.com

From: Summer Village Office <administration@wildwillowenterprises.com>
Sent: January 22, 2026 9:35 AM
To: Alberta Beach
Cc: Wildwillow Enterprises
Subject: TVRSSC - 2026 Approved Budget & Requisition Amounts
Attachments: Alberta Beach - 2026 TVRSSC Requisitions.pdf

Please find attached the TVRSSC 2026 Approved Budget and Requisition amounts for Alberta Beach.

Thank you,

Heather Luhtala,
Administration

Email: administration@wildwillowenterprises.com

Phone: 587-873-5765 Fax: 780-967-0431

Mailing Address: Box 8, Alberta Beach, AB T0E 0A0

ALBERTA BEACH
2026 TVRSSC INVOICING

OPERATING REQUISITION

MARCH 1ST	79,079
JUNE 1ST	79,079
SEPTEMBER 1ST	79,079
DECEMBER 1ST	<u>79,079</u>
SUB-TOTAL	\$316,315

**SEWER REVITALIZATION (LIFT STN UPGRADE DEBENTURE IS INCLUDED IN THIS
LEVY) 809 LOTS**

SEPTEMBER 1ST	121,350
DECEMBER 1ST	<u>121,350</u>
SUB-TOTAL	\$242,700

LAGOON DEBENTURE

MARCH 1ST	42,913
SEPTEMBER 1ST	<u>42,913</u>
SUB-TOTAL	\$85,826

2026 TOTAL **\$644,841**

TRI-VILLAGE REGIONAL SEWER SERVICES COMMISSION 2026 BUDGET
APPROVED JANUARY 14, 2026 (Motion 2026-010)

REVENUE:	2026 BUDGET
OPERATING REQUISITION (%)	498,684
SEWER REVITALIZATION (SR Levy - Lot Count)(1288 for 2026)	268,996
DEBENTURE - LAGOON (2032) (%)	135,314
DEBENTURE - LIFT STNS (2041) (SR Levy - Lot Count) (1288 for 2026)	117,404
SERVICE FEES	0
INTEREST INCOME	24,000
PERMIT FEES	2,500
LAND LEASE/RENT	650
TRANSFER FROM RESERVES (FOR CAPITAL PROJECT(S))	360,000
TRANSFER FROM REVITALIZATION RESERVE (pump repairs)	20,000
TRANSFER FROM OPERATING RESERVES (for member sewer bylaw review)	5,000
AMORT-DEFERRED CONTRIBUTION	0
TOTAL REVENUE:	1,432,548
EXPENSES:	2026 BUDGET
CAPITAL PROJECT - 2026 - Camera Gravity Mains (will inform Masterplan project)(FUNDED BY RESERVES)	250,000
CAPITAL PROJECT - 2026 - Generators, SSP1 & AB2 (FUNDED BY RESERVES)	110,000
LSAC CONNECTION	0
CASUAL LABOUR & WCB	1,700
ADVERTISING & PROMOTION	1,500
AUDIT	5,800
LEGAL & PROF. FEES	3,750
MEMBER SEWER BYLAW REVIEW (FUNDED BY RESERVES)	5,000
CONTRACTED MANAGEMENT FEES	32,760
MANAGEMENT FEES SPECIAL PROJECTS	4,000
HONORARIA	6,400
INTEREST & BANK CHARGES	150
MEMBERSHIPS	310
OFFICE & MISCELLANEOUS	5,750
CONTRACTED RENTAL SERVICES	6,000
TRAVEL	1,000
INSURANCE	27,356
PROFESSIONAL DEVELOPMENT	0
CONTRACTED OPERATOR (MGMT & OPERATIONS)	62,360
CONTRACTED OPERATOR (HOURS)	40,000
SUPPLIES & MISCELLANEOUS	500
LAGOON DISCHARGE	16,500
REPAIRS & MAINTENANCE OVERALL TOTAL	240,000
UTILITIES & TELEPHONE	40,000
INTEREST ON LONG TERM DEBT (DEBENTURE INTEREST)	80,098
AMORTIZATION	0
TOTAL EXPENSES:	940,934
SURPLUS / DEFICIT:	491,614
EQUITY/RESERVE FUND:	2026 BUDGET
AMORT OF DEFERRED CONTRIBUTION	0
AMORT OF CAPITAL ASSETS	0
DEBENTURE COSTS - LAGOON UPGRADE (2032)	101,903
DEBENTURE COSTS - LIFT STN UPGRADE (2041)	70,715
TRANSFER TO RESERVES (SEWER REVITALIZATION)	268,996
TRANSFER TO RESERVES (OPERATING RESERVE)	0
TRANSFER TO RESERVES (CAPITAL RESERVE)	50,000
TOTAL OTHER EXPENSES	491,614
NET SURPLUS / DEFICIT:	0

From: Wendi Campbell
Sent: February 4, 2026 3:31 PM
To: aaalbers@mvcountry.com; Aaron.W@lamontcounty.ca; abe@claresholm.ca; abeaton@legal.ca; aboffice@albertabeach.com; acao@forestburg.ca; acrofts@mdtaber.ab.ca; adegruchy@lloydminster.ca; admin@bonnyvillebeach.com; admin@edgerton.ca; admin@falher.ca; admin@ghostlake.ca; admin@giftlakemetis.ca; admin@id4waterton.ca; admin@mdwainwright.ca; admin@orrsc.com; admin@paddleprairie.com; admin@peavinemetis.com; admin@sexsmith.ca; admin@summervillageofgulllake.com; admin@villageofcarma.ca; admin@waiparous.ca; admin@wembley.ca; admin@youngstown.ca; adminassistant@villageofalliance.ca; administration@blmetis.ca; administration@villageofduchess.com; administration@villageofheisler.ca; administration@wildwillowenterprises.com; administrator@epms.ca; administrator@fishinglakems.ca; ahall@tofieldalberta.ca; ahnatiw@sturgeoncounty.ca; ahornseth1@gmail.com; akhan@stonyplain.com; al.hoggan@cypress.ab.ca; alan.dow@villageofchauvin.com; alex.pavcek@slavelake.ca; allan@clearhillscounty.ab.ca; Allen.Malcolm@mayerthorpe.ca; amanda@warburg.ca; amcdonald@countygyp.ab.ca; amitchell@lsac.ca; andrew.jones@ponoka.ca; andrew.knack@edmonton.ca; andrew.prokop@taber.ca; Andrew@bvwaste.ca; angela@wildwillowenterprises.com; angie.jensen@barnwell.ca

Subject: Bill 12 Is Not Empowerment — It Is Abandonment
Attachments: Reject Bill 12.pdf

Importance: High

Folx,

I recognize this message may reach many of you at once, but this moment demands volume and visibility. We need voices and pressure so the Alberta government can hear and feel the impact of Bill 12.

I urge you to speak publicly and directly against Bill 12. If you are connected to the federal government, I ask you to use your relationships to advocate within Alberta.

This is not only an Alberta issue. It is a human rights issue.

Bill 12 violates the Canadian Charter of Rights and Freedoms (Section 15) and the Canadian Human Rights Act. It undermines access to essential services, promotes discrimination, and strips away full inclusion in society.

My son wants to work and belong. His disability does not disappear because the government decides he should be employable. Over five years, he has managed about seven days of work despite training and repeated attempts. Now the province is cutting his income, removing appeal rights, and calling this “empowerment.”

It is not empowerment. It is abandonment dressed up as policy.

Please use your voice, your platform, and your influence to oppose Bill 12.

Thank you for your time and your advocacy,

Wendi Campbell

February 3, 2026

The Honourable Danielle Smith, M.L.A.
Premier of Alberta
Office of the Premier
307 Legislature Building
10800 – 97 Avenue
Edmonton, Alberta T5K 2B6

Open Letter to the Premier of Alberta and All Albertans

Dear Premier Smith,

I am writing to you, and to all Albertans who care about those who currently rely on the Assured Income for the Severely Handicapped (AISH) program.

I know you are receiving hundreds of calls and letters urging you to halt the transition from AISH to the Alberta Disability Assistance Program (ADAP) under Bill 12. This is one more of those letters, and perhaps it too will fall on deaf ears. However, I would be remiss in my duty as a mother and as an informed voter if I did not add my voice and advocate for what is just and right for Albertans with disabilities — including my son.

Before I speak personally, some necessary background for those unfamiliar with AISH and ADAP:

- AISH stands for Assured Income for the Severely Handicapped.
- AISH currently provides a maximum benefit of \$1,940 per month.
- Applicants generally apply approximately six months before their 18th birthday.
- AISH requires a physician's report, for which a fee may be charged.
- Applicants must have a medical condition likely to be permanent.
- The medical condition must be the primary factor limiting their ability to earn a living — not education level or lack of training.
- AISH considers available treatment, therapy, rehabilitation, and training that may improve earning capacity.
- Applicants are encouraged to work to the extent they are able:
 - Up to \$1,072 per month is exempt from benefit reduction.
 - Income between \$1,072 and \$2,009 is 50% exempt.
 - Income over \$2,009 is clawed back dollar-for-dollar.
- AISH provides limited health benefit coverage.

- ADAP stands for Alberta Disability Assistance Program.
 - It is built on the premise of segmenting people with disabilities based on their perceived ability to work.
- All current AISH recipients will be automatically transferred to ADAP.
 - Recipients may apply to return to AISH, which requires a new medical assessment.
- ADAP provides a benefit of \$1,740 per month — \$200 less than AISH.
- There is no guarantee of continued health benefits under ADAP.
- There is no guarantee that individuals transitioned from AISH will meet ADAP eligibility criteria.
- There is no right of appeal under ADAP.
- ADAP removes cost-of-living adjustment reviews.

- CDB refers to the Canada Disability Benefit:
 - A federal program designed to supplement provincial supports and bring recipients closer to the poverty line.
 - Recipients receive \$200 per month.
 - Alberta chose to claw this benefit back by reducing AISH payments by the same amount, effectively neutralizing its impact.

Now that the technicalities are out of the way, I want to speak about what this means in real life.

I do not expect pity. Some readers may even be angry that these benefits exist at all. To them I would simply say: I am thankful your life has not been touched by disability, and I am sorry that empathy is so difficult.

We brought our beautiful son home from the hospital on the second day of his life. He appeared healthy in every way. By three months of age, his adoption was finalized and our family was complete. By age three, however, we noticed developmental delays and difficulty engaging with other children. We sought help.

Over the next two years, we learned from his birth mother that she drank heavily during pregnancy and smoked. Drug use was never confirmed, but remains a possibility. Our son was formally diagnosed with Fetal Alcohol Spectrum Disorder, Oppositional Defiant Disorder, Attention Deficit Hyperactivity Disorder, and a mood disorder. He is now twenty-two years old.

When he was eight years old, he was admitted to the mental health unit at the Children's Hospital for one month — beginning the day after Christmas. While other families were enjoying the holidays, we were entering a nightmare we did not understand.

We hoped a full team of professionals — physicians, psychiatrists, counsellors, pharmacists — could create a treatment plan that would stabilize him. We visited every

day. I still remember the elevator ride down to the unit, the recorded voice announcing "going down." In my head I thought: yes, we are going down — into something I do not yet have words for.

The day he was discharged, I posted on Facebook that sometimes I felt like I was living in a nightmare, and other times I thought this must be what hell feels like. I had no idea then that it could get worse.

Over the years, our son was moved between schools. We advocated. He punched holes in walls; we learned to spackle. He threatened suicide; we called 911.

Three things never changed:
We never regretted adopting him.
We loved him with every fibre of our beings.
We never considered walking away.

We have watched our son beat himself in the face until he bled, asking why God made him this way. He wants to know what he did wrong to deserve this life. We cannot answer him. It breaks us — every single time.

We have held him while he sobbed and asked why nobody wants him.

If you met our son briefly, you would likely describe him as a wonderful young man — and he is. You might not even notice his disability, depending on the topic of conversation. But spend enough time with him and it becomes unmistakably clear.

My point is this: disability cannot be meaningfully assessed through a short application or a brief phone interview.

Our son has tried to work. He has tried work training programs. For people like him, success can take multiple attempts. Unfortunately, once he leaves a program, it can be nearly impossible to re-enter.

Over five years, he has been hired three times. Those three jobs total approximately seven days of work. Fear and anxiety take over — and they are very real.

Last week, he was hired for a part-time job he was excited about. He bought the right clothing. He called his support workers. He prepared. Then he received his schedule: 38 hours per week.

When he asked whether there had been a mistake, he was told anything under 38 hours is considered part-time. He was also told no job sharing was possible due to other staff's work visas. He was asked to submit a letter of resignation.

Now we are again helping him work through feelings of worthlessness and fear. He knows how hard it is to get hired. He knows how much harder it is for him to stay employed.

Alberta is experiencing a labour shortage — for workers without barriers. I question how you believe people like my son will suddenly be able to secure and sustain employment.

Where will the job coaches come from?

Who will pay for the support workers?

How will employers be trained to accommodate neurological disabilities?

How will he maintain the PDD supports that help him develop basic life skills?

These are not abstract questions. They are daily realities.

We will always support our son. But \$1,940 per month is not enough for independent living. After rent with a supportive roommate, food, utilities, phone, transit, activity fees, and basic participation in community life, he is already in deficit. We subsidize him — because we can.

Many others cannot.

Our son has been on the Calgary Housing list since age 18. As a single adult male, he will likely never receive housing through that system.

My husband and I are both accountants. We understand budgets and constraints. We also understand language.

“Assured Income” and “Assistance Program” are not neutral terms. They signal fundamentally different philosophies. One implies stability. The other implies conditional worth.

My professional instinct tells me to follow the money. My maternal instinct tells me to raise the alarm.

You can put lipstick on a pig — but it is still a pig.

In this case, ADAP under Bill 12 is the pig.

Sincerely,
Wendi Campbell

Bill 12

Financial Statutes Amendment Act

(No. 2), 2025

Description	Related legislation	Ministry
<p><i>Securities Amendment Act</i></p> <p>The <i>Securities Act</i> establishes Alberta's securities laws and provides the Alberta Securities Commission with its mandate, powers, and duties. Proposed amendments would:</p> <ul style="list-style-type: none"> • Protect companies from unfair lawsuits when they make good-faith climate-related financial disclosures. • Create penalties for spreading misinformation that can negatively impact the stock market. • Enable the Alberta Securities Commission to halt trading of a stock for up to 15 days when false or misleading information is circulating that can harm investors. 	<p><i>Securities Act</i></p>	<p>Treasury Board and Finance</p>
<p><i>Tobacco Tax Amendment Act</i></p> <p>The <i>Tobacco Tax Act</i> imposes a tax on tobacco products purchased in Alberta and provides administrative and enforcement provisions related to tax collection. Proposed amendments would:</p> <ul style="list-style-type: none"> • Introduce new penalties on those who purchase, sell, or possess illegal tobacco products (i.e. contraband cigars and cigarettes) in the amount of three times the tax normally paid on legal tobacco. This rule applies to: • the possession or sale of contraband cigarettes, tobacco sticks and fine-cut tobacco, • unauthorized possession of cigars that, in total, contain more than 1,000 grams of tobacco. • Require the seizure of illegal tobacco products by law enforcement to be reported to Treasury Board and Finance. 	<p><i>Tobacco Tax Act</i></p>	<p>Treasury Board and Finance</p>
<p><i>Alberta Corporate Tax Amendment Act – Data Centre Levy</i></p> <p>The <i>Alberta Corporate Tax Act</i> levies Alberta's corporate income tax on corporations with a permanent establishment in Alberta. Proposed amendments to the <i>Alberta Corporate Tax Act</i> would introduce a levy on data centres in Alberta. Proposed amendments would:</p> <ul style="list-style-type: none"> • Introduce a levy of up to two per cent on the value of computer equipment for large data centres (with 75 megawatts of power or more). Data centres that bring their own power generation will pay a lower rate. • The amount of levy paid will be deductible from corporate income taxes paid in Alberta. 	<p><i>Alberta Corporate Tax Act</i></p>	<p>Treasury Board and Finance</p>

<p><i>Heroes' Compensation Amendment Act</i></p> <p>The <i>Heroes' Compensation Act</i> creates the Alberta Heroes' Fund for First Responders to provide a one-time, tax-free payment of \$100,000 to the families of eligible first responders whose deaths result from a work-related injury or illness. Proposed amendments would:</p> <ul style="list-style-type: none"> • Increase the annual funding limit for the Heroes' Fund to \$3 million from \$1.5 million. • The changes ensure the limit is high enough to cover eligible claims and reduce the need for a new regulation when the annual limit is exceeded. 	<p><i>Heroes' Compensation Act</i></p>	<p>Jobs, Economy, Trade and Immigration</p>
<p><i>Alberta Indigenous Opportunities Corporation Amendment Act</i></p> <p>The Alberta Indigenous Opportunities Corporation Act establishes the Alberta Indigenous Opportunities Corporation (AIOC) as a corporation and agent of the Crown to facilitate investment by Indigenous groups in natural resource, agriculture, telecommunications and transportation projects and related infrastructure. Proposed amendments would:</p> <p>Certify that the Government of Alberta financially backstops the payment of any liabilities of the AIOC.</p> <p>This amendment is a technical change that will not impede or negatively impact the ability of the AIOC to provide loan guarantees to Indigenous communities.</p>	<p><i>Alberta Indigenous Opportunities Corporation Act</i></p>	<p>Indigenous Relations</p>
<p><i>AIMCo Amendment Act</i></p> <p>The Alberta Investment Management Corporation Act ("AIMCo Act"), in combination with public sector pension legislation, establishes AIMCo as the investment manager for public sector pension plans and other designated entities in Alberta.</p> <ul style="list-style-type: none"> • The amendments to the AIMCo Act relate to potential financial aspects associated with investment management services delivered before November 2024. • These provide protection to Alberta taxpayers and apply only to actions taken before the governance reset. 	<p><i>AIMCo Act</i></p>	<p>Treasury Board and Finance</p>
<p><i>Assured Income for the Severely Handicapped Amendment Act</i></p> <p>The <i>Assured Income for the Severely Handicapped (AISH) Act</i> provides the legislative authority for the Assured Income for the Severely Handicapped program, which provides assistance to adult Albertans with permanent disabilities that significantly limit their ability to earn a living. Proposed amendments would:</p> <ul style="list-style-type: none"> • Provide legislative authority for the new Alberta Disability Assistance Program (ADAP), alongside the AISH program, empowering Albertans with disabilities to pursue fulfilling job opportunities while continuing to receive supports they need. 	<p><i>Assured Income for the Severely Handicapped Act</i></p>	<p>Assisted Living and Social Services</p>

<p>Public Trustee Amendment Act and Adult Guardianship and Trustee Amendment Act</p> <p>The <i>Adult Guardianship and Trusteeship Act</i> establishes a range of decision-making supports for adults who require assistance to, or do not have the capacity to, make personal and financial decisions for themselves.</p> <p>The <i>Public Trustee Act</i> creates the Office of the Public Trustee and sets out the duties and functions of the Public Trustee in managing property, assets, and certain legal matters for individuals who require assistance as they lack capacity under the <i>Adult Guardianship and Trusteeship Act</i>.</p> <p>Current legislation has not been meaningfully updated in decades and does not reflect the evolving needs of today's world, leading to reduced decision-making ability, longer processing times, and poorer outcomes for Albertans.</p> <p>Proposed amendments to these acts would:</p> <ul style="list-style-type: none"> • Modernize these two key pieces of legislation that guide decision-making and asset management for vulnerable Albertans. • Improve services for vulnerable Albertans, refine asset management powers, and enable more timely support. 	<p><i>Public Trustee Act</i></p> <p><i>Adult Guardianship and Trustee Act</i></p>	<p>Assisted Living and Social Services</p>
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Minor Amendments

Description	Related legislation	Ministry
<p>Legislative Assembly Amendment Act</p> <p>The <i>Legislative Assembly Act</i> establishes rules for the Legislative Assembly and its Members and procedures that must be followed. Proposed amendments would:</p> <ul style="list-style-type: none"> • Enable the Legislative Assembly Office to issue remuneration to Parliamentary Secretaries at rates prescribed by the Lieutenant Governor in Council. • Allow for the reimbursement of reasonable expenses, in line with the recent amendments to the associated Treasury Board Directives. 	<p><i>Legislative Assembly Act</i></p>	<p>Executive Council</p>
<p>Alberta Personal Income Tax Amendment Act</p> <p>The <i>Alberta Personal Income Tax Act</i> levies the personal income tax on individuals resident in Alberta, establishes tax rates and methodology for calculating taxes owing, as well as any refundable tax credits for individuals. Proposed housekeeping amendments would:</p> <ul style="list-style-type: none"> • Align the provincial General Anti-Avoidance Rule (GAAR) for personal income taxes – intended to prevent tax avoidance – with the federal counterpart. • The GAAR is administered by the Canada Revenue Agency on Alberta's behalf, so alignment between the two Acts is necessary. 	<p><i>Alberta Personal Income Tax Act</i></p>	<p>Treasury Board and Finance</p>

<ul style="list-style-type: none"> No effects on policy. 		
<p><i>Employment Pension Plans Amendment Act</i></p> <p><i>Ensuring Fiscal Sustainability Amendment Act</i></p> <p><i>Joint Governance of Public Sector Pension Plans Amendment Act</i></p> <p>Housekeeping amendments include:</p> <ul style="list-style-type: none"> Fixing various ambiguous phrasing and typographical errors, making minor updates to terminology to ensure accuracy, and correcting outdated references and name changes. These changes have no effects on policy. 	<p><i>Employment Pension Plans Act</i></p> <p><i>Ensuring Fiscal Sustainability Act</i></p> <p><i>Joint Governance of Public Sector Pension Plans Act</i></p>	<p>Treasury Board and Finance</p>

aboffice@albertabeach.com

From: Tammy Brent <tammy.brent@whcfoundation.com>
Sent: January 23, 2026 11:23 AM
To: taraelwood@albertabeach.com; Dree Thomson
Cc: Alberta Beach Village of; Marilyn Vik
Subject: RE: Letter Of Support

Dear Mayor and Members of Council,

On behalf of the WestView Health Foundation, thank you for your thoughtful and comprehensive letter expressing the Village of Alberta Beach’s strong support for the CT Scanner Initiative at WestView Health Centre. We are sincerely grateful for your endorsement and for the time taken to clearly articulate the importance of this investment for patients, emergency services, and the broader healthcare system.

Your recognition of WestView Health Centre’s role in serving Alberta Beach, surrounding municipalities, rural residents, and neighbouring First Nations communities underscores exactly why this initiative is so critical. As you highlighted, access to on-site CT imaging will significantly improve the timely diagnosis and treatment of life-threatening conditions, reduce the need for inter-facility transfers, and ease pressure on EMS resources across the region.

We also appreciate your emphasis on healthcare equity and the impact this project will have on seniors, vulnerable populations, and those who currently face significant travel burdens to access advanced diagnostics. Your support reinforces our shared commitment to ensuring high-quality, accessible care close to home.

Thank you again for your leadership and continued commitment to strengthening healthcare services in our region. We value the Village of Alberta Beach as a key partner and look forward to working together as this important initiative moves forward. Please do not hesitate to reach out should you require additional information. I look forward to connecting and discussing this project further. What is your availability? I have included Marilyn Vik in this email for ease of scheduling.

Warm regards,

Tammy Brent



WestView
HEALTH FOUNDATION

Tammy Brent
Executive Director, WestView Health Foundation

780-221-4189
tammy.brent@whcfoundation.com

103



4405 South Park Drive, Stony Plain, AB T7Z 2M7

whcfoundation.com

I respectfully acknowledge that I work and play on traditional lands referred to as Treaty 6 Territory, the traditional homelands of Cree, Dene, Nakota, Saulteaux, Ojibwe, and Métis First Nations.

From: taraelwood@albertabeach.com <taraelwood@albertabeach.com>
Sent: January 23, 2026 9:04 AM
To: Tammy Brent <tammy.brent@whcfoundation.com>; Dree Thomson
Cc: Alberta Beach Village of <aboffice@albertabeach.com>
Subject: Letter Of Support

Dear WestView Health Foundation,

Please find attached a formal letter of support from the Village of Alberta Beach regarding **WestView Health Foundation's initiative to acquire a CT scan machine.**

Council is pleased to endorse this initiative, recognizing the significant benefits it will bring to patient care, emergency response capacity, and healthcare delivery across the region. In particular, we acknowledge the positive system-wide impacts, including reduced reliance on inter-facility transfers and improved availability of EMS resources for local emergency calls.

We appreciate the opportunity to share our municipal support and trust this correspondence will assist in your consideration of this important regional healthcare investment.

Should you require any additional information or clarification, please do not hesitate to contact our office.

Thank you for your continued commitment to strengthening healthcare services for our communities.

Sincerely,



Tara Elwood
Mayor, Village of Alberta Beach
Director, Villages West, Alberta Municipalities
Phone: 587-879-9606
Email: taraelwood@albertabeach.com
Web: www.albertabeach.com
Box 278 Alberta Beach, AB T0E 0A0

aboffice@albertabeach.com

From: Alberta Beach Ag Society <abagsociety@gmail.com>
Sent: February 13, 2026 10:39 AM
To: Village of Alberta Beach
Cc: Sherrie Westerlund; Amy Warren-Whalen
Subject: Additional funding

To the Village of Alberta Beach,

This email is to notify you that the Lions club has left the Alberta Beach Agliplex.

We kindly request that the Village provide additional funding of our utilities for the next three months as the Alberta Beach AG Society finds another solution for added revenue and renter for our flex room.

Sincerely,

Sherrie Westerlund

Alberta Beach & District Ag Society
Phone: 780-924-3545
Email: abagsociety@gmail.com
Website: www.abagsociety.com

aboffice@albertabeach.com

From: traelwood@albertabeach.com
Sent: January 26, 2026 5:45 PM
To: Jocelyne April
Cc: Alberta Beach Village of
Subject: Re: Grant application support letter

Hi Jocelyne,

I have to circulate this to the rest of council before I can draft a letter. I have CC'd the office, and we should get a response hopefully by tomorrow. Once I get the ok from the majority I can get it sent off to you.



Tara Elwood
Mayor, Village of Alberta Beach
Director, Villages West, Alberta Municipalities
Phone: 587-879-9606
Email: traelwood@albertabeach.com
Web: www.albertabeach.com
Box 278 Alberta Beach, AB T0E 0A0

From: Jocelyne April
Sent: Monday, January 26, 2026 3:08 PM
To: Tara Elwood <traelwood@albertabeach.com>
Subject: Re: Grant application support letter

And forgot to mention, the application is due Feb. 1st.

From: Jocelyne April
Sent: Monday, January 26, 2026 3:06 PM
To: Tara Elwood <traelwood@albertabeach.com>
Subject: Re: Grant application support letter

Sorry, forgot to attached info about the grant.

From: Jocelyne April
Sent: Monday, January 26, 2026 3:05 PM
To: Tara Elwood <traelwood@albertabeach.com>
Subject: Grant application support letter

Hi Tara,

Sorry for the last minute request, but could you provide a support letter for this grant application?

Much appreciated.

Thanks in advance.

106

Jocelyne April
Executive Director



Alberta Beach Heritage Village and Museum
5000 – 47 Avenue, Box 68,
Alberta Beach, AB T0E 0A0



Alberta Beach

Box 278 • Alberta Beach • Alberta • T0E 0A0
Telephone: 780-924-3181 • Fax: 780-924-3313

January 27, 2026

To Whom it May Concern:

**Re: Alberta Museums Association - Institutional Grant Program
Letter of Support for Alberta Beach & District Museum & Archives Society**

On behalf of the Village of Alberta Beach, I am pleased to provide this letter of support for the Alberta Beach Heritage Museum's application to the Alberta Museums Association (AMA) Institutional Grant program.

The Alberta Beach Heritage Museum is an important steward of local and regional heritage and plays a critical role in advancing the professional museum standards promoted by the AMA. The Museum demonstrates a clear commitment to strengthening its organizational capacity, improving collections stewardship, and ensuring its operations align with recognized best practices in governance, accountability, and public service.

The Museum's ongoing efforts to enhance policies, procedures, and long-term planning contribute directly to institutional sustainability and the responsible care of collections. Support through the AMA Institutional Grant program will assist the Museum in building internal capacity, addressing operational needs, and maintaining compliance with evolving professional standards—ensuring the Museum remains a trusted and viable cultural institution within Alberta's museum community.

The Alberta Beach Heritage Museum also provides measurable public benefit through education, interpretation, and community engagement. Its programming supports lifelong learning, intergenerational knowledge transfer, and increased understanding of the region's social, cultural, and historical foundations, including meaningful efforts to reflect diverse perspectives and shared histories. These activities align closely with AMA's mandate to strengthen museums as inclusive, accessible, and professionally managed institutions.

The Village of Alberta Beach recognizes the Alberta Beach Heritage Museum as a valued community asset and supports its pursuit of AMA Institutional Grant funding as an investment in organizational stability, professional excellence, and long-term sustainability. We are confident that funding through this program will strengthen the Museum's capacity to fulfill its mandate and continue to serve the public interest.

Thank you for your consideration of this application. Should additional information be required, please do not hesitate to contact us.

Sincerely,

Tara Elwood,
Mayor

Cc: Alberta Beach Council

aboffice@albertabeach.com

From: host
Sent: January 27, 2026 8:52 PM
To: aboffice@albertabeach.com
Subject: RE: Letter of Support

Importance: High

Hi Cathy,

The Alberta Beach & District Seniors Citizen Club (Alberta Beach 50+ Club) along with the Alberta Beach Museum are respectfully celebrating their 50th Anniversaries in 2026. We have partnered to create an exciting Kick-off Event for Seniors Week 2026 which will feature a full day celebrations at our wonderful adjacent facilities. The activities planned include an all-day Senior's Information Fair at the Senior's Centre, special messages from our local Indigenous, municipal and provincial dignitaries at the opening ceremonies, a Who Dunit ? intergenerational mystery event at the Museum in the afternoon. Following that, the seniors and their families will enjoy a BBQ at the Senior Centre along with refreshments , followed by a live action TV style Game Show hosted by local comedian Norm Shaw.

We are jointly requesting a letter of support for our Expression of Interest submission to co-host the Senior's Week 2026 Launch Event from Mayor and Council.

If you need any other information, please advise.

President of Albert Beach and District Senior Citizens Club - Norm Shaw
President of the Alberta Beach Museum - Donna Warwaruk

Regards,
Norm Shaw



Alberta Beach

Box 278 • Alberta Beach • Alberta • T0E 0A0
Telephone: 780-924-3181 • Fax: 780-924-3313

January 27, 2026

To Whom it May Concern:

**Re: Seniors Week 2026 Provincial Launch Co-Host Application
Letter of Support for the Alberta Beach 50+ Club and the Alberta Beach Heritage Museum**

On behalf of the Village of Alberta Beach, I am pleased to provide this letter of support for the joint application submitted by the Alberta Beach 50+ Club and the Alberta Beach Heritage Museum to co-host the Seniors' Week 2026 Provincial Launch on June 1, 2026, marking the 40th anniversary of this important provincial celebration.

The Village of Alberta Beach strongly supports collaborative initiatives that recognize the contributions of seniors, promote social connection, and encourage intergenerational engagement. The partnership between the Alberta Beach 50+ Club and the Alberta Beach Heritage Museum reflects a well-aligned and community-centred approach that brings together active aging, cultural preservation, and inclusive participation.

June 1, also recognized as Intergenerational Day, is particularly meaningful for our community. The proposed co-hosting model creates opportunities for seniors to be celebrated not only as participants, but as leaders, storytellers, volunteers, and mentors, while fostering meaningful connections with youth and families. The Museum's role as a cultural and educational hub, combined with the 50+ Club's longstanding commitment to senior wellness and social engagement, positions this partnership well to deliver a memorable and impactful Provincial Launch.

Hosting the Seniors' Week Provincial Launch in Alberta Beach would highlight the importance of age-friendly communities in rural Alberta and demonstrate how local organizations can work together to support healthy aging, reduce social isolation, and strengthen community cohesion. The event would also provide an opportunity to showcase regional heritage, volunteerism, and the valuable role seniors play in sustaining vibrant communities.

The Village of Alberta Beach recognizes and appreciates the Government of Alberta's one-time grant of up to \$10,000 in recognition of the 40th anniversary of Seniors' Week. This funding will assist in ensuring the Provincial Launch is accessible, inclusive, and reflective of the significance of this milestone year.

The Village of Alberta Beach fully supports the Alberta Beach 50+ Club and the Alberta Beach Heritage Museum in this joint application and looks forward to the positive community impact this event would bring.

Sincerely,

Tara Elwood,
Mayor

Cc: Alberta Beach Council

110

15.d

aboffice@albertabeach.com

From: Gerryl Amarin <gerryl@amarinaccounting.com>
Sent: February 2, 2026 3:05 PM
Subject: Appointment of ARB Officials 2026 & Parcel Count as at Jan 1/2026 - response required
Importance: High
Flag Status: Flagged

Hello All,

As per 4. a. of the CRASC Participant Agreement – **please provide your municipality’s total parcel count as of Jan. 1, 2026** – no later than Feb. 15, 2026. **(Do not include DIP, Linear, Exempt, Municipal Owned and similar parcels)**
This will be used to calculate the total parcel fees due in accordance with Schedule “A” of the Agreement

Thank-you to those that have already provided their count.

As a participant in CRASC’s ARB program, please be advised that your council is required to appoint the ARB Officials for 2026, as listed below:
(As per MGA section 454)

- ARB Chairman - Raymond Ralph
- Certified ARB Clerk - Gerryl Amarin
- Certified Panelists - Darlene Chartrand
Sheryl Exley
Tina Groszko
Richard Knowles
Marcel LeBlanc
Roland Merkosky
Raymond Ralph

Some of you have already requested this information.

If you have any questions concerning this request, please do not hesitate to contact me.

780 297 8185

Have a great week!

Gerryl Amarin, CPA | Manager, Finance Officer

Capital Region Assessment Services Commission (CRASC)
11810 Kingsway Avenue
Edm AB T5G 0X5
Direct: 780 297 8185

aboffice@albertabeach.com

From: Vay Diep <Vay@rmainsurance.com>
Sent: February 12, 2026 11:24 AM
To: Christine Morris
Cc: Alberta Beach Village Office
Subject: RE: TA20: Waiver Forms
Attachments: Assumption of Risk - Adult.doc; Assumption of Risk - Minor.doc

Hi Kathy,

I have attached fillable "Assumption of Risk" forms for the users that are using your facility. ***** Final version must be vetted by your counsel prior to use *****

Do we need a waiver form for the use of any equipment, or is a sign-out sheet sufficient?

A sign out sheet will be sufficient; I would advise to pre inspect and post inspect when the equipment is out / in. To protect the Village from claims, it's important that no defected equipment is loaned out.

What about helmets on the outdoor rink or skateboard park? Is it sufficient to have a sign that says helmets are recommended? If we say helmets are mandatory, how do we manage that? I suppose that any equipment we loan out, we ensure that they wear a helmet.

A clear posted signage of "Helmets are Mandatory" / "Use at Own Risk" , this should be included within the Assumption of Risk form as well. If the coordinator does see a user not wearing a helmet, he should step in and inform the user to wear a helmet. Document that interaction. Documentations are key when defending claims.

It's important that the premises of the park is free from all known hazards that can cause injury. Weekly, daily, monthly inspections to identify these hazards and document it. If during the inspection, and its found that there is a hazard and it cannot be repaired in a timely manner. Board it off to prevent users from entering that area.

Sincerely,



Vay Diep
 Risk Advisor
 Insurance | Rural Municipalities of Alberta

O: 825.319.2250 | C: 780.446.2353
rmalberta.com
 2510 Sparrow Dr, Nisku, AB T9E 8N5

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From: Christine Morris <Christine@rmainurance.com>
Sent: February 6, 2026 1:54 PM
To: Risk <risk@rmainurance.com>
Cc: Alberta Beach Village Office <aboffice@albertabeach.com>
Subject: TA20: Waiver Forms

Hello

Can you please assist Kathy regarding the waivers she requires for the Beachwave Park?

Thanks,

Christine Morris, BA
Member Services Representative
825-319-2240



From: aboffice@albertabeach.com <aboffice@albertabeach.com>
Sent: Friday, February 6, 2026 11:45 AM
To: Christine Morris <Christine@rmainurance.com>
Subject: Re: Waiver Forms

CAUTION:

CAUTION: This email has come from an external source. Please take care clicking any links or opening attachments. If you are unsure please reach out to IT.

Good Morning, Christine,

I wasn't sure who to send this to. If you could pass it along to whoever can assist, that would be great.

RMA Insurance
Attention: Risk Advisors

Alberta Beach is requesting some assistance in determining what waiver forms we may need for Beachwave Park.

The Beachwave Park facility includes an outdoor skating rink, including bleachers, 2 ball diamonds including benches and bleachers, basketball court, skate-board park, kids playground, swing set, fire pit, 2 storage sheds and a numerous inventory of skates, jerseys, helmets, hockey nets, hockey sticks, pucks, skateboards, basketballs, etc.

There is a concession and washroom building ("rink shack") which includes a kitchen concession area, a bench seating area, shelving for sports equipment which is available for use free of charge, the washrooms and an outdoor covered area with benches.

There are many activities offered at Beachwave Park, such as;
Ice skating, hockey, roller skating, pickleball, basketball, tetherball, volleyball, baseball, summer inflatable water toys, games and crafts.

There is an array of sports equipment available for public use free of charge, as mentioned above,
Ice skates, helmets, hockey equipment, jerseys, hockey nets, hockey sticks, pucks, skateboards, basketballs, etc.

The park is open for public use 24 hours.
The amenities in the park are signed "Use at your own risk."

The rink shack is open 40 hours per week. We have contracted a Beachwave Park Coordinator to manage the facility, open a concession, and assist with the ice-making and maintenance duties for the facility.

The Coordinator's responsibilities also include the following;
Provide on-site supervision during operational hours;
Develop and deliver recreational activities & programs for children & youth free of charge, utilizing the various sports & recreational equipment & amenities at the park;
Develop & Deliver fun arts, crafts & game activities to engage children & youth;
The Contractor shall be responsible for scheduling the park operations, programs, events and use by outside groups.

The Coordinator would like to organize & schedule various events such as shinny hockey, ball hockey, broom ball, soccer, etc.

Alberta Beach carries a Liability Policy specific to the Beachwave Park Coordinator (attached for reference). I have also attached the Beachwave Park Coordinator Contract for your reference.

We are unsure of what liability forms we need.

During the 40 hours per week that the Coordinator is at the park, he is supervising the facility, helping with equipment being available, etc. His job is not to supervise (babysit) the children that may be dropped off by their parents. Some of our Council members think we may need a waiver (or sign) that no children under 10 to be left without a parent or guardian, I am not sure how we could manage that and think that could bring more liability because the park is open to the public and when the coordinator comes on shift he is not going around to confirm who is there with a parent or not or send any children away.

Do we need a waiver form for the use of any equipment, or is a sign-out sheet sufficient?
What about helmets on the outdoor rink or skateboard park? Is it sufficient to have a sign that says helmets are recommended? If we say helmets are mandatory, how do we manage that? I suppose that any equipment we loan out, we ensure that they wear a helmet.

We appreciate any assistance you can give us in determining what waiver forms we need.

If you have any questions, please let me know.

Sincerely,

Kathy Skwarchuk,
CAO

Alberta Beach
Box 278
Alberta Beach, AB
TOE OAO
Phone: 780-924-3181
Fax: 780-924-3313
aboffice@albertabeach.com

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**RELEASE OF LIABILITY, WAIVER OF CLAIMS,
ASSUMPTION OF RISKS AND INDEMNITY AGREEMENT**

**WARNING: BY SIGNING THIS DOCUMENT YOU WILL GIVE UP CERTAIN LEGAL RIGHTS,
INCLUDING THE RIGHT TO SUE, CLAIM DAMAGES, SEEK COMPENSATION.**

PLEASE READ CAREFULLY

This document is to be signed by (*print name*) _____ (the "Participant")
who is (age) _____ years old together with (*print name(s)*) _____,
being the parent(s) and/or guardian(s) of the Participant, in order to participate in the following:

**[Insert description of the activity - provide a complete description as possible including date or the amount of time the
wavier will be in effect for if the activity is more than one day]**

and related events and activities (collectively referred to as the "Event").

We, the undersigned Participant and the parent(s) and/or guardian(s) of the Participant, are aware that the **Event** involves inherent risks, dangers and hazards, involving all manner of injury or loss, including potentially serious or life-threatening injury and death, resulting from, but not limited to:

- (a) [Describe any risks, dangerous or hazards that are applicable for the Event – these should include specific risks of any equipment being used, common injuries and inherent risks (falling, drowning, etc.), – the more dangerous the activity the more detail should be provided.]
- (b) the use of equipment, materials or facilities related to the **Event**.
- (c) the actions or negligence of the Participant or other participants in the **Event**.
- (d) the actions or negligence of the (**Municipality**) or its directors, officers, employees, volunteers, agents, invitees, or representatives of any kind (collectively referred to as the "**Organization**").
- (e) the actions or negligence of the (**Municipality**) or its councilors, officers, employees, agents or representatives of any kind (collectively referred to as the "**Municipality**"); and
- (f) any additional risks arising out of the **Event** and related events and activities.

We, the undersigned Participant and the parent(s) and/or guardian of the Participant, freely accept and assume all such risks, dangers and hazards and the possibility of injury, death, property damage, property loss or any other loss or expense resulting to the Participant or myself/ourselves.

(Participant initial here)

(parent(s) and/or guardian of the Participant initial here)

Further, we, the undersigned Participant, and the parent(s) and/or guardian of the Participant, hereby agree as follows:

- (a) **TO WAIVE ANY AND ALL CLAIMS** of every nature and kind at law or equity or under any statute that the Participant and/or the parent(s) and/or guardian of the Participant have or may have in the future against the **Organization** and/or the **Municipality**.
- (b) **TO RELEASE THE ORGANIZATION AND THE MUNICIPALITY** from any and all liability for injury, death, property damage, property loss or any other loss or expense that the Participant may suffer or that their next of kin or legal representatives may suffer as a result of participation in or use of the **Event**, DUE TO ANY CAUSE WHATSOEVER, INCLUDING NEGLIGENCE, BREACH OF CONTRACT, OR BREACH OF ANY STATUTORY OR OTHER DUTY OF CARE INCLUDING ANY DUTY OF CARE OWNED UNDER THE **OCCUPIERS LIABILITY ACT**, RSA 2000, c O-4, as may be amended, on the part of the **Organization** and/or the **Municipality** INCLUDING THE ORGANIZATION AND/OR THE MUNICIPALITY'S FAILURE TO PROTECT THE PARTICIPANT FROM THE RISK, DANGERS AND HAZARDS REFERED TO ABOVE;
- (c) **TO HOLD HARMLESS AND INDEMNIFY THE ORGANIZATION AND THE MUNICIPALITY** from any and all liability for injury, death, property damage, property loss or any other loss or expense to any party, including the Participant and/or the parent(s) and/or guardian of the Participant, as a result of participation in or use of the **Event**, or other financial loss or expense including, without restriction, legal expenses and costs on a solicitor-and-his-own-client full indemnity basis in defending against such claims or enforcing the terms contained within this document; and

(d) THAT THIS AGREEMENT WILL BE EFFECTIVE AND BINDING UPON the Participant and/or the parent(s) and/or guardian of the Participant, and their heirs, next of kin, executors, administrators and assigns.

We, the undersigned Participant and the parent(s) and/or guardian of the Participant, hereby acknowledge that we have read the foregoing, and have had the opportunity to ask questions and clarifications before signing and have explained its meaning to the Participant. We acknowledge that we understand its content, import and meaning and hereby do agree, approve, and consent to the above.

Date: _____

Witness Name (print): _____

Participant Signature: _____

Witness Signature: _____

Parent/Guardian Signature: _____

Parent/Guardian Signature: _____

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PLEASE READ CAREFULLY

This document is to be signed by the participant in order to participate in the following:

[Insert description of the activity – provide a complete description as possible including date or the amount of time the waiver will be in effect for if the activity is more than one day]

and related events and activities (collectively referred to as the “Event”).

I, (*print name*) _____ (the “Participant”), am 18 years of age or older, and I am aware that the Event involves inherent risks, dangers and hazards, involving all manner of injury or loss, including potentially serious or life-threatening injury and death, resulting from, but not limited to:

- (a) [Describe any risks, dangerous or hazards that are applicable for the Event – these should include specific risks of any equipment being used, common injuries and inherent risks (falling, drowning, etc.)– the more dangerous the activity the more detail should be provided.]
- (b) the use of equipment, materials or facilities related to the Event;
- (c) the actions or negligence of myself or other participants in of the Event;
- (d) the actions or negligence of the **Rimbey Community Home Help Services** or its directors, officers, employees, volunteers, agents, invitees, or representatives of any kind (collectively referred to as the “**Organization**”);
- (e) the actions or negligence of the **Town of Rimbey** or its councilors, officers, employees, agents or representatives of any kind (collectively referred to as the “**Municipality**”); and
- (f) additional risks arising out of the Event and related events and activities.

I, the undersigned Participant, freely accept and assume all such risks, dangers and hazards and the possibility of injury, death, property damage, property loss or any other loss or expense resulting to myself.

_____ (*initial here*)

Further, I, the undersigned Participant, hereby agree as follows:

- (a) **TO WAIVE ANY AND ALL CLAIMS** of every nature and kind at law or equity or under any statute that I have or may have in the future against the **Organization** and/or the **Municipality**;
- (b) **TO RELEASE THE ORGANIZATION AND THE MUNICIPALITY** from any and all liability for injury, death, property damage, property loss or any other loss or expense that I may suffer or that my next of kin or legal representatives may suffer as a result of participation in or use of the Event, DUE TO ANY CAUSE WHATSOEVER, INCLUDING NEGLIGENCE, BREACH OF CONTRACT, OR BREACH OF ANY STATUTORY OR OTHER DUTY OF CARE INCLUDING ANY DUTY OF CARE OWNED UNDER THE *OCCUPIERS LIABILITY ACT*, RSA 2000, c O-4, as may be amended, on the part of the **Organization** and/or the **Municipality** **INCLUDING THE ORGANIZATION AND/OR THE MUNICIPALITY’S FAILURE TO PROTECT ME FROM THE RISK, DANGERS AND HAZARDS REFERED TO ABOVE;**
- (c) **TO HOLD HARMLESS AND INDEMNIFY THE ORGANIZATION AND THE MUNICIPALITY** from any and all liability for injury, death, property damage, property loss or any other loss or expense to any party, including myself, as a result of participation in or use of the Event, or other financial loss or expense including, without restriction, legal expenses and costs on a solicitor-and-his-own-client full indemnity basis in defending against such claims or enforcing the terms contained within this document; and
- (d) **THAT THIS AGREEMENT WILL BE EFFECTIVE AND BINDING UPON** myself, and my heirs, next of kin, executors, administrators and assigns.

I, the undersigned Participant, hereby acknowledge that I have read the foregoing, and have had the opportunity to ask questions and clarifications before signing. I acknowledge that I understand its content, import and meaning and hereby do agree, approve and consent to the above.

Date: _____

Participant Name (print):

Participant Signature: _____

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Witness Name (print): _____

Witness Signature: _____

**RELEASE OF LIABILITY, WAIVER OF CLAIMS,
ASSUMPTION OF RISKS AND INDEMNITY AGREEMENT**

**WARNING: BY SIGNING THIS DOCUMENT YOU WILL GIVE UP CERTAIN LEGAL RIGHTS,
INCLUDING THE RIGHT TO SUE, CLAIM DAMAGES, SEEK COMPENSATION.**

PLEASE READ CAREFULLY

This document is to be signed by (*print name*) _____ (the "Participant")
who is (age) _____ years old together with (*print name(s)*) _____,
being the parent(s) and/or guardian(s) of the Participant, in order to participate in the following:

Beachwave Park Activities\Event _____

Date(s) of Activities\Event _____

[Description of the activity - provide a complete description as possible including date or the amount of time the wavier will be in effect for if the activity is more than one day]

and related events and activities (collectively referred to as the "Event").

We, the undersigned Participant and the parent(s) and/or guardian(s) of the Participant, are aware that the Event involves inherent risks, dangers and hazards, involving all manner of injury or loss, including potentially serious or life-threatening injury and death, resulting from, but not limited to:

(a) Description of Possible Risks, Dangers or Hazards _____

[Describe any risks, dangerous or hazards that are applicable for the Event – these should include specific risks of any equipment being used, common injuries and inherent risks (falling, drowning, etc.), – the more dangerous the activity the more detail should be provided.]

- (b) the use of equipment, materials or facilities related to the Event.
- (c) the actions or negligence of the Participant or other participants in the Event.
- (d) the actions or negligence of the (Municipality) or its directors, officers, employees, volunteers, agents, invitees, or representatives of any kind (collectively referred to as the "Organization").
- (e) the actions or negligence of the (Municipality) or its councilors, officers, employees, agents or representatives of any kind (collectively referred to as the "Municipality"); and
- (f) any additional risks arising out of the Event and related events and activities.

We, the undersigned Participant and the parent(s) and/or guardian of the Participant, freely accept and assume all such risks, dangers and hazards and the possibility of injury, death, property damage, property loss or any other loss or expense resulting to the Participant or myself/ourselves.

(Participant *initial here*)

(parent(s) and/or guardian of the Participant *initial here*)

Further, we, the undersigned Participant, and the parent(s) and/or guardian of the Participant, hereby agree as follows:

(a) **TO WAIVE ANY AND ALL CLAIMS** of every nature and kind at law or equity or under any statute that the Participant and/or the parent(s) and/or guardian of the Participant have or may have in the future against the **Organization** and/or the **Municipality**.

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- (c) **TO HOLD HARMLESS AND INDEMNIFY THE ORGANIZATION AND THE MUNICIPALITY** from any and all liability for injury, death, property damage, property loss or any other loss or expense to any party, including the Participant and/or the parent(s) and/or guardian of the Participant, as a result of participation in or use of the **Event**, or other financial loss or expense including, without restriction, legal expenses and costs on a solicitor-and-his-own-client full indemnity basis in defending against such claims or enforcing the terms contained within this document; and
- (d) **THAT THIS AGREEMENT WILL BE EFFECTIVE AND BINDING UPON** the Participant and/or the parent(s) and/or guardian of the Participant, and their heirs, next of kin, executors, administrators and assigns.

We, the undersigned Participant and the parent(s) and/or guardian of the Participant, hereby acknowledge that we have read the foregoing, and have had the opportunity to ask questions and clarifications before signing and have explained its meaning to the Participant. We acknowledge that we understand its content, import and meaning and hereby do agree, approve, and consent to the above.

Date: _____

Witness Name (print): _____

Participant Signature: _____

Witness Signature: _____

Parent/Guardian Signature: _____

Parent/Guardian Signature: _____

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Beachwave Park Activities\Event _____

Date(s) of Activities\Event _____

[Description of the activity - provide a complete description as possible including date or the amount of time the wavier will be in effect for if the activity is more than one day]

and related events and activities (collectively referred to as the "Event").

I, (*print name*) _____ (the "Participant"), am 18 years of age or older, and I am aware that the **Event** involves inherent risks, dangers and hazards, involving all manner of injury or loss, including potentially serious or life-threatening injury and death, resulting from, but not limited to:

We, the undersigned Participant and the parent(s) and/or guardian(s) of the Participant, are aware that the **Event** involves inherent risks, dangers and hazards, involving all manner of injury or loss, including potentially serious or life-threatening injury and death, resulting from, but not limited to:

(a) Description of Possible Risks, Dangers or Hazards _____

[Describe any risks, dangerous or hazards that are applicable for the Event – these should include specific risks of any equipment being used, common injuries and inherent risks (falling, drowning, etc.), – the more dangerous the activity the more detail should be provided.]

- (b) the use of equipment, materials or facilities related to the Event.
- (c) the actions or negligence of the Participant or other participants in the Event.
- (d) the actions or negligence of the (Municipality) or its directors, officers, employees, volunteers, agents, invitees, or representatives of any kind (collectively referred to as the "Organization").
- (e) the actions or negligence of the (Municipality) or its councilors, officers, employees, agents or representatives of any kind (collectively referred to as the "Municipality"); and
- (f) any additional risks arising out of the Event and related events and activities.
- (g)

I, the undersigned Participant, freely accept and assume all such risks, dangers and hazards and the possibility of injury, death, property damage, property loss or any other loss or expense resulting to myself.

(initial here)

Further, I, the undersigned Participant, hereby agree as follows:

- (a) **TO WAIVE ANY AND ALL CLAIMS** of every nature and kind at law or equity or under any statute that I have or may have in the future against the **Organization** and/or the **Municipality**;
- (b) **TO RELEASE THE ORGANIZATION AND THE MUNICIPALITY** from any and all liability for injury, death, property damage, property loss or any other loss or expense that I may suffer or that my next of kin or legal representatives may suffer as a

result of participation in or use of the **Event**, DUE TO ANY CAUSE WHATSOEVER, INCLUDING NEGLIGENCE, BREACH OF CONTRACT, OR BREACH OF ANY STATUTORY OR OTHER DUTY OF CARE INCLUDING ANY DUTY OF CARE OWNED UNDER THE *OCCUPIERS LIABILITY ACT*, RSA 2000, c O-4, as may be amended, on the part of the **Organization** and/or the **Municipality** INCLUDING THE ORGANIZATION AND/OR THE MUNICIPALITY'S FAILURE TO PROTECT ME FROM THE RISK, DANGERS AND HAZARDS REFERED TO ABOVE;

- (c) **TO HOLD HARMLESS AND INDEMNIFY THE ORGANIZATION AND THE MUNICIPALITY** from any and all liability for injury, death, property damage, property loss or any other loss or expense to any party, including myself, as a result of participation in or use of the **Event**, or other financial loss or expense including, without restriction, legal expenses and costs on a solicitor-and-his-own-client full indemnity basis in defending against such claims or enforcing the terms contained within this document; and
- (d) **THAT THIS AGREEMENT WILL BE EFFECTIVE AND BINDING UPON** myself, and my heirs, next of kin, executors, administrators and assigns.

I, the undersigned Participant, hereby acknowledge that I have read the foregoing, and have had the opportunity to ask questions and clarifications before signing. I acknowledge that I understand its content, import and meaning and hereby do agree, approve and consent to the above.

Date: _____

Participant Name (print): _____ Participant Signature: _____

Witness Name (print): _____ Witness Signature: _____

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16.a

aboffice@albertabeach.com

From: Michelle Gallagher <michelle@patriotlaw.com>
Sent: January 22, 2026 12:13 PM
To: 'Alberta Beach Village Office'; development@albertabeach.com
Subject: Encroachment Agreement - Haskell / Wood for Plan 3529BZ, Block 1, Lot 10
Attachments: DRAFT - Encroachment Agreement - Alberta Beach.pdf

Kathy and Paul,

I have attached the draft encroachment agreement for this matter for use after the bylaw has passed. Let me know if there are any questions about the content.

One note: it is necessary for obvious reasons to attach the site plan to the agreement to show the permitted encroachment area. However, the consultant who prepared it has marked that schematic as "reproduction prohibited" without the consultant's permission. Written confirmation that it may be used for the purpose of the encroachment agreement which will be registered at Land Titles should be obtained. I expect that the landowners can ask for that and have the permission forwarded accordingly.

Once it has been signed, it will need to be registered at Land Titles by way of a caveat. If you forward me a signed copy, I can attend to that registration unless you wish to do that yourself.

Michelle
Michelle Gallagher, KC
Lawyer
Patriot Law
Box 885, 5016 Lac Ste. Anne Trail S
Onoway, AB T0E 1V0
Tel: 780-967-2550
Fax: 780-967-2447

If this email looks like it wasn't intended for you, please let me know right away and delete this e-mail message

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ENCROACHMENT AGREEMENT

DATED THIS _____ DAY OF _____, 2026.

ALBERTA BEACH
of 4935 – 50th Avenue, PO Box 278
Alberta Beach, Alberta T0E 0A0
(the "Municipality")

OF THE FIRST PART

-and-

SANDRA ANNE HASKELL and JOHN DAVID WOOD

(collectively the "Owner")

OF THE SECOND PART

WHEREAS the Owner is the registered owner of:

PLAN 3529BZ
BLOCK 1
LOT 10
EXCEPTING THEREOUT ALL MINES AND MINERALS

being the dominant tenement (hereinafter called "Owner's Land");

AND WHEREAS the Municipality has control and management of the 47th Avenue Road right-of way which is southeast of and adjacent to the Owner's Land (the "Road Right-Of-Way");

AND WHEREAS a parking area, landscaping, and access of the Owner which is or will be located on the Owner's Land is or will encroach upon the Road Right-Of-Way, all as is shown on the Site Plan, dated November 10, 2025, a copy of which is attached as **Schedule "A"** and forms part of this Agreement (the areas of encroachment in respect of the Road Right-Of-Way identified and shown on the Site Plan being the "Encroachment");

AND WHEREAS the Owner has requested that the Municipality permit the Encroachment;

AND WHEREAS the Municipality is prepared to permit the Encroachment, but only in accordance with the terms of this Agreement;

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IN CONSIDERATION OF the mutual commitments of the parties contained in this Agreement, the sum of ONE (\$1.00) DOLLAR now paid by the Owner to the Municipality, and for other good and valuable consideration (the sufficiency and receipt of which is hereby acknowledged by the parties) the parties agree to bind themselves as follows:

1. **Permitted Encroachment.** The Municipality hereby permits the Encroachment to exist upon the Road Right-Of-Way in the manner and location as is shown on **Schedule "A"** subject to the terms, conditions, and covenants of this Agreement.

2. **Removal or Destruction.** If the Encroachment at any time after the date of this Agreement is destroyed or removed from the Road Right-Of-Way then:

- a. This Agreement shall automatically terminate, save and except for those terms which survive termination and all rights and privileges granted to the Owner pursuant to this Agreement shall immediately expire; and
- b. The Encroachment, or any structure constructed as a replacement for the Encroachment, shall not be replaced or rebuilt upon the Road Right-Of-Way.

3. **Partial Destruction or Removal.** In the event that the Encroachment is only partially destroyed or removed, the rights and privileges granted to the Owner pursuant to this Agreement shall expire with respect to the partially destroyed or removed portion of the Encroachment, provided always that it is unreasonable for the Owner to rebuild the partially destroyed portion of the Encroachment having regard to the nature of the structure and the extent and nature of the damage.

4. **Termination of the Agreement.** The Municipality is entitled to terminate this Agreement upon 30 days written notice to the Owner.

5. **Removal and Reclamation.** Upon the termination of the rights and privileges granted to the Owner pursuant to the terms of this Agreement, the Owner shall:

- a. Remove the Encroachment from the Road Right-Of-Way; and
- b. Attend to the repair and reclamation of the Road Right-Of-Way to the reasonable satisfaction of the Municipality.

The Owner's obligations under this section shall survive the termination of this Agreement for any reason whatsoever, and shall remain binding upon the Owner until all such obligations are satisfied in full.

6. **Indemnity.**

- a. The Owner shall indemnify and hold harmless the Municipality, its officials, employees, agents, franchisees, and licensees from and against any and all claims, damages, costs (including without restriction, all legal and other professional costs on a solicitor and their

own client full indemnity basis), losses, expenses, actions and suits of any kind and nature cause by, or arising directly or indirectly out of the existence of the Encroachment, the exercise or purported exercise of any of the rights granted within this Agreement, or by reason of any matter or anything else done, permitted or omitted to be done by the Owner, or their heirs, executors, administrators and assigns, and whether occasioned by negligence or otherwise.

- b. The Owner assumes all risk of personal injury and damage to all real or personal property, including the Owner's property comprising the Encroachment, arising out of the presence of the Encroachment on the Road Right-Of-Way, regardless of how such injury or damage is caused.
- c. The Owner's obligations under this section shall survive termination of this Agreement for any reason whatsoever and shall remain binding on the Owner until all such obligations are satisfied in full.

7. **Registration against Title.** Pursuant to Section 651.2 of the *Municipal Government Act*, R.S.A. 2000, c M-26, this Agreement and each of the terms, covenants and conditions contained herein, shall be of the same force and effect for all intents and purposes as a covenant running with the Owner's Land and the Road Right-Of-Way, and subject to the terms and conditions of this Agreement shall be binding upon, and enure to the benefit of, all future owners of the Owner's Land throughout the existence of this Agreement. The Municipality shall be at liberty to register this Agreement by way of caveat against the title to the Owner's Land to protect the Municipality's interests under the terms of this Agreement. Any such caveat or other registration shall expire and shall forthwith be discharged upon the termination of this Agreement.

8. **Notices.** Any notices required or permitted to be given under this Agreement may be delivered personally or sent by prepaid mail addressed to the parties as follows:

- a. **To the Owner:** the address of the registered owner of the Owner's Land as stated on the title to that parcel; and
- b. **To the Municipality:** Alberta Beach, 4935 -50th Avenue, PO Box 278, Alberta Beach, Alberta T0E 0A0

or at such other addresses in either case as the Owner or the Municipality respectively may from time to time appoint in writing.

9. **Costs.** Any costs necessary for preparation of this Agreement and its registration at the Land Titles Office shall be borne by the Owner.

10. **General.** In this agreement the masculine gender and the singular shall be construed as the feminine gender and the plural where the context so requires.

11. **Whole Agreement.** The terms contained in this Agreement, including any recitals and Schedules incorporated herein, shall constitute the entire agreement between

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the parties.

12. **Severability.** Any term or provision of this Agreement which is found to be invalid or unenforceable shall be severed from the balance of the document and shall not affect the remainder of the Agreement.

IN WITNESS WHEREOF the parties hereto have hereunder set their hands (and, if applicable, seals) as of the date and year first above written.

SIGNED, SEALED AND DELIVERED by the parties as outlined below:

Signed and sealed by the) **ALBERTA BEACH**
said Municipality:) **Per:**
)
)
)
(corporate /municipal seal)) _____
) **KATHY SKWARCHUK, CAO**

Signed by the said)
Owner)
in the presence of:)
)
_____)
) **SANDRA ANNE HASKELL**
)
)
) _____
) **JOHN DAVID WOOD**

AFFIDAVIT OF ATTESTATION OF AN INSTRUMENT

CANADA) I, _____
) of _____
PROVINCE OF) in the Province of Alberta
)
ALBERTA) MAKE OATH AND SAY:

1. I was personally present and did see **SANDRA ANNE HASKELL and JOHN DAVID WOOD** who, on the basis of identification provided to me, I believe to be the persons named in the within Encroachment Agreement and Permit, duly sign and execute the same.

2. That the same was executed at _____, in the Province of Alberta and I am the subscribing witness thereto.

3. That I know the said persons and they are in my belief of the full age of eighteen years.

SWORN before me at)
)
_____)
in the Province of Alberta)
on _____,)
2026.)
)
)
)
_____)
A Commissioner for Oaths in and for)
the Province of Alberta)

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aboffice@albertabeach.com

From: Lisa Schovanek <ea@westlockcounty.com>
Sent: January 23, 2026 2:30 PM
To: aboffice@albertabeach.com
Cc: CAO
Subject: RE: Request for Mutual Aid Agreement - Regional Emergency Services Collaboration
Attachments: May 13 2025 - Signed AB Beach and Westlock County Mutual Assistance Agreement.pdf

Good afternoon Kathy and thanks for taking my call this afternoon,

Here is a PDF of the Agreement that was sent out in May of last year.

I have printed out new copies of the Agreement and will have them both sent to you ASAP, if you could please provide one signed copy back to us.

Thanks,
Lisa



Lisa Schovanek
Municipal Clerk | Council Executive Assistant |
Subdivision and Development Appeal Board Clerk

Legislative & Protective Services
10336 – 106 Street | Westlock | AB | T7P 2G1
Office: 780-349-3346 | Direct: 780-307-0527

ea@westlockcounty.com | elections@westlockcounty.com | www.westlockcounty.com

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From: aboffice@albertabeach.com <aboffice@albertabeach.com>
Sent: Friday, January 23, 2026 1:55 PM
To: Info <info@westlockcounty.com>
Cc: taraelwood@albertabeach.com; [Debbie Durocher <debbiedurocher@albertabeach.com>](mailto:DebbieDurocher@albertabeach.com); [DecolynneJo Burns <decolynnejoburns@albertabeach.com>](mailto:DecolynneJoBurns@albertabeach.com); kellymuir@albertabeach.com; [S.V. of Nakamun Park <cao@svnakamun.com>](mailto:S.V.ofNakamunPark@albertabeach.com)
Subject: Re: Request for Mutual Aid Agreement - Regional Emergency Services Collaboration

You don't often get email from aboffice@albertabeach.com. [Learn why this is important](#)

Good afternoon,
Please see the attached letter for Reeve Wiese and Council regarding mutual aid.

Thank you,

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Kathy Skwarchuk,
CAO

Alberta Beach
Box 278
Alberta Beach, AB
TOE OAO
Phone: 780-924-3181
Fax: 780-924-3313
aboffice@albertabeach.com

This email is intended for the use of the recipient or entity to which it has been addressed. This email may contain information that is privileged confidential, and/or protected by law and is to be held in strict confidence. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute or take action relying on it. Any communication received in error, or subsequent reply should be deleted or destroyed.

MUTUAL ASSISTANCE AGREEMENT: EMERGENCY SERVICES

THIS AGREEMENT made this 13 day of MAY, 2025.

BETWEEN:

WESTLOCK COUNTY
(hereinafter referred to as "the County")

OF THE FIRST PART

AND

VILLAGE OF ALBERTA BEACH
(hereinafter referred to as "Alberta Beach")

OF THE SECOND PART

WHEREAS the County and Alberta Beach are jurisdictions within the greater general area northwest of the City of Edmonton;

AND WHEREAS the County and Alberta Beach provide fire protection services within their respective municipal boundaries;

AND WHEREAS it is desirable that at various times, the Fire Department of one Party assists the Fire Department of the other Party;

AND WHEREAS the Parties wish to enter into an Agreement to formalize their rights and obligations for the supply of such fire protection services;

NOW THEREFORE, THIS AGREEMENT WITNESSETH THAT in consideration of the premises, covenants, and agreements herein contained, the Parties covenant and agree as follows:

ARTICLE 1 – DEFINITIONS

1. For the purpose of this Agreement:

- a. **"Assistance"** means the provision of emergency response assistance, including firefighting and fire protection services, to the standard of service normally provided within the Parties' respective municipal boundaries, available to the Requesting Party from the Supplying Party in accordance with this Agreement;
- b. **"Authorized Representative"** means any one of the following:
 - i. Chief Administrative Officer;
 - ii. Director of Emergency Management;

- iii. Fire Chief, or their respective designates as listed and updated from time to time in Schedule "B" attached hereto;
- c. **"Claim"** means any and all manner of actions, causes of action, suits, debts, dues, sums of money, general damages, special damages, interests, costs, fees (including legal fees on a solicitor-and-his-own-client full indemnity basis), claims, and demands of every nature and kind at law or in equity or under any statute which any Party has, had, or shall have directly or indirectly;
- d. **"Equipment"** means any emergency response firefighting vehicles, equipment, apparatus, and tools used to provide Assistance; and
- e. **"Force Majeure"** means any cause not within the reasonable control of the Supplying Party, including, without limitation, the inability to assemble sufficient personnel to adequately respond to a request for Assistance, interruption of telecommunications, gas, electric or other utility services, acts of God, strikes, lockouts, or other industrial disturbances, acts of the public enemy, wars, blockades, insurrections, riots, epidemics, landslides, earthquakes, fires, lightning, storms, floods, high water, washouts, inclement weather, orders or acts of military authorities, civil disturbances, and explosions.

ARTICLE 2 – TERM OF AGREEMENT

- 2. This Agreement shall remain in full force and effect from the date first written above (the "Effective Date") until terminated by either Party. The Party wishing to terminate this Agreement shall provide the other Party with 90 days' notice in writing of its intention to terminate this Agreement.

ARTICLE 3 – REQUESTS FOR ASSISTANCE

- 3. From the Effective Date, any Party hereto (herein called the "Requesting Party") may request the other Party (herein called the "Supplying Party") to provide Assistance to the Requesting Party.
- 4. Each Party shall be responsible for receiving calls from the public within their respective municipal boundaries.
- 5. Requests for Assistance shall be made by an Authorized Representative of the Requesting Party and directed to an Authorized Representative of the Supplying Party, as set out in Schedule "B" attached hereto.
- 6. The Supplying Party shall confirm the request with an Authorized Representative of the Requesting Party before providing Assistance.
- 7. Assistance may be requested in situations in which the Requesting Party is in attendance, or in situations where the Requesting Party is unable to respond.
- 8. The Requesting Party shall not request, nor need the Supplying Party provide, Assistance for vehicle, grass, or brush fires unless such Assistance is required to preserve life or property and to protect persons and property from injury or destruction by such fires.
- 9. The Supplying Party shall have the right to refuse to provide Assistance to the Requesting Party if the Supplying Party's personnel or Equipment are not available due to providing fire protection services at another location, or if the Supplying Party is unable to mount a safe response due to a shortage of personnel or Equipment, dangerous road conditions, or weather conditions. The Supplying Party shall not be liable to the Requesting Party or any other party

for any such refusal to provide Assistance. The Requesting Party shall have no Claim for damages or compensation against the Supplying Party arising out of the refusal to render Assistance.

10. If the Supplying Party's Assistance is delayed or prevented, the Supplying Party shall, as soon as reasonably possible, notify an Authorized Representative of the Requesting Party of the nature, extent, and cause for such delay or inability to provide Assistance.
11. The Supplying Party may, even after commencing Assistance, withdraw Assistance where it is necessary or desirable for the Supplying Party's personnel or Equipment to provide emergency services at another location. The Requesting Party shall have no Claim for damages, compensation, or indemnity arising out of the withdrawal of Assistance.
12. The level of service to be provided by the Supplying Party in providing Assistance to the Requesting Party shall be the same level of service within its own municipal or First Nation Boundaries. Requirements include:
 - a. Reporting N.F.P.A. 1244 reports;
 - b. Field reports for all call-outs.

Having said this, the requesting party has the right to request only the resources they deem necessary for the emergency. No additional resources shall be charged for by the supplying party unless approved by the requesting party at the time of dispatch.

13. When providing Assistance, the Supplying Party's personnel shall remain under the immediate control and direction of the Supplying Party's Fire Chief or designate. Commands and requests of the Requesting Party's Fire Chief or designate shall be communicated to the Supplying Party's Fire Chief or designate.

ARTICLE 4 – LIABILITY AND INDEMNITY

14. The Supplying Party shall not be liable to the Requesting Party for any failure or delay in the performance of its obligations hereunder nor be deemed to be in breach of this Agreement if such failure or delay arises from Force Majeure. When the Supplying Party is prevented from carrying out its obligation hereunder due to Force Majeure, the Supplying Party shall, as soon as possible, notify the Requesting Party of the occurrence of such Force Majeure and shall be excused from the performance of such obligations for the period of time directly attributable to the effect of the Force Majeure.
15. The Requesting Party does hereby remise, release, and forever discharge the Supplying Party, its officials, councillors, employees, servants, agents, insurers, successors, and assigns from all Claims which the Requesting Party may have against the Supplying Party arising out of the provision of Assistance, except where such Claims result from the negligence or willful misconduct of the Supplying Party, its officials, councillors, employees, servants, agents, insurers, successors, or assigns.
16. The Requesting Party shall indemnify and save harmless the Supplying Party from any and all Claims brought by any party which is not a Party to this Agreement, arising out of or in any way related to the Supplying Party providing Assistance and the proper discharge of the obligations of the Supplying Party, except where such Claims result from the negligence or willful misconduct of the Supplying Party, its officials, councillors, employees, servants, agents, insurers, successors, or assigns.

ARTICLE 5 – COMPENSATION AND COSTS

17. Where a request for Assistance is received or confirmed by the Requesting Party's Authorized Representative and the Supplying Party provides Assistance, the Requesting Party shall compensate the Supplying Party for all applicable labor, Equipment, and other materials deemed reasonable as per the most applicable Government of Alberta rate sheets LESS 25%. See Schedule "C." Efforts shall be made for the requesting party to satisfy all debts within 30 days of invoicing, but in no case longer than 60 days of receipt of invoice. In the case of a payment or invoicing dispute both parties agree to binding arbitration as per the *Alberta Arbitration Act*, RSA 2000, c A-43.
18. The Parties shall, from time to time, arrange for the transfer of information and records sufficient to enable the Parties to effectively provide Assistance when and if called upon. Each Party shall provide such information and documentation upon request, as noted above, prior to, during, after, and in anticipation of any request for Assistance giving rise to the operation of the provisions of this Agreement.
19. Both Parties agree to participate in joint training initiatives and information exchanges as may be arranged by the Parties from time to time. Each Party shall bear its own costs with respect to this Section.
20. The Parties may develop and agree upon operational and maintenance policies, procedures, and strategies for the efficient and effective deployment of personnel and Equipment to emergencies and the efficient and effective provision of services by the Parties. Such policies, procedures, and strategies, when agreed upon, shall be evidenced in writing and retained by each Party at their respective offices. The Parties acknowledge that these guidelines are to be followed to the best of their ability, taking into account the nature and extent of the emergency and the criticality of response time.

ARTICLE 6 – GENERAL PROVISIONS

21. Except for requests for Assistance, all notices, communications, and statements (the "Notice") required or permitted hereunder shall be in writing. Notice shall be served to the relevant address set forth in Schedule "A" attached hereto, or to such other address as each Party may direct in writing, by one of the following means:
 - a. **Personal Delivery:** Delivering the Notice to the Party at the address set out herein during normal business hours. Notice delivered personally shall be deemed received when actually delivered;
 - b. **Email:** Sending the Notice by email to the address provided by the Party in Schedule "A". Notice sent by email shall be deemed received when the sender receives an electronic confirmation of delivery; or
 - c. **Registered Mail:** Mailing the Notice by prepaid registered mail to the address set forth in Schedule "A". A Notice sent by registered mail shall be deemed received on the fifth business day following the date of mailing.
22. **Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the Province of Alberta and the federal laws of Canada applicable therein.
23. **Entire Agreement:** This Agreement constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior agreements, negotiations, representations, and understandings, whether written or oral, between the Parties.

24. **Amendment:** No amendment, modification, or supplement to this Agreement shall be binding unless executed in writing by the Parties hereto.
25. **Severability:** If any provision of this Agreement is found by a court of competent jurisdiction to be invalid or unenforceable, the remaining provisions shall continue in full force and effect.
26. **Waiver:** The failure of any Party to enforce any provision of this Agreement shall not constitute a waiver of such provision or of any other provision.
27. **Counterparts:** This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same document.
28. **Assignment:** This Agreement shall not be assigned by either Party without the prior written consent of the other Party.
29. **Dispute Resolution:** In the event of a dispute arising out of or in connection with this Agreement, the Parties agree to first attempt to resolve the dispute through good faith negotiations. If the dispute cannot be resolved through negotiation, the Parties agree to submit the dispute to mediation before pursuing any other form of dispute resolution.
30. **Force Majeure:** Neither Party shall be liable for any delay or failure in the performance of this Agreement if such delay or failure is caused by Force Majeure, provided that the Party affected by Force Majeure shall give prompt written notice to the other Party and shall use reasonable efforts to mitigate the impact of the Force Majeure.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the day and year first above written.

WESTLOCK COUNTY

Per:

Authorized Signatory

VILLAGE OF ALBERTA BEACH

Per:

Authorized Signatory

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SCHEDULE "A" – ADDRESSES FOR NOTICE

1. WESTLOCK COUNTY

Address: 10336-106 ST Westlock, Alberta T7P-2G1

Email: info@westlockcounty.com

2. VILLAGE OF ALBERTA BEACH

Address: 4935-50th Ave P.O. Box 278 Alberta Beach, Alberta T0E-0A0

Email: aboffice@albertabeach.ca

SCHEDULE "B" – AUTHORIZED REPRESENTATIVES

1. WESTLOCK COUNTY

- Chief Administrative Officer: Tony Kulbisky cao@westlockcounty.com
- Director of Emergency Management: Tony Kulbisky, cao@westlockcounty.com
- Fire Chief: John Biro jbiro@westlockcounty.com

2. VILLAGE OF ALBERTA BEACH

- Chief Administrative Officer: Kathy Skwarchuk 780-887-4800
- Assistant Administrative Officer: Cathy McCartney 780-266-3287
- Fire Chief: David Ives 780-777-4688 david.ives@firerescueinternational.net

SCHEDULE "C" – UNIT RATES:

Structural Fires, Rescue Services & Medical Co-Response:

Any billing by either party shall be as per the terms and conditions set forth and updated from time to time by Alberta Transportation for fire department cost recovery less 25 percent.

Structural Fires, Motor Vehicle Collisions, Hazmat, and Rescue Callouts:

Any billing by either party shall be as per the terms and conditions set forth and updated from time-to-time by the Government of Alberta – Alberta Transportation Approved Cost-recovery Rates LESS 25% (these rates are "All in")



TABLE 1: Rates of reimbursement for Fire Department units Responding within a provincial highway right-of-way Inflation Adjustment effective April 1, 2022

Type of Unit	Comment	Hourly Rate (2022/23)
Ladder and pumper trucks	<ul style="list-style-type: none"> Includes equipment costs, labour, and all materials. These are specialized pieces of equipment specifically designed and built to fight fires. 	\$850
Light & Medium rescue vehicles	<ul style="list-style-type: none"> Used to transport manpower & equipment not covered under the rate for ladder and pumper trucks. Rescue vehicles must meet the equipment requirements listed in Section 4, particularly Table 4.2.2, of NFPA 1901. Light rescue vehicles are permanently rigged and equipped to do basic rescue tasks using hand & basic extrication tools (i.e. pry bars, air chisels, bolt cutters, stabilization equipment & cribbing, hand and power saws, lighting and portable hydraulic rescue tools) and medical aid equipment. Medium rescue vehicles carry more equipment to handle regularly occurring rescue tasks plus specialized rescue equipment for at least one rescue specialty. 	\$650
Command vehicles		\$190

Wildland Calls

Any billing by either party shall be as per the terms and conditions set forth and updated from time-to-time by the Government of Alberta Alberta Wildland Urban Interface Guidelines LESS 25% (these rates are apparatus PLUS labour)

TABLE 7 PERSONNEL RATES

Personnel	Rate
Firefighters and PECC WUI Augmentees	<ul style="list-style-type: none"> • Crew Members and PECC WUI Augmentees \$50 per hour worked • Crew Boss \$55 per hour worked • Task Force Leader or Strike Team Leader, \$65 per hour worked (includes wages, overtime, and benefits)
Union Firefighters	<ul style="list-style-type: none"> • Unionized firefighters will be paid as per their current collective agreements, which include overtime rate. No rate higher than the rank of Captain will be paid for deployments.
Management Staff	<ul style="list-style-type: none"> • As per actual rates (including salary and benefits)
Structure Protection Specialist (zero-day contract)	<ul style="list-style-type: none"> • Operational \$1405.94 per day worked • Administrative \$702.97 per day worked • Standby \$351.49 per day worked

TABLE 8 ENGINE RATES

Engine Type - Rate per Hour						
Structure		Wildland				
E1	E2	E3	E4	E5	E6	E7
\$400	\$350	\$400	\$200	\$200	\$200	\$75

TABLE 10 TENDER RATES

Tender Type - Rate per Hour				
Support			Tactical	
S1	S2	S3	T1	T2
\$250	\$250	\$250	\$250	\$250

Billing Calculations:

The use of the Alberta Government standard rates as the basis of Mutual Assistants rates (less 25%) is meant for ease of calculation and to ensure a predictable and widely – accepted billing practices. Notwithstanding this, the following billing calculation policies shall be adhered to by all parties:

Structural, Motor Vehicle Collision, Hazmat, or Rescue:

- There will be no-charge for "Pre-Alert" Status.
- Billing will be based on the Alberta Transportation Approved Cost Recovery rates LESS 25%
- Billing will be rounded up to the closest ¼ of an hour.
- Billing will generally be calculated from the time of page until the unit returns to station.
- In extenuating circumstances, such as heavy usage or prolonged engagement, there may be need for additional servicing time. Such time shall not be billable unless first approved by the requesting party and in no case shall it constitute more than 25% of the entire call-out cost.

Wildland Response

- There will be no-charge for "Pre-Alert" Status, but no guarantee of response is contemplated.
- Alberta - Alberta Wildland Urban Interface Guidelines LESS 25%
- For clarity: Wildland rates are the price of the unit PLUS the price of the crew members.
- If the requesting party wishes to put the supplying party into official "Standby Status" (units booked as not available for other call-outs), the units are dedicated to the requesting party's call and will stage in the supplying party's closest station until deployed.
- The rate for official "Standby Status" shall be Alberta - Alberta Wildland Urban Interface Guidelines LESS 50%
- Billing will be rounded up to the closest quarter of an hour.
- Billing will generally be calculated from the time of page until the unit returns to station.
- In extenuating circumstances, such as heavy usage or prolonged engagement, there may be need to additional servicing time. Such time shall not be billable unless first approved by the requesting party and in no case shall it constitute more than 25% of the entire call-out cost.